

SANTA YNEZ COMMUNITY SERVICES DISTRICT

MEMORANDUM

TO: Board of Directors

FROM: Loch Dreizler, General Manager

DATE: April 19, 2023

SUBJECT: Consideration and Adoption of Resolution Establishing Community Interface Committee, appointing initial committee members, and amending Board Policy Manual

Proposed Motion / Recommendation

It is recommended that the Board of Directors review and discuss the proposed resolution. If the resolution is supported by a majority of the Board members, it is recommended that the Board adopt the resolution, subject to any revisions that the Board deems appropriate.

Also, with Board support, a second motion for Director Padelford to serve on the At-Large Elections Committee, replacing President Redfern.

Lastly, with Board support, a third motion to fold the Municipal Service Review (MSR) Committee into the newly formed Community Interface Committee.

Policy Implications

Adopting the proposed Resolution will establish a new standing committee for the attached Resolution's purposes.

Discussion

At its meeting on March 15, 2023, the Board of Directors indicated its desire to establish a new standing committee to interface and work with various agencies, organizations, and groups on matters relating to the District's mission and services. The Board also indicated its desire that Directors Redfern and Van Pelt serve as the initial members of the committee.

The proposed Resolution implements the forgoing wishes expressed by the Board by (i) establishing a new standing committee called the Community Interface Committee, (ii) appointing Directors Redfern and Van Pelt as the initial members of the new committee, and (iii) amending Section 15 of the Board Policy Manual to reflect the establishment of the new committee and set forth the committee's areas of concern.

Lastly, it is recommended that Director Padelford replace President Redfern on the At-Large Elections - Ad Hoc Committee.

See the tables on the following page.

Current Committee Assignments for Calendar Year 2023

Standing Committees	2023	Number of Committees On	
Finance/Budget	Beard/Padelford	President Redfern	3
Personnel	Jones/Redfern	VP Jones	2
Wastewater Treatment	Beard/Redfern	Director Beard	2
Ad Hoc Committees		Director Van Pelt	1
At-Large Elections	Jones/Redfern	Director Padelford	1
Municipal Services Review	Redfern/Van Pelt		

Proposed / Revised Committee Assignments for Calendar Year 2023

Standing Committees	2023	Number of Committees On	
Finance/Budget	Beard/Padelford	President Redfern	2/3
Personnel	Jones/Redfern	VP Jones	2
Wastewater Treatment	Beard/Redfern	Director Beard	2
Community Interface	Redfern/Van Pelt		
Ad Hoc Committees		Director Van Pelt	1/2
At-Large Elections	Jones/ Padelford	Director Padelford	2
Municipal Services Review (MSR) – possibly incorporated into the Community Interface Committee.	Redfern/Van Pelt		

Attachment

Proposed Resolution establishing Community Interface Committee, appointing initial committee members, and amending Board Policy Manual

RESOLUTION NO. 23-419A

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SANTA YNEZ COMMUNITY SERVICES DISTRICT ESTABLISHING
COMMUNITY INTERFACE COMMITTEE, APPOINTING INITIAL
COMMITTEE MEMBERS, AND AMENDING BOARD POLICY MANUAL**

WHEREAS, the Board of Directors (the “Board”) of the Santa Ynez Community Services District (the “District”) adopted an Amended and Restated Board Policy Manual on November 20, 2019 (the “Policy Manual”) to address various legal and procedural matters as they relate to the Board and the conduct of its business, including the establishment of standing committees; and

WHEREAS, Section 15 of the Policy Manual provides that the standing committees of the District shall be (i) the Finance/Budget Committee, (ii) the Personnel Committee, and (iii) the Wastewater Committee. Section 15 also sets forth the areas of concern of each standing committee; and

WHEREAS, by this resolution, the Board desires to (i) establish a new standing committee called the Community Interface Committee, (ii) appoint the initial members of the new committee, and (iii) amend the Policy Manual to reflect the establishment of the new committee and set forth the committee’s areas of concern.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Santa Ynez Community Services District as follows:

- 1. Establishment of New Standing Committee.** The Board hereby establishes a new standing committee called the Community Interface Committee.
- 2. Initial Committee Members.** The initial members of the Community Interface Committee shall be Frank Redfern and Bradlee Van Pelt.
- 3. Policy Manual Amendments.** The Policy Manual is hereby amended as follows:
 - a.** The second paragraph of Section 15 of the Policy Manual is hereby deleted in its entirety and is replaced with the following:

The following shall be the standing committees of the Board:

- Finance/Budget Committee
- Personnel
- Wastewater
- Community Interface

b. The following is hereby added as the last bullet point under Section 15 of the Policy Manual:

- **Community Interface Committee:** The Board’s standing Community Interface Committee shall be concerned with interfacing and working with the City of Solvang, the County of Santa Barbara, the Santa Ynez Band of Chumash Indians, the Chamber of Commerce, residents of Janin Acres, and other agencies, organizations, and groups with respect to the District’s mission and the services the District provides.

4. **Continued Effect.** Except as specifically amended herein, the Policy Manual, as previously amended, shall continue in full force and effect.

PASSED AND ADOPTED this 19th day of April, 2023, by the following vote of the Board of Directors of the Santa Ynez Community Services District:

AYES:

NOES:

ABSENT:

ABSTAINED:

Frank Redfern, President
of the Board of Directors

ATTEST:

Loch Dreizler, Secretary
of the Board of Directors