

*SANTA YNEZ COMMUNITY SERVICES DISTRICT*

**MEMORANDUM**

**TO:** Board of Directors

**FROM:** Wendy Berry, Secretary/Treasurer

**DATE:** February 16, 2022

**SUBJECT:** California Special Districts Association (CSDA) Board of Directors call for nominations Seat B for 2023-2025 term.

**Recommendation:** Review /discuss and if warranted, nominate a SYCSD Director to run for the CSDA Seat B.

Nomination, candidate statement and minute resolution should be submitted to the CSDA, via mail, fax, or email, no later April 11, 2022.

**Policy Implications:** The CSDA leadership is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered three-year terms. Candidates must be affiliated with an independent special district that is a CSDA regular member in good standing and located within the geographic network that they seek to represent.

**Fiscal Impact:** The District has to pay for the board member's costs of airfare, hotel, meals, and mileage but will be reimbursed by the CSDA per the CSDA guidelines.

**History:** CSDA is an association that was formed in 1969 to promote good governance and improved core local services through professional development, advocacy, and other services for all types of independent special districts. CSDA represents all types of independent special districts including, water, park and recreation, cemetery, fire, police library, utility, harbor, healthcare and community services districts. CSDA provides education and training, insurance programs, legal advice, industry-wide litigation, public relations support, legislative advocacy, capital improvement and equipment funding, and current information that is crucial to a special district's management and operational effectiveness.

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education, and resources.

**Discussion:** The commitment and expectations include:

- 1) Attend all board meetings, 4-5 meetings annually at the CSDA office in Sacramento
- 2) Participate in one committee that meets 3-5 times a year at the CSDA office in Sacramento
- 3) Attend at minimum the Special Districts Legislative Days and the CSDA Annual Conference
- 4) Complete all four modules of CSDA's Special District Leadership Academy within two years of being elected.

CSDA will begin electronic voting on June 2, 2022. All votes must be received through the system no later than 5:00 p.m. July 8, 2022. The successful candidates will be notified by July 12, 2022. All selected Board Members will be introduced at the CSDA Annual Conference in Palm Desert, CA in August 2022.

**Attachment:** CSDA Call for nominations Seat B Notice

## Wendy Berry

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**From:** Neil McCormick <neilm@csda.net>  
**Sent:** Monday, January 31, 2022 11:30 AM  
**To:** Wendy Berry  
**Subject:** CSDA Board of Directors Call for Nominations Seat B



### **CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS - SEAT B**

**Deadlines:**

***Northern, Sierra, Bay, Central & Southern Networks - March 31, 2022***

***Coastal Network - due to vacancy - April 11, 2022***

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2023 - 2025 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network they seek to represent.

(CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

**Commitment and Expectations:**

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento. (CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the Spring, and the CSDA Annual Conference - held in the Fall. (CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected. (CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).

Please review the CSDA Board Policy 2.16 Board Commitments & Responsibilities.

**Nomination Procedures:**

Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the Nomination Form. The deadline for receiving nominations for the Northern, Sierra, Bay Area, Central and Southern Networks is March 31, 2022. Due to the current vacancy in the Coastal Network, the deadline for receiving nominations for the Coastal Network is April 11, 2022. Nominations and supporting documentation may be mailed or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814

Fax: 916.442.7889

E-mail: amberp@csda.net

**Once received, nominees will receive a candidate's letter. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.**

CSDA will begin electronic voting on June 2, 2022. All votes must be received through the system no later than 5:00 p.m. July 8, 2022. The successful candidates will be notified no later than July 12, 2022. All selected Board Members will be introduced at the Annual Conference in Palm Desert, CA in August 2022.

**Expiring Terms (See enclosed network map)**

**(\*Incumbent is running for re-election)**

Northern Network	Seat B	Kim Seney, Director, Gold Mountain Community Services District*
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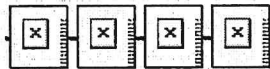
Sierra Network	Seat B	Jerry Gilmore, Director, Truckee Sanitary District*
Bay Network	Seat B	Ryan Clausnitzer, GM, Alameda County Mosquito Abatement District*
Central Network	Seat B	Lorenzo Rios, GM, Clovis Veterans Memorial District*
Coastal Network	Seat B	<b>Vacant</b>
Southern Network	Seat B	Don Bartz, GM, Phelan Pinon Hills Community Services District*

**CSDA will be using a web-based online voting system, allowing your district to cast your vote easily and securely.** Electronic Ballots will be emailed to the main contact in your district June 2, 2022. All votes must be received through the system no later than 5:00 p.m. July 8, 2022.

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail at [amberp@csda.net](mailto:amberp@csda.net) by **March 31, 2022** in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on June 2, 2022 per district request only.

If you have any questions, please contact Amber Phelen at [amberp@csda.net](mailto:amberp@csda.net).



California Special Districts Association  
1112 I Street, Suite 200, Sacramento CA, 95814  
877.924.2732 | [www.csda.net](http://www.csda.net)

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