

BOARD MEMBERS

Frank Redfern, President
 Bradlee Van Pelt, Vice President
 Tina Padelford, Director
 David Beard, Director
 Karen Jones, Director

**STAFF**

Loch Dreizler, General Manager
 Alicia Marin, Office Manager
 Jeff Hoskinson, Legal Counsel

Santa Ynez Community Services District
 1070 Faraday Street, Santa Ynez, California 93460
 Phone: (805) 688-3008 • Fax: (805) 688-3006

REGULAR BOARD MEETING AGENDA

To Attend the Meeting Online:

<https://us02web.zoom.us/j/88049528693> Password: 890079

NOTE: See page 3 for remote meeting access and meeting protocols.

Directors, giving advance notice, can attend via traditional teleconference rules.

See the last page for details.

Date: Wednesday, May 15, 2024

Time: 5:30 PM

Location:

District Board Room
 1070 Faraday Street
 Santa Ynez, California

BEGIN RECORDING

1. **CALL TO ORDER AND FLAG SALUTE**
2. **ROLL CALL**
3. **DIRECTOR'S COMMENTS:** This item allows Board Members to make brief announcements or reports, ask questions related to District business, request Staff to report on a particular matter, or request that an item be considered for a future meeting.
4. **PUBLIC COMMENT:** Public Members may address the Board on any items of interest within the Board's subject matter jurisdiction that are not on the agenda (Government Code §54954.3).
5. **REPORTS:**
 - A. General Manager
 - B. Legal Counsel
 - C. Board Secretary
 - D. Committees:
 - a. An opportunity for Directors to summarize a committee meeting they attended – see consent items for reference.
 - b. Upcoming Committee Meetings
 - i Wastewater – May 17 @ 8:30 AM
 - ii Ad-hoc committee – May 21 @ 9:00 AM with legal counsel
 - iii Other recommendations:?

Mission Statement

The District's mission is to respond to the needs of its citizens and represent them, as a group, at State and Federal levels in solving local problems affecting the common good.

6. **CONSENT ITEMS:** The public may comment on Consent Items before Board action. However, the following items are routine and may be approved by a single action. A board member may remove items from the Consent Agenda and discuss them as an Action Item. Board members may ask questions or request clarifications without removing the item from the Consent Agenda.

Recommended Motion: I move to approve all consent items in a single motion.

- A. Regular Meeting Minutes of April 17, 2024
 - B. Community Interface Committee Minutes of April 24, 2024
 - C. Personnel Committee Meeting Minutes of May 2, 2024
 - D. Ad-Hoc Committee Meeting held on May 1, 2024
 - E. Finance Committee Meeting Minutes- May 8, 2024
 - F. Previous Months Disbursements
 - G. Monthly Bank Account Balance
 - H. Budget to Actuals – January to March 2024
 - I. Director's Meeting Attendance Tracker from April 17 to May 14, 2024
7. **ACTION ITEMS:** As a reference, follow *Rosenberg's Rules of Order* for Action Item discussion: **1.** The Chair states the title of the Action Item. **2.** The Chair introduces the presenter. **3.** The Board may ask clarifying questions following the presentation. **4.** Invite public comment and, when appropriate, close public comment. **5.** Invite a motion, if necessary. **6.** Invite a second. **7.** Ensure the Motion is understood. **8.** If necessary, invite board members to discuss the Motion. **9.** Take the vote. **10.** Announce the vote result.
- A. Review, discuss, and approve the Final Budget for Fiscal Year 2024/2025 and, if necessary, suggest changes to Staff and the Finance Committee for revisions.
 - B. Review, discuss, and approve the Final Draft Employee Handbook and, if necessary, suggest changes to the Personnel Committee.
 - C. Review and discuss installing dash cams for district vehicles.
 - D. **Closed Session – Not Applicable**
 - E. **Reconvene to Open Session – Not Applicable**
8. **INFORMATIONAL ITEMS:** (Some documents may be distributed at the Board meeting)
9. **ADJOURNMENT:** Board meetings are regularly scheduled for the 3rd Wednesday of the month.

DIRECTORS AND STAFF, PLEASE CONFIRM THAT RECORDINGS ARE TURNED OFF
(YouTube, Zoom, Digital or Public Recordings, etc.)


Note: Karen Jones, Board Director, will attend tonight's Meeting remotely using AB2449, "just cause" emergency circumstance.

In general the following applies to traditional teleconferencing:

- Teleconference locations identified in the agenda:
- Copies of the agenda must be posted at all teleconference locations and
- A quorum of the Board members participating remotely must be made from areas within the agency's jurisdiction.
- All votes must be by roll call.
- Meetings must be conducted to protect the rights of the public to appear before the body or wish to comment.
- All public members must be able to access the Meeting and provide public comments.
- Teleconference locations must be open to the public.

Options for Remote Access to Board Meetings - If you can't attend in person.

Attend the Meeting via the Internet: <https://us02web.zoom.us/j/88049528693>

1. Meeting ID: [880 4952 8693](#)
2. Password: [890079](#)
3. Press: "Raise Hand"  to comment, and the Chair will call you

Attend the Meeting via Phone:

1. Dial: 1(408) 638-0968
2. Meeting ID: [880 4952 8693](#)
3. Password: [890079](#)
4. Press *9 to comment, and the Chair will call you
5. Find your local number: <https://us02web.zoom.us/u/kdFagYmnan>

Meeting Protocols

1. Direct comments to the Board President
2. District-prepared staff reports and supporting documents are usually posted on the District's website, www.sycsd.com
3. The Board can exercise an option to limit speakers to three (3) minutes each and may limit the total time allotted for public comments to twenty (20) minutes.
4. For those persons with disabilities requiring modifications or accommodations, including auxiliary aids or services, to participate in the Meeting, contact the District at least one (1) day before the Meeting by telephone at (805) 688-3008 or by email to admin@sycsd.com
5. Any public records that are distributed less than 72 hours before this Meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at 1070 Faraday, Santa Ynez, California 93460. Such records may also be posted on the District's website at www.sycsd.com

Loch A. Dreizler

Loch A. Dreizler, General Manager