



**SANTA YNEZ COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS' REGULAR MEETING  
Minutes of October 20, 2021**

**NOTE: This meeting was held via teleconference, pursuant to the Governor's Executive Order  
N-29-20 (March 17, 2020)**

**1. CALL TO ORDER-5:30 PM OPEN SESSION**

President Jones called the meeting to order at 5:32 pm.

**2. ROLL CALL:**

Secretary Berry called the roll. Directors Present: Jones, D'Ambra, Beard and Van Pelt. Van Pelt attended by zoom. Staff Present: General Manager Jose Acosta, Secretary/Treasurer Wendy Berry Absent: Director Redfern and then he attended by zoom at 5:34 p.m.

**3. PLEDGE OF ALLEGIANCE**

**4. DIRECTORS COMMENTS:**

None

**5. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

None

**6. REPORTS:**

**A. Manager Report** – Continued work and collaboration for completion of Horizon Drive project. Working on finalization of costs to provide a final cost for the residents of Horizon Drive.

Collaborated and provide documents and information for personnel committee and negotiation team.

Zoom meeting with GIS representative to discuss changes to services provided for more efficient operation and meeting the needs of the district.

Notify property owner of 3463 Sagunto Street of the action that will be taken by the district regarding the unauthorized connection.

Spoke with City of Solvang and SYRWCD ID1 regarding article in the paper, as directed by the Board.

Continued weekly progress meetings with staff and SCI regarding project progress, concerns, cost adjustments, etc.

**B. Legal Counsel:** No report



**C. Secretary/Treasurer Report** – the software conversion is almost complete. The only module that requires training is the bank rec module. The SBCSDA will be meeting in person at Glenn Annie Golf Course October 25, 2021 at 5:30.

**D. Committee Report** - The Ad Hoc committee for negotiations met with legal counsel on October 5, 2021 and October 7, 2021.

**7. CONSENT ITEMS:**

A. Approval of Regular Meeting Minutes of September 15, 2021.

B. Approval of Finance Committee Meeting Minutes of September 9, 2021

C. Approval of Disbursements from September 11, 2021 through October 15, 2021

Director Beard motioned to approve the consent agenda as presented, Director Van Pelt seconded and the motion passed by a roll call vote.

**AYES: Van Pelt, Redfern, Jones, D'Ambra, Beard**

**8. ACTION ITEMS:**

**A. Consideration and Adoption of Resolution No. 21-12 Authorizing Remote Teleconference Meetings of the District's Legislative Bodies Pursuant to Government Code Section 54953(e).**

Board consensus was to move this item after public comment and before reports.

The State of California has passed Assembly Bill 361, allowing government agencies to consider continuation of conducting their legislative body public meetings remotely via teleconference in accordance with Government Code 54953(e).

Since March of 2020 the Board of Directors has conducted its Board meetings under the provisions of Government Code 54953(e), allowing the meetings to be conducted remotely via teleconferencing without compliance with the requirements of Government Code section 54953(b)(3). The ability to conduct the meetings remotely via teleconference is due to the state of emergency declared by the Governor of California pursuant to Government Code section 8625, due to the pandemic of the Corona virus.

AB 361 requires the district to acknowledge that a state of emergency, declared by the Governor of California exists and that state or local officials have imposed or recommended measures to promote social distancing. The state of emergency declared by Governor Newsom remains in effect along with the attached document titled "Health Officials AB 361 Social Distance Recommendation", issued on September 28, 2021, by the Santa Barbara County Health Department, allows the Board to consider adoption of Resolution 21-12. The adoption of said resolution will allow the Board to continue conducting all public meetings using teleconferencing under Government Code 54953(e) and will need to be adopted every 30 days.

Director Beard motion to adopt Resolution 21-12 authorizing remote teleconference meetings, Director D'Ambra seconded and the motion passed by a roll call vote:

**AYES: Beard, D'Ambra, Van Pelt, Jones, Redfern**



**B. Horizon Drive Mainline Extension Project Update: Construction Updates:** SCI has completed the installation of all underground piping, along with video and inspection of the mainline installation. They are completing the installation of the manholes throughout the project area. All asphalt repairs and replacement has been completed along horizon drive, along with all backfill through the easements.

A punch list with the remaining work has been compiled and submitted to the district. The cleanup and restoration of the properties along the easement is the priority for completion of the project. Once all work has been completed staff will compile final costs, for all work and services provided for the project, and work on compilation of a capacity fee report for presentation, discussion and approval.

Staff and Mr. Kerr, construction manager, have been working diligently with SCI on all areas or responsibility. All parties have maintained weekly progress meetings at the district offices, discussing project progress, setbacks, concerns, accomplishments, and the couple change orders.

There has been a total of 8 change orders submitted and approved, totaling \$84,094. We are anticipating one last change order for approximately \$6,700 for restoration of a monument that requires replacement. These are inclusive of change orders that reflect costs savings for the district and will maintain the total for change orders within the planned contingency cost.

Customer Capacity Fees- A draft customer capacity fee study was presented at last month's Board meeting. During the meeting it was explained until the district has all final costs, we cannot present a final capacity study. The Board has provided direction to staff that the district can call a special Board meeting once we are prepared to provide this information to the customers, for connection.

Engineering Services: District engineer has been involved in correspondence with project updates and review of submittals from the contractor.

## **9. INFORMATIONAL ITEMS:**

None

## **10. LABOR NEGOTIATIONS:**

### **A. Closed session:**

- **Public comments on closed session agenda item:** No public was in attendance  
The Board entered into closed session at 6:02 p.m.
- Closed session conference with labor negotiators pursuant to Government Code 54957.6
- Agency designated representatives: Nate Kowalski, Legal Counsel, Director Redfern, Director Jones
- Employee organization: Teamsters Local 986

**Open session report on closed session agenda item:** The Board came out of closed of closed session at 6:19 p.m. with no reportable action.

**11. ADJOURNMENT.** Director Redfern motioned to adjourn the meeting at 6.20 p.m., Director Van Pelt seconded, and the motion passed by a roll call vote:



**AYES: Jones, D'Ambra, Redfern, Van Pelt, Beard**

The next regular Board of Director's meeting is scheduled for Wednesday, November 17, 2021.  
APPROVED:



Karen Jones, President Board of Directors

ATTEST:



Wendy Berry, Secretary Board of Directors

