

SANTA YNEZ COMMUNITY SERVICES DISTRICT

MEMORANDUM

TO: Board of Directors
FROM: Jose Acosta, General Manager
DATE: May 19, 2021
SUBJECT: Horizon Drive Project Updates: Clean Water State Revolving Fund Loan Application, Easements, Monitoring Wells, and Engineering Services

Recommendation

Review Horizon Drive project updates including easement status, loan application status, monitoring wells status, and engineering services. Board can provide direction to Staff.

Policy Implications

The Board directed staff to continue with submission of the SRF loan application for financing of the Horizon Drive project, continue supporting Hamner and Jewell throughout the easement procurement process, and proceed with proposal of construction of two monitoring wells for water level concerns. Staff and District Engineer have maintained communication regarding the status of the Horizon Drive project.

Fiscal Implications

The February 4, 2020, right of way acquisition (easement) services agreement with Hamner, Jewell & Associates has a not to exceed amount of \$23,500. This is a time and materials consulting agreement. At the February 17, 2021 regular board meeting, the Board approved a contract extension of \$7,500.00 with Hamner and Jewell to finish the easement procurement process and continue to assist the District on the lien clearance/title analysis for all three properties. This cost does not include the actual cost of the easements. The estimated amount for the loan through CWSRF is \$700,000. The proposal cost for construction of the two monitoring wells is \$5,950. The Board has also received alternative financing options for this project.

Alternatives Considered

The only alternative to the three easements is to find another alignment for the Horizon Drive pipeline or simply not pursue any mainline project. The alternative to obtaining a loan through CWSRF is to seek a loan through CSDA Financing.

Discussion

The item today provides the Board with an update of the Horizon Drive project inclusive of the property easement status, CWSRF application status, monitoring wells status, and an update on engineering services.

1. Loan Application:

Staff has reached out to CSDA for an updated loan term sheet to present to the Board for approval on the final estimated project costs of \$1,200,000.00.

2. **Easements:** All three easements have been signed by the property owners. Further status is pending bid approvals and project moving forward. At the time the project is awarded payment for the easements can be made to the property owners.
3. **Monitoring Wells:** The monitoring wells are reflective of the dry conditions in the area. Both wells are showing no standing water currently.
4. **Engineering Services:** Two addendums to the bid documents were released, extending the opening date from Friday May 7, 2021 to Tuesday May 11, 2021. Staff has received 3 proposals for construction management services and will be presenting these to the Board for approval. The project will also require the service of a soils engineering firm, to monitor the soils testing and compaction throughout the project. Staff has asked the District engineer to solicit quotes from various firms. The quotes will be presented at the June Board meeting for review, discussion and approval.
5. **Bid Process-** The bid opening was postponed due to the needed addendums needing to be released and bids to be modified to reflect the requested changes. The bids were opened on Tuesday May 11, 2021 and being presented this evening for Board review, discussion and selection.