

SANTA YNEZ COMMUNITY SERVICES DISTRICT



BUDGET 2017/2018

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SANTA YNEZ COMMUNITY SERVICES DISTRICT

The mission of the District is to respond to the needs of its citizens and represent them, as a group, at local and regional levels in solving local problems affecting the common good.

To fulfill that mission, the Board of Directors of the Santa Ynez Community Services District is committed to the following legislative policy:

- To respond to community needs within the District's sphere of influence (said sphere being subject to future revision and amendment pursuant to Government Code) to the full extent of the District's authority and the purposes for which it was formed;
- To support orderly growth and development which is essential to the social, fiscal and economic well-being of the community as an integral part of the Santa Ynez Valley and which responds sensitively to environmental concerns and available natural resources; and
- To set priorities for community services by weighing actual and future needs against all available financial resources and to manage public funds in a manner both fiscally sound and conservative.

The Board further finds that the common good is best served when all policies are based upon the most complete information that can be assembled, the counsel of reliable, independent experts is sought, and the District is administered fairly, objectively and without deference to special or self-interests.

SANTA YNEZ COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

(Five-member Board of Directors elected at-large)

Meetings 3rd Wednesday of the month, at 5:30 p.m.
District Office

President, David Seymour

Vice-President, Frank Mueller

Board Member, Karen Jones

Board Member, David Higgins

Board Member, Carl Maler

STAFF

General Manager, Jeff Hodge

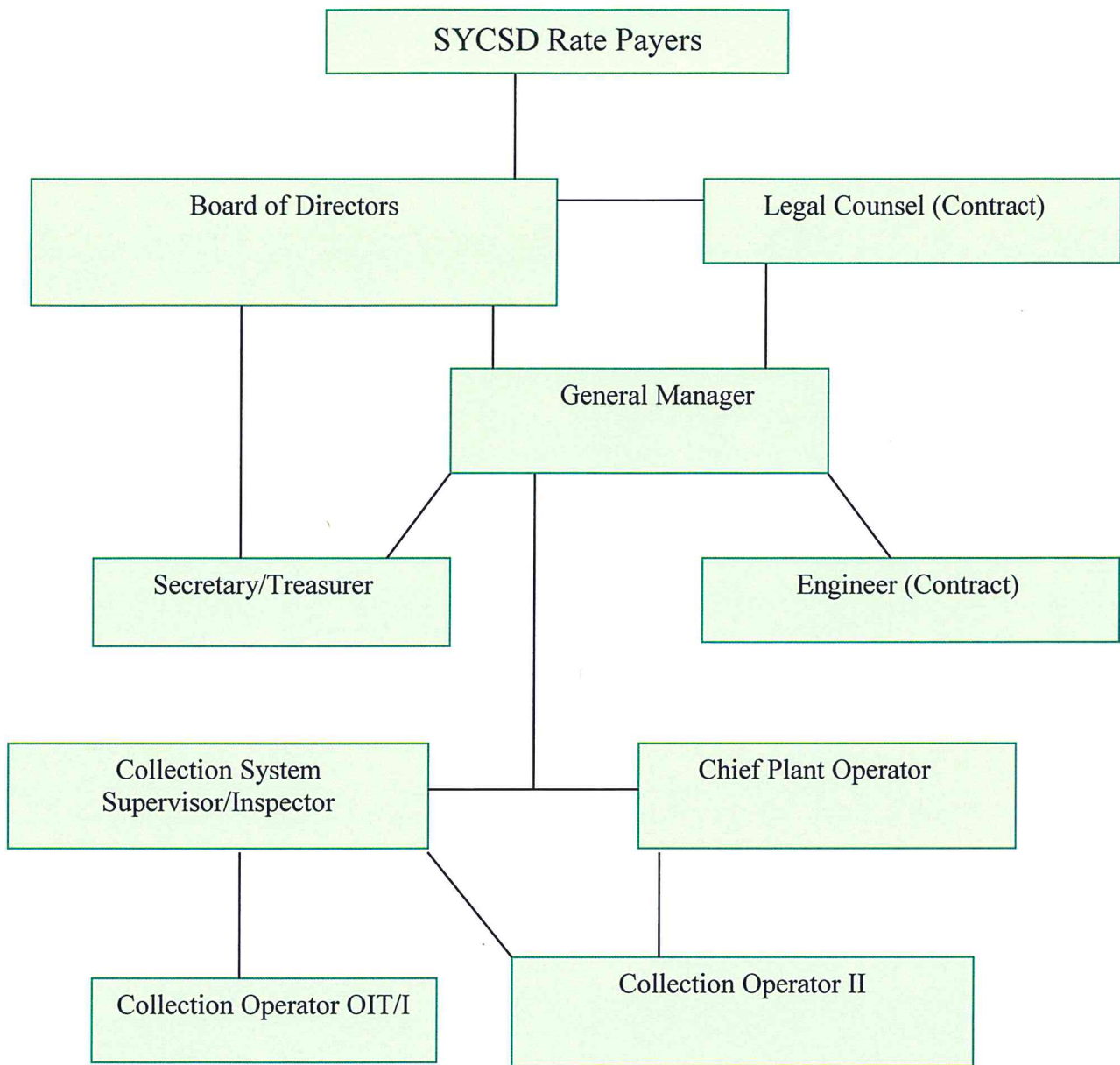
Secretary/Treasurer, Wendy Berry

Operation Supervisor/Inspector, Shannon Stewart

Chief Plant Operator, Kevin McKennon

Collection Operator II/WWTP Operator, Craig Kapner

Collection Operator I, Fabian Torres



WHAT IS THE SANTA YNEZ COMMUNITY SERVICES DISTRICT?

The Santa Ynez Community Services District was formed in 1971 by citizens in the area for the purpose of obtaining and providing community sewage disposal services in the Santa Ynez area (approximately one square mile). In January 1974 State and County health departments determined a health hazard existed due to septic systems, and a building moratorium was put on the area. The original system was built to address this problem and was completed in 1981. Subsequent to this there have been extensions to the mainline to make public sewer available to residents who have come to the District requesting service.

The Santa Ynez Community Services District is an independent special district created under section 61000, Title 6, Division 2 of the Community Services District Law of the State of California. The District is governed by a Board of Directors consisting of five elected members serving four year terms. Board members must reside in the District. As a local government, we are accessible to our customers and as an enterprise district we charge only those who receive the service.

The SYCSD owns 0.30 gpd capacity in the City of Solvang 1.5 mgd wastewater treatment plant. The SYCSD collection system has 693 connections, 372 manholes, 7.4 miles of 8 inch VCP gravity line, 4,415 feet of force main, 4.25 miles of 12 inch VCP gravity line and 2.1 miles of 15 inch VCP gravity line and one lift station. The SYCSD's main trunk line carries an average of 140,000 gpd to Solvang's treatment plant.

The Chumash Tribe owns 0.088 gpd of the SYCSD's capacity. The Chumash Tribe has constructed a wastewater treatment plant with a capacity of 400,000 gallons per day (gpd), which was upgraded in 2015. This plant will serve the Casino, Hotel, administration buildings, and approximately 350 residents on the reservation. Treatment includes Biological Nutrient Removal (BNR), Membrane Bioreactor (MBR). The system utilizes two different disposal methods which are NPDES into the Zanja Cota Creek and by Title 22 for reuse and irrigation purposes for unrestricted uses on Tribal and State of California lands. The SYCSD has been under contract with the Chumash since 1983 to maintain the Chumash collection system and wastewater plant. The SYCSD Board of Directors believes it is in the best interest of the community to have a governmental agency manage the Chumash wastewater treatment plant. The Tribe's collection system has 1.8 miles of 8 inch VCP gravity sewer, 33 manholes, .9 miles of 4-inch sewer force main and two lift stations.

#	Description	Actual 14/15	Actual 15/16	Budget 16/17 Estimated	Budget 17/18
REVENUE ENTERPRISE FUND					
31020	Annexation Fees	\$1,972	\$-	\$-	\$-
31025	Rents/Leases	\$780	\$550	\$400	\$350
31035	Administrative Fees	\$750	\$-	\$375	\$-
31037	WWTP Admin Fee	\$18,567	\$19,301	\$18,000	\$18,000
31038	WWTP Overhead Contribution	\$20,221	\$16,016	\$18,000	\$16,000
31050	Connections Fee	\$438,041	\$135,307	\$5,498	\$5,708
31080	Property Tax	\$158,477	\$162,718	\$160,000	\$160,000
31090	Inspection Fees	\$300	\$100	\$175	\$115
31100	Interest Income	\$5,268	\$6,493	\$4,000	\$5,000
31110	Project 1 & 2 W.S. Extension	\$13,185	\$-	\$-	\$-
31120	WWTP Reimbursable	\$391,613	\$416,261	\$403,825	\$409,825
31125	Tribe Reimbursable	\$62,503	\$63,156	\$64,100	\$65,100
31126	Tribe Admin Fee	\$6,507	\$5,851	\$6,000	\$4,000
31127	Tribe Overhead Contribution	\$3,791	\$2,402	\$3,000	\$2,400
31140	New Construction Laterals	\$250	\$250	\$-	\$-
31160	Tribe Revenue/OH & admin	\$-	\$-	\$-	\$-
31190	Sewer Benefit Fees	\$38,200	\$37,968	\$37,900	\$37,500
32075	Reimbursed Expenses	\$-	\$525	\$-	\$-
32078	Grant Income		\$145,000		\$75,000
32085	Miscellaneous Income	\$7,632	\$2,817	\$-	\$-
32086	Golden Inn Reimbursable		\$10,058	\$-	\$-
41000	Sewer Service Fees	\$827,569	\$871,748	\$850,000	\$950,000
	Total Revenue	\$1,995,626	\$1,896,521	\$1,571,273	\$1,748,998

Account #	Description	Actual 14/15	Actual 15/16	Budget 16/17	Budget 17/18
EXPENSE ENTERPRISE FUND					
Administration					
51010	Salaries	\$61,094	\$72,961	\$90,000	\$103,000
51020	Employee Benefits	\$26,935	\$35,209	\$30,000	\$70,000
51027	Payroll Taxes	\$1,388	\$1,396	\$2,200	\$2,200
51016	Medical Exam				
51070	Insurance	\$1,332	\$1,599	\$3,100	\$4,000
51080	Membership	\$2,550	\$2,819	\$4,000	\$4,000
51096	Bond Fee			\$46	\$46
51110	Contract Services	\$-	\$-	\$-	\$-
51111	Computer Operations	\$2,778	\$5,116	\$15,000	\$15,000
51113	LAFCO	\$1,422	\$1,229	\$1,500	\$1,700
51114	Property Tax Fee County of SB	\$1,508	\$2,073	\$2,100	\$2,700
51120	Professional Services		\$19,208	\$25,000	\$35,000
51121	Legal Services	\$14,437	\$15,697	\$25,000	\$25,000
51123	Audit Contract	\$10,000	\$10,000	\$10,500	\$10,750
51125	Postage	\$320	\$525	\$500	\$500
51126	Office Supplies	\$2,621	\$2,443	\$3,000	\$3,500
51130	Printing & Publishing	\$352	\$1,461	\$1,500	\$2,000
51154	Office Machines	\$856	\$775	\$1,000	\$1,000
51160	Educations & Seminars	\$1,043	\$1,514	\$4,000	\$4,000
51170	Travel & Meetings	\$1,424	\$3,038	\$3,000	\$5,000
51193	Telephone	\$1,134	\$1,191	\$1,500	\$1,500
51198	Miscellaneous Refunds	\$-	\$2,630	\$-	\$-
	Total Administration Expense	\$131,194	\$180,884	\$222,946	\$290,896
Building Expense					
52226	Supplies	\$113	\$1,075	\$800	\$800
52270	Insurance	\$1,825	\$3,000	\$1,400	\$2,000
52290	Utilities	\$3,791	\$3,990	\$4,500	\$4,500
52293	Maintenance	\$1,578	\$6,147	\$5,000	\$13,000
52294	Alarm System	\$912	\$918	\$1,100	\$1,100
	Total Building Expense	\$8,219	\$15,130	\$12,800	\$21,400

Account #	Description	Actual 14/15	Actual 15/16	Budget 16/17	Budget 17/18
	Operations				
55010		\$227,674	\$236,263	\$280,000	\$288,000
55015	Uniforms	\$1,293	\$1,259	\$1,600	\$1,600
55016	Medical Exams	\$-	\$675	\$-	\$-
55020	Employee Benefits	\$66,737	\$79,733	\$90,000	\$98,000
55027	Payroll Taxes	\$4,488	\$5,024	\$6,600	\$6,600
55029	Dig Alert	\$263	\$299	\$350	\$350
55060	Gas/Oil/Fuel	\$3,971	\$2,306	\$3,000	\$3,000
55070	Insurance	\$11,095	\$15,123	\$15,000	\$18,000
55071	Legal Services	\$12,919	\$15,845	\$25,000	\$25,000
55072	Engineering Contract	\$-	\$2,079	\$-	\$-
55080	Membership Dues	\$2,847	\$2,719	\$3,500	\$3,500
55100	Operating Supplies	\$945	\$2,190	\$6,000	\$6,000
55105	Small Tools & Equipment	\$7,435	\$1,147	\$8,000	\$8,000
55111	Computer Operations	\$-	\$2,290	\$5,000	\$5,000
55125	Postage	\$132	\$545	\$100	\$300
55126	Office Supplies	\$2,272	\$948	\$2,000	\$3,000
55130	Printing & Publishing	\$-	\$175	\$500	\$600
55140	Permit Fees	\$2,497	\$2,920	\$3,000	\$3,000
55151	R & M Operations	\$8,446	\$1,595	\$16,000	\$24,000
55152	Pump Station	\$1,159	\$2,972		\$3,000
55153	R & M Vehicles	\$1,897	\$1,935	\$3,000	\$3,000
55154	R & M Office Machines	\$1,129	\$1,684	\$3,500	\$3,500
55156	Lab Testing		\$630	\$2,000	\$3,000
55160	Education & Seminars	\$1,354	\$4,516	\$5,000	\$5,000
55170	Travel & Meetings	\$912	\$2,663	\$3,000	\$3,000
55190	Utilities	\$13,000	\$13,465	\$15,000	\$17,000
55195	Valley Gardens		\$368	\$-	\$-
55197	Los Olivos		\$13,254	\$-	\$-
55199	Golden Inn		\$9,874	\$-	\$-
55200	Wastewater Treatment Plant	\$216,000	\$216,000	\$216,000	\$216,000
55201	Solvang Projects				\$76,000
55310	246 Pump Station		\$8,738		\$-
66900	Reconciliation Discrepancies				\$-
	Total Operation Expense	\$588,465	\$649,234	\$713,150	\$823,450
	TOTAL ENTERPRISE FUND	\$727,878	\$845,248	\$948,896	\$1,135,746

Account #	Description	Actual 14/15	Actual 15/16	Budget 16/17	Budget 17/18
To Reserves					
31020	Annexation fee	\$1,972	\$-	\$-	\$-
31050	Connection fee	\$438,041	\$135,307	\$5,498	\$5,708
	Street Light Reserves	\$2,605	\$2,831	\$2,831	\$2,831
	Revenue over Expense	\$827,735	\$915,966	\$148,954	\$132,619
	To Capital Reserve	\$1,270,353	\$1,054,104	\$157,283	\$141,158

Capital Projects

	Transfer In from Reserves				\$708,000
55201	Solvang Capital	\$25,106	\$103,700	\$-	\$-
55306	Projects	\$15,762	\$-	\$-	\$-
	Capacity Fee Study			\$7,000	\$-
	Study of analysis of capacity			\$25,000	
	West SY		\$384,203	\$-	\$-
	Grease Interceptor Long Horn			\$8,000	\$-
	Replace 2004 Chevy Truck				\$40,000
	Sewer Main Repair			\$85,000	\$85,000
	Reseal Parking Lot			\$15,000	\$-
	Horizon Line				\$563,000
	GIS				\$10,000
	Fjord Drive Metering Manhole				\$10,000
	Steal Building			\$30,000	\$-
		\$40,868	\$487,903	\$170,000	\$708,000

Account #	Description	Actual 14/15	Actual 15/16	Budget 16/17	Budget 17/18
EXPENSE TRIBE					
Tribe Collection System					
57110	Salaries	\$41,751	\$33,744	\$35,000	\$36,000
57120	Benefits	\$11,624	\$12,429	\$12,000	\$12,000
57127	Payroll Taxes	\$835	\$870	\$2,000	\$2,000
57151	Repair & Maintenance	\$5,269	\$2,573	\$5,500	\$5,500
57170	Insurance	\$984	\$2,528	\$4,600	\$4,600
57190	Utilities	\$4,844	\$5,159	\$5,000	\$5,000
	Total Tribe Collection	\$65,307	\$57,303	\$64,100	\$65,100
Tribe Wastewater Plant					
57210	Salaries	\$199,601	\$217,875	\$220,000	\$226,000
57215	Uniforms	\$-	\$201	\$525	\$525
57220	Benefits	\$49,844	\$61,738	\$59,000	\$59,000
57227	Payroll Taxes	\$3,804	\$4,543	\$5,100	\$5,100
57251	Repairs & Maintenance	\$56,335	\$28,671	\$40,000	\$40,000
57252	Education/Seminars	\$1,898	\$2,394	\$3,000	\$3,000
57253	Travel & Meetings	\$331	\$-	\$300	\$300
57256	Lab Testing	\$16,698	\$27,266	\$30,000	\$30,000
57270	Insurance	\$4,403	\$9,732	\$14,000	\$14,000
57272	Engineering		\$4,452		
57275	Membership Dues	\$300	\$300	\$1,200	\$1,200
57280	Operating Supplies	\$38,830	\$25,104	\$30,000	\$30,000
57291	Office supplies		\$136		
57293	Telephone	\$520	\$466	\$700	\$700
	Total WWTP	\$372,564	\$382,878	\$403,825	\$409,825
	TOTAL Tribe & WWTP	\$437,871	\$440,181	\$467,925	\$474,925

Account #	Description	Actual 14/15	Actual 15/16	Budget 16/17	Budget 17/18
STREET LIGHT FUND					
31080	Property Taxes	\$4,000	\$4,000	\$4,000	\$4,000
53100	Street Lights	\$1,395	\$1,169	\$1,400	\$1,400
	Street Light Reserve	\$2,605	\$2,831	\$2,600	\$2,600
		<u>\$4,000</u>	<u>\$4,000</u>	<u>\$4,000</u>	<u>\$4,000</u>
BONDS REVENUE GENERAL OBLIGATION BOND					
31075	GO Bond Taxes	\$20,976	\$20,080	\$18,877	\$19,475
31104	Interest Income	\$-	\$-	\$-	\$-
	TOTAL GO BOND REVENUE	<u>\$20,976</u>	<u>\$20,080</u>	<u>\$18,877</u>	<u>\$19,475</u>
EXPENSE GENERAL OBLIGATION BOND					
25300	Debt Service - Principal	\$-	\$-	\$-	\$-
51096	Bond Admin Fee	\$46	\$-	\$-	\$-
51135	Debt Service - Interest	\$-	\$-	\$-	\$-
	TOTAL GO BOND EXPENSE	<u>\$46</u>	<u>\$-</u>	<u>\$-</u>	<u>\$-</u>
REVENUE STATE REVOLVING FUND					
31200	SRF Taxes	\$1,208	\$1,132	\$-	\$-
31106	Interest Income	\$-	\$-	\$-	\$-
	TOTAL SRF REVENUE	<u>\$1,208</u>	<u>\$1,132</u>	<u>\$-</u>	<u>\$-</u>
EXPENSE STATE REVOLVING FUND					
25500	Loan Principal	\$-	\$-	\$-	\$-
51136	Loan Interest	\$-	\$-	\$-	\$-
	TOTAL SRF EXPENSE	<u>\$-</u>	<u>\$-</u>	<u>\$-</u>	<u>\$-</u>

Description of Funds

Revenue

31020 Annexation Fees	\$-
New Properties annexed into District	
31025 Rents/Leases	\$350
31035 Administrative Fee -	\$-
Charged for Annexation	
31037 WWTP Admin Fee	\$18,000
5% fee per contract	
31038 WWTP Overhead Contribution	\$16,000
31050 Connections Fees -	\$5,708
If any, will move to reserves per policy	
31080 Property Tax -	\$160,000
Ad-valorem tax assessed on all properties annexed to the District, projected by the County.	
31090 Inspection Fees -	\$115
\$115 per inspection	
31100 Interest Income -	\$5,000
Interest on investments	
31120 WWTP Reimbursable	\$409,825
Reimbursement for expenses on WWTP	
31125 Tribe Reimbursable	
Reimbursement for expenses for the Tribe	\$65,100
31126 Tribe Admin Fee	\$4,000
10% fee per contract	
31127 Tribe Overhead Contribution	\$2,400
31140 New Construction Lateral	\$-
\$350 per for saddle and labor	

31190 Sewer Benefit Fees -	\$37,500
Includes all properties annexed to the District that have public sewers available. Collected on property tax roll. Fee is \$49.28	
32078 Grant Income	\$75,000
Monies received for Reuse Study	
32085 Miscellaneous Income -	\$-
Unknown income (i.e insurance refund, etc)	
41000 Sewer Service Fees -	\$950,000
Income from sewer service fees, includes a 3.75% increase per Tuckfield & Assoc. Rate Study 2016	

Expense Administration


51010 Salaries -	
General Manager 38%, Secretary/Treasurer 35%, Directors	
51020 Employee Benefits -	\$70,000
401a, 457 Plan and Section 125 Plan	
51027 Payroll Taxes -	\$2,200
Directors, General Manger and Secretary/Treasurer	
51070 Insurance -	\$4,000
Estimated cost for general liability, property, and workers' comp	
51080 Membership	\$4,000
Memberships to various agencies	
51096 Bond Fee	\$46
51111 Computer Operations -	\$15,000
Tech repair, QuickBooks updates, laptop, new website	
51113 LAFCO -	\$1,700

Estimated annual fee per LAFCO budget

51114	Property Tax Fee SB County	\$2,700
51120	Professional Services Easements, Engineers, Studies	\$35,000
51121	Legal Services - Estimated legal fees	\$25,000
51123	Audit Contract - Annual financial audit and State Controller Report	\$10,750
51125	Postage - Estimated postage	\$500
51126	Office Supplies - Estimated annual expense & replacement of one new computer	\$3,500
51130	Printing & Publishing - Public notices, advertisements	\$2,000
51154	Office Machines - Copy machine lease and maintenance	\$1,000
51160	Education & Seminars - For Directors and employees.	\$4,000
51170	Travel & Meetings - For Directors and employees to attend meetings, including monthly SBCSDA	\$5,000
51193	Telephone - Office Telephones & Fax	\$1,500

Expense Building

52226	Supplies - Cleaning supplies	\$800
52270	Insurance - Property / General Liability	\$2,000
52290	Utilities - PG&E / Gas / Water / HSS	\$4,500

52293	Maintenance - Miscellaneous maintenance, reseal parking lot	\$13,000
52294	Alarm System - Fire & Security Services and Monitoring	\$1,100
		
55010	Salaries - 42% GM, 65% Secretary/Treasurer, 51% Supervisor, 33% Operator II, 41% Op II	\$288,000.00
55015	Uniforms - \$400 per employee for pants, shirts, steel toe boots	\$1,600.00
55016	Medical Exams -	\$-
55020	Employee Benefits - 401a, 457 Plan and Section 125 Plan	\$98,000.00
55027	Payroll Taxes - For positions listed in salary	\$6,600.00
55029	Dig Alert - Estimated expense	\$350.00
55060	Gas/Oil/Fuel - Trucks, jetter, generators	\$3,000.00
55070	Insurance - Estimated cost for general liability, property, workers' comp	\$18,000.00
55071	Legal Services - Estimated expense	\$25,000.00
55080	Membership Dues - CWEA, CSDA, SB-CSDA, CA Rural Water	\$3,500.00
55100	Operating Supplies - Supplies needed for the collection system	\$6,000.00
55105	Small Tools & Equipment -	\$8,000.00

	Miscellaneous small tools	
55111	Computer Operations - Software Updates, network harddrive for backups	\$5,000.00
55125	Postage - Estimated expense	\$300.00
55126	Office Supplies - Estimated annual expense	\$3,000.00
55130	Printing & Publishing - Door hangers, business cards	\$600.00
55140	Permit Fees - SWRCB for collection system & SB County Air Pollution for generator	\$3,000.00
55151	Repair & Maintenance - ongoing maintenance, grease interceptor	\$24,000.00
55152	Pump Station ongoing maintenance	\$3,000.00
55153	Repair & Maintenance - Vehicle General repair and tires for the 2004, 2007 pick-ups, jetter, pump trailer	\$3,000.00
55154	Repair & Maintenance Office Machines- Copy machine lease and maintenance	\$3,500.00
55156	Lab Testing Manhole 33, 62	\$3,000.00
55160	Education & Seminars - Classes for the operations staff	\$5,000.00
55170	Travel & Meetings - For operations staff	\$3,000.00
55190	Utilities - Highway 246 Pump Station	\$17,000.00
55200	Solvang WWTP - Estimated cost of percentage for operation & maintenance of	\$216,000.00

	Solvang WWTP	
55201	Solvang Projects Solvang Capital Projects	\$76,000.00
	Capital Reserve - The balance of revenue/expense	\$132,619.00
From Reserves		
	Sewer Main Repairs	\$85,000.00
	Operation Vehicle	\$40,000.00
	Horizon Line	\$563,000.00
	GIS	\$10,000.00
	Metering Manhole Fjord Drive	\$10,000.00
Street Lights		
31080	Property Tax - Estimated taxes for street lights	\$1,400.00
53100	Street Lights - Estimated expense for street light power	\$2,600.00
	Street Light Reserve - Reserve to fund future development	\$4,000.00
Expense - Tribe		
Collection System		
57110	Salaries - 10% GM, 17% Op Supervisor, 21% Op II, 14% Op I	\$36,000.00
57120	Benefits - 401a, 457 Plan, Section 125 Plan	\$12,000.00
57227	Payroll Taxes - % of taxes based on salary	\$2,000.00
57151	Repair & Maintenance - Estimated cost	\$5,500.00
57170	Insurance - % of estimated cost	\$4,600.00

57190 **Utilities -** \$5,000.00
Electric, telephone, water for pump station

Overhead Contribution -

This is calculated at year end.

Administrative Fee - \$4,000.00
10% of maintenance & operations of the Tribe's collection system

WWTP

57210 **Salaries -** \$226,000.00
10% GM/100% Chief Plant Operator/32% Op
Supervisor/
44% Operator II/45% Operator I

57215 **Uniforms -** \$525.00
Pants, shirts, steeltoe boots

57220 **Benefits -** \$59,000.00
SEP-IRA, 457 Plan, Section 125

57227 **Payroll Taxes -** \$5,100.00
% based on
salaries

57251 **Repair & Maintenance -** \$40,000.00
Estimated cost

57252 **Education/Seminars -** \$3,000.00
For both operators

57253 **Travel/Meetings -** \$300.00
For both operators

57256 **Lab Testing -** \$30,000.00
Includes all lab
tests

57270 **Insurance -** \$14,000.00
% of estimated expense

57275 **Membership Dues -** \$1,200.00
Annual
certification

57280 **Operation Supplies -** \$30,000.00
Estimated cost for plant supplies

57291	Office Supplies	\$700.00
	Estimated cost	
57293	Telephone -	
	Cell phone and radio for operator	
	Overhead Contribution -	\$16,000.00
	This is calculated at year end	
	Administrative Fee -	\$18,000.00
	5% of maintenance & operation of the Tribe's WWTP	

Revenue - Bonds

31075	GO Bonds Taxes -	\$19,475.00
	Fund 3567 tax roll, Started 1979	
31104	Interest Income -	
	Interest earned on fund	

Expense - Bonds

25300	Debt Service Principal -	
	Due on 8/1. Pay off 2017	
51096	Bond Admin Fee	\$46.00

Miscellaneous Fees

Plan Check Fee	\$175.00 minimum based on project type and size
Annexation Admin Fee	\$375.00
Annexation Buy in Fee	\$2,858.29
First Inspection Fee	\$115.00 minimum
Each Additional Inspection Fee	\$57.50 minimum
Project 1 & 2 Fees	\$13, 185.00
New Construction Lateral Fee	4" - \$365.00 / 6" - \$465.00
Copy fee 8x 11	\$.25
8 x 14	\$.35
11 x17	\$.45
Color Copy	\$.50

2017/2018

Monthly Sewer Service Charges

User	Flow/ Unit	Unit of	Strength	ERU	Current
Classification	(gpd)	Measure	Factor	Multiple	FY 2017-18
Residential Fixed Charges [1]					
Single Family	215		1.00	1.00	\$68.65
Multi-family	215		1.00	1.00	\$68.65
Second Unit/Studios	160		1.00	0.74	\$51.10
Mobile Home/Trailers					
Manager Residence	215		1.00	1.00	\$68.65
Trailer Space <20 ft. wide	160	space	1.00	0.74	\$68.65
Trailer Space	215	space	1.00	1.00	\$68.65
Mobile Home Park Laundry	140		1.00	0.65	\$44.70
Retirement Facility					
Manager Residence	215		1.00	1.00	\$68.65
Rooms w/o Kitchens	100	room	1.00	0.47	\$31.94
Rooms w/ Kitchens	150	room	1.00	0.70	\$47.90
Non-Residential Fixed Charges					
Motel/Hotel					
Manager Residence	215		1.00	1.00	\$68.65
Rooms w/o Kitchens	100	room	1.00	0.47	\$31.94
Rooms w/ Kitchens	150	room	1.00	0.70	\$47.90
Laundrettes, per machine	160	machine	1.00	0.74	\$51.10
Beauty & Barber Shops	215		1.00	1.00	\$68.65
Each Sink Over 2	100	sink	1.00	0.47	\$31.94
Gas Station w/Restroom	325		1.00	1.51	\$103.79
Cocktail Lounge	430		1.00	2.00	\$137.32
Additional Seating	8	seat	1.00	0.04	\$2.55
Market, Major	750		1.76	6.14	\$421.52
Convenience Market	215		1.00	1.00	\$68.65
Convenience Market w/Deli	270		1.76	2.21	\$151.75
Deli	260		1.00	1.21	\$83.02
Office & Retail	215		1.00	1.00	\$68.65
Units w/o Toilets	100		1.00	0.47	\$31.94
Restaurant Full Service	600		1.76	4.91	\$337.22
Additional Seating - Food	12	seat	1.76	0.10	\$6.75
Additional Seating - Bar/Banqu	8	seat	1.00	0.04	\$2.55
Coffee Specialty Retail	270		1.00	1.26	\$86.22
Restaurant - Fast Food	240		1.76	1.96	\$134.88
YMCA [2]					-

2017/2018

**Monthly Sewer Service Charges
continued**

User	Flow/ Unit (gpd)	Unit of Measure	Strength Factor	ERU Multiple	Current FY 2017- 18
Institutional					
Church	215		1.00	1.00	\$68.65
Pre/Elementary School, Per Student	7	student	1.00	0.03	\$2.06
High School, per Student	9	student	1.00	0.04	\$2.87
Museum	215		1.00	1.00	\$68.65
Post Office	215		1.00	1.00	\$68.65
Public Park	500		1.00	2.33	\$159.66
Additional Sewer Service Charges					
Senior Living					
Manager Residence	215		1.00	1.00	\$68.65
per Bed	125	bed	1.00	0.58	\$39.91
Food Service	600		1.76	4.91	\$337.22
Additional Seating (per seat)	12	seat	1.76	0.10	\$6.75
Recovery Ranch					
Manager Residence	215		1.00	1.00	\$68.65
per Bed	70	bed	1.00	0.33	\$22.35
Food Service	600		1.76	4.91	\$337.22
Additional Seating (per seat)	12	seat	1.76	0.10	\$6.75
Medical, Dental, Veterinarian					
Clinic or Building (per 1,000 sf)	300	1,000 sf	1.15	1.60	\$110.16
Billiard/Café (per 1,000 sf)	150	1,000 sf	1.15	0.80	\$55.08
Food Service	600		1.76	4.91	\$337.22
Additional Seating (per seat)	12	seat	1.76	0.10	\$6.75
Cocktail Lounge with Food	430		1.76	3.52	\$241.66
Additional Seating	8	seat	1.76	0.07	\$4.50
Car Wash	1,350	1.15	1.15	7.22	\$495.74
Winery and Wine Tasting	270		1.00	1.26	\$86.22
Wine Tasting with Food	430		1.76	3.52	\$241.66
Additional Seating	8		1.76	0.07	\$4.33

[1] All sewer service charges are effective July 1.

[2] The YMCA has a payment agreement based on annual flow.

Schedule of Capacity Charges

Line No.	Development Type	Use Description	Flow (gpd)	Strength Factor	ERU Ratio	Capacity Charge
Residential						
1	Single Family	Dwelling	215	1.00	1.00	\$5,929.13
2	Multi-family	Dwelling, Apartment, Condominiums	215	1.00	1.00	\$5,929.13
		Dwelling, Studio, 1 and 2 bedroom Unit w/o laundry				
3	Second Unit/Studios		160	1.00	0.74	\$4,412.92
4	Mobile Home/Trailers					
	Manager Residence	Dwelling	215	1.00	1.00	\$5,929.13
6	Trailer Space	Residence or Park	215	1.00	1.00	\$5,929.13
7	Mobile Home Park Laundry	Laundry	140	1.00	0.65	\$3,860.72
Retirement Facility						
8	Manager Residence	Dwelling	215	1.00	1.00	\$5,929.13
9	Rooms w/o Kitchens	Dwelling	100	1.00	0.47	\$2,758.19
10	Rooms w/ Kitchens	Dwelling	150	1.00	0.70	\$4,136.82
Non-Residential						
Motel/Hotel						
11	Manager Residence	Dwelling	215	1.00	1.00	\$5,929.13
12	Rooms w/o Kitchens	Guest House	100	1.00	0.47	\$2,758.19
13	Rooms w/ Kitchens	Guest House	150	1.00	0.70	\$4,136.82
14	Laundrettes, per machine	Each washing machine	160	1.00	0.74	\$4,412.92
15	Beauty & Barber Shops	Business	215	1.00	1.00	\$5,929.13
16	Each Sink Over 2	Station Chair	100	1.00	0.47	\$2,758.19
17	Gas Station w/Restroom	Business	325	1.00	1.51	\$8,963.42
18	Cocktail Lounge/Wine Tasting	Up to 50 seats	430	1.00	2.00	\$11,859.19
19	Additional Seating	Per seat	8	1.00	0.04	\$220.32
20	Market, Major	W/meat & produce dept. (first 20 DFUs)	750	1.76	6.14	\$36,404.01
21	Convenience Market	No food preparation, dry goods only	215	1.00	1.00	\$5,929.13
22	Convenience Market w/Deli	Food preparation with sinks (first 20 DFUs)	270	1.76	2.21	\$13,105.81
23	Deli	Food preparation with sinks (first 20 DFUs)	260	1.00	1.21	\$7,170.18
24	Office & Retail	Professional & Commercial Retail	215	1.00	1.00	\$5,929.13
25	Units w/o Toilets	Each unit w/central toilet facility	100	1.00	0.47	\$2,758.19
26	Restaurant Full Service	Up to 21 seats	600	1.76	4.91	\$29,123.20
27	Additional Seating - Food	Per seat	12	1.76	0.10	\$582.87
28	Additional Seating - Bar/Banquet	Per seat	8	1.00	0.04	\$220.32
29	Coffee Specialty Retail	Up to 21 seats (incl 50% outdoors)	270	1.00	1.26	\$7,446.27
30	Restaurant - Fast Food	No seating (first 20 DFUs)	240	1.76	1.96	\$11,649.10
Institutional						
31	Church	Base rate	215	1.00	1.00	\$5,929.13
32	Pre/Elementary School, Per Student	Per student & staff	7	1.00	0.03	\$193.04
33	High School, per Student	Per student & staff w/kitchens and showers	9	1.00	0.04	\$248.21
34	Museum	Tax exempt	215	1.00	1.00	\$5,929.13
35	Post Office	Tax exempt	215	1.00	1.00	\$5,929.13
36	Public Park	Per toilet room	500	1.00	2.33	\$13,789.09
37	Additional Sewer Service Charges					
Senior Living						
39	Manager Residence	Dwelling	215	1.00	1.00	\$5,929.13
40	Per Bed	Per Bed	125	1.00	0.58	\$3,318.60
	Food Service	up to 21 seats	600	1.76	4.91	\$28,037.16
	Additional Seating (per Seat)	Per Seat	12	1.76	0.10	\$561.14
41	Recovery Ranch					
42	Manager Residence	Dwelling	215	1.00	1.00	\$5,929.13
43	per Bed	Per Bed	70	1.00	0.33	\$1,930.41
44	Food Service	Up to 21 seats	600	1.76	4.91	\$29,123.20
45	Additional Seating (per seat)	Per seat	12	1.76	0.10	\$582.87
46	Medical, Dental, Veterinarian					
47	Clinic or Building (per 1,000 sf)	Professional & Commercial, per 1,000 sf	300	1.15	1.60	\$9,514.19
48	Billiard/Café (per 1,000 sf)	per 1,000 sf	150	1.15	0.80	\$4,757.09
49	Food Service	Up to 21 seats	600	1.76	4.91	\$29,123.20
50	Additional Seating (per seat)	Per seat	12	1.76	0.10	\$582.87
51	Car Wash	Business	1,350	1.15	7.22	\$42,813.84
52	Cocktail Lounge with Food	Food preparation with sinks (first 20 DFUs)	430	1.76	3.52	\$20,870.54
53	Additional Seating	Per seat	8	1.76	0.07	\$388.29
54	Winery and Wine Tasting	No food preparation, dry goods only	270	1.00	1.26	\$7,445.88
55	Wine Tasting with Food	Food preparation with sinks (first 20 DFUs)	430	1.76	3.52	\$20,870.54
56	Additional Seating	Per seat	8	1.76	0.07	\$388.29

SYCSD Debt @ June 30, 2017

The District is currently debt free

USDA General Obligation Bonds: Bonds issued in 1978 Series A for \$150,000 and Series B for \$350,000. On August 4, 1987, the District paid off the balance of the Series A Bonds totaling \$138,000. Interest rate on the bonds is 5% per annum and is payable on August 1 and February 1 each year. **The bonds were paid off as of June 30, 2014. The District will continue to receive revenue through 2017/18.**

SWRCB State Revolving Fund Loan: In December 1998 the District entered into a loan in the amount of \$410,106 for the Westside Sewer Extension. The loan is being repaid at \$26,573 per year and the interest rate on the loan is 2.60% for twenty years. **This debt was paid off in February 2014.**

Citizens Business Bank Installment Sale Agreement: On October 11, 2006 the District entered into an installment sale agreement in the amount of \$1,000,000. for the construction of a District office building. Interest rate on the loan is 5.20% per annum for twenty years and is payable on April 11th and October 11th each year. This debt was refinanced as of October 11, 2011 at 4.55%. **The loan was paid off June 20, 2014.**

Debt Payoff:

Go Bond interest savings	\$7,899.02
SRF Interest	\$9,871.39
<u>Citizen Bank</u>	<u>\$248,502.30</u>
Total Interest Savings	\$266,272.71

RESOLUTION NO. 17-05

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA YNEZ COMMUNITY SERVICES
DISTRICT FIXING AND APPROVING THE BUDGET
FOR FISCAL YEAR 2017-2018**

RESOLVED, by the Board of Directors of the Santa Ynez Community Services District, Santa Barbara County, California that the budget for the Fiscal Year 2017-2018 for the Santa Ynez Community Services District, on file with the Secretary and heretofore reviewed and considered by this Board, is hereby fixed and approved.

PASSED AND ADOPTED this 21st day of June 2017, by the following vote of the Board of Directors of the Santa Ynez Community Services District.

AYES:

NOES:

ABSENT:

ABSTAIN:

David Seymour, President of the
Board of Directors

ATTEST:

Wendy Berry, Secretary of the
Board of Directors