

SANTA YNEZ COMMUNITY SERVICES DISTRICT



BUDGET 2022-2023

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SANTA YNEZ COMMUNITY SERVICES DISTRICT

The mission of the District is to respond to the needs of its citizens and represent them, as a group, at local and regional levels in solving local problems affecting the common good.

To fulfill that mission, the Board of Directors of the Santa Ynez Community Services District is committed to the following legislative policy:

- To respond to community needs within the District's sphere of influence (said sphere being subject to future revision and amendment pursuant to Government Code) to the full extent of the District's authority and the purposes for which it was formed;
- To support orderly growth and development which is essential to the social, fiscal and economic well-being of the community as an integral part of the Santa Ynez Valley and which responds sensitively to environmental concerns and available natural resources; and
- To set priorities for community services by weighing actual and future needs against all available financial resources and to manage public funds in a manner both fiscally sound and conservative.

The Board further finds that the common good is best served when all policies are based upon the most complete information that can be assembled, the counsel of reliable, independent experts is sought, and the District is administered fairly, objectively and without deference to special or self interests.

SANTA YNEZ COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

(Five-member Board of Directors elected at-large)

Meetings 3rd Wednesday of the month, at 5:30 p.m.
District Office

President, Karen Jones

Vice-President, David Beard

Board Member, Bradlee Van Pelt

Board Member, Frank Redfern

Board Member, Betina Padelford

STAFF

General Manager, Loch Dreizler

Secretary/Treasurer, Wendy Berry

Operation Supervisor/Inspector, Craig Kapner

Collection Operator I/WWTP Operator, Fabian Torres

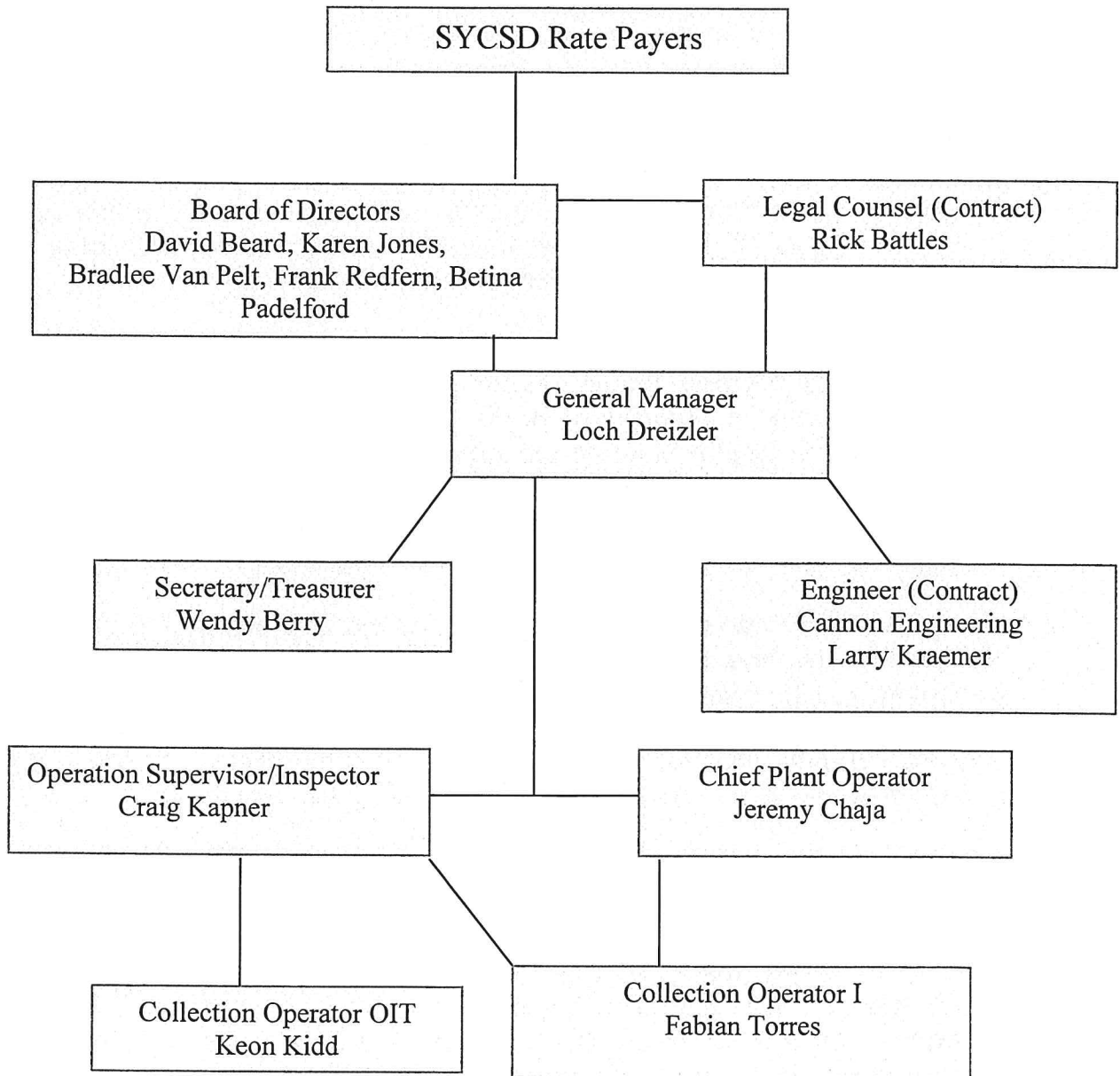
Collection Operator OIT, Keon Kidd

Chief Plant Operator, Jeremy Chaja

Legal Counsel, Rick Battles (Contract)

Engineer, Larry Kraemer (Contract)

SANTA YNEZ COMMUNITY SERVICES DISTRICT ORGANIZATION CHART



WHAT IS THE SANTA YNEZ COMMUNITY SERVICES DISTRICT?

The Santa Ynez Community Services District was formed in 1971 by citizens in the area for the purpose of obtaining and providing community sewage disposal services in the Santa Ynez area (approximately one square mile). In January 1974 State and County health departments determined a health hazard existed due to septic systems, and a building moratorium was put on the area. The original system was built to address this problem and was completed in 1981. Subsequent to this there have been extensions to the mainline to make public sewer available to residents who have come to the District requesting service.

The Santa Ynez Community Services District is an independent special district created under section 61000, Title 6, Division 2 of the Community Services District Law of the State of California. The District is governed by a Board of Directors consisting of five elected members serving four year terms. Board members must reside in the District. As a local government, we are accessible to our customers and as an enterprise district we charge only those who receive the service.

The SYCSD owns 0.30 MGD capacity in the City of Solvang 1.5 MGD wastewater treatment plant. The SYCSD collection system has 712 connections, 275 manholes, 8.4 miles of 8-inch VCP gravity line, 4,415 feet of force main, 4.25 miles of 12-inch VCP gravity line and 2.1 miles of 15-inch VCP gravity line and two lift stations. The SYCSD's main trunk line carries an average of 140,000 gpd to Solvang's treatment plant.

The Chumash Tribe owns 0.088 gpd of the SYCSD's capacity. The Chumash Tribe has constructed a wastewater treatment plant with a capacity of 200,000 gallons per day (gpd), which upgraded in 2015. This plant will serve the Casino, Hotel, administration buildings, and approximately 350 residents on the reservation. Treatment includes Biological Nutrient Removal (BNR) and Membrane Reactor (MBR). The system utilizes two different disposal methods NPDES into Zanja Cota Creek and by Title 22 for reuse and irrigation purposes for restricted uses on Tribal and State of California lands. The SYCSD has been under contract with the Chumash since 1983 to maintain the Chumash collection system and the wastewater treatment plant. The Tribe's collection system has 1.8 miles of 8-inch VCP gravity sewer, 33 manholes, .9 miles of 4-inch sewer force main and three lift stations.

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SANTA YNEZ COMMUNITY SERVICES DISTRICT
Revenue Budget Report -- MultiYear Actuals
For the Year: 2022 - 2023

Page: 1 of 2
Report ID: B250B

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	18-19	19-20	20-21	21-22	Budget	Rec.	Budget	Change	Budget	Budget
53 Sewer										
42000 TAX REVENUE										
42100 Property Tax Revenue			197,017	208,951	185,000	113%	200,000		200,000	108%
Group:			197,017	208,951	185,000	113%	200,000	0	200,000	108%
43000 SEWER FEES										
43100 Sewer Extension Fee Proj			39,555	26,370	0	***%			0	0%
43101 Horizon Drive Capacity				173,772	0	***%			0	0%
43102 Hwy 246 Undercrossing				1,962	0	***%			0	0%
43110 Capacity Fees			85,549	492,503	12,600	***%	9,000		9,000	71%
43200 WWTP Monthly Charge			438,808	372,499	356,200	105%	328,400		328,400	92%
43210 WWTP Admin Fee			21,048	18,239	15,000	122%	15,000		15,000	100%
43215 WWTP Overhead					15,000	0%	15,000		15,000	100%
43220 Tribe Administrative Fee			5,158	3,985	4,000	100%	3,000		3,000	75%
43221 Tribe Overhead					3,000	0%	3,000		3,000	100%
43230 Tribe Monthly Charge			51,584	45,331	37,000	123%	46,000		46,000	124%
43240 Buy-In Fee			7,929	8,569	4,000	214%	1,900		1,900	47%
43300 Sewer Benefit Fees			38,864	39,071	38,000	103%	38,000		38,000	100%
43400 Sewer Service Fees			1,217,750	1,241,558	1,160,000	107%	1,220,000		1,220,000	105%
43500 Plan Check Fees			1,861	3,115	0	***%	175		175	*****%
43600 Inspection Fees			1,380	1,725	230	750%	115		115	50%
43605 Board Room Rental				340	0	***%	200		200	*****%
43800 New Construction/Laterals			450		0	0%			0	0%
43900 Installment Plan			1,781	1,933	1,782	108%	7,034		7,034	394%
Group:			1,911,717	2,430,972	1,646,812	148%	1,686,824	0	1,686,824	102%

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SANTA YNEZ COMMUNITY SERVICES DISTRICT
Revenue Budget Report -- MultiYear Actuals
For the Year: 2022 - 2023

Page: 2 of 2
Report ID: B250B

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	18-19	19-20	20-21	21-22	Budget	Rec.	Budget	Change	Budget	Budget
					21-22	21-22	22-23	22-23	22-23	22-23
53 Sewer										
47000 INTEREST										
47100 Interest Local Agency			176	307	0	***%	150		150	*****%
47110 Interest Money Market -			338	2,285	0	***%	75		75	*****%
47120 Interest County Santa			541	738	0	***%	1,000		1,000	*****%
47130 Interest Mechanics			6	1	0	***%			0	0%
47140 Interest Five Star Bank			21,787	12,732	20,000	64%	12,000		12,000	60%
Group:			22,848	16,063	20,000	80%	13,225	0	13,225	66%
48000 OTHER REVENUE										
48800 G.O. Bond Income			31	4	0	***%			0	0%
Group:			31	4	0	***%	0	0	0	0%
49000 MISC REVENUE										
49705 Reimbursed Expenses			5,043	2,476	0	***%			0	0%
49999 Misc.Cash & Checks			125	1,241	0	***%			0	0%
Group:			5,168	3,717	0	***%	0	0	0	0%
Fund:			2,136,781	2,659,707	1,851,812	144%	1,900,049	0	1,900,049	102%
Grand Total:			2,136,781	2,659,707	1,851,812		1,900,049	0	1,900,049	

SANTA YNEZ COMMUNITY SERVICES DISTRICT
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2022 - 2023

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		18-19	19-20	20-21	21-22	Budget	Exp.	Budget	Changes	Budget	Budget
53 Sewer											
61000	Admin										
51110	Salaries			93,989	75,408	110,000	69%	145,000		145,000	132%
51115	Vacation/Sick Leave Accru			7,955	1,257	15,000	8%	8,500		8,500	57%
51120	Health Insurance			16,944	13,288	15,000	89%	20,000		20,000	133%
51130	Retirement			11,224	10,973	5,000	219%	15,000		15,000	300%
51140	Taxes Due			1,567	1,911	3,000	64%	3,000		3,000	100%
52320	Utilities			320		0	0%			0	0%
52322	Telephone			3,461	4,093	4,000	102%	5,000		5,000	125%
54425	Education & Seminars			2,469	588	4,000	15%	3,000		3,000	75%
54430	Membership/Subscriptions			6,469	5,414	7,000	77%	7,700		7,700	110%
54440	Printing & Publication			1,950	5,319	5,000	106%	4,500		4,500	90%
54441	Meetings & Travel			74	675	4,000	17%	2,000		2,000	50%
54527	Postage			503	405	1,200	34%	500		500	42%
54528	Office Machine			933	1,595	2,000	80%	1,500		1,500	75%
54529	Computer Operations			5,337	13,083	7,000	187%	12,000		12,000	171%
54530	Office Supplies			998	1,332	1,500	89%	1,500		1,500	100%
54532	Office Furniture			20,811		0	0%			0	0%
54534	Medical Exams				60	0	***%			0	0%
56410	Insurance			507	1,225	1,000	123%	1,500		1,500	150%
56510	Legal Services			31,789	55,128	40,000	138%	40,000		40,000	100%
56511	Audit Contract			6,701	9,500	9,500	100%	9,500		9,500	100%
56512	Consultant Fees			27,650	2,511	23,500	11%			0	0%
56979	Lafco Fee				1,833	1,500	122%	1,500		1,500	100%
56980	Bank Service Charges			1,821	780	1,500	52%			0	0%

SANTA YNEZ COMMUNITY SERVICES DISTRICT
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2022 - 2023

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		18-19	19-20	20-21	21-22	Budget	Exp.	Budget	Changes	Budget	Budget
56981	Retirement Service Fee			1,366	1,371	1,500	91%	1,500		1,500	100%
	Account:			244,838	207,749	262,200	79%	283,200	0	283,200	108%
62000	Building										
52320	Utilities			5,153	5,319	6,000	89%	5,200		5,200	87%
52323	Alarm System			481	1,303	1,500	87%	1,500		1,500	100%
54411	Repair & Maintenance			4,021	5,162	5,000	103%	4,500		4,500	90%
54521	Supplies			1,460	550	1,500	37%	1,000		1,000	67%
56410	Insurance			2,130		3,000	0%	2,000		2,000	67%
	Account:			13,245	12,334	17,000	73%	14,200	0	14,200	84%
63000	Operations										
51110	Salaries			250,302	277,006	250,000	111%	315,000		315,000	126%
51120	Health Insurance			72,650	77,003	97,000	79%	76,450		76,450	79%
51130	Retirement			36,359	35,630	18,000	198%	45,000		45,000	250%
51140	Taxes Due			4,877	5,792	6,000	97%	5,300		5,300	88%
52320	Utilities			8,674	12,774	10,000	128%	13,000		13,000	130%
52322	Telephone			9,547	6,609	10,000	66%	10,000		10,000	100%
52324	Dig Alert			665	457	700	65%	800		800	114%
54411	Repair & Maintenance					0	0%	6,000		6,000	*****%
54421	Gas, Oil & Fuel			3,476	4,077	4,000	102%	4,000		4,000	100%
54422	Vehicle			2,290	3,158	8,000	39%	5,000		5,000	63%
54425	Education & Seminars			478	2,742	3,000	91%	4,000		4,000	133%
54430	Membership/Subscriptions			3,176	1,653	6,000	28%	4,000		4,000	67%
54440	Printing & Publication			392	4,299	1,000	430%	4,000		4,000	400%
54441	Meetings & Travel			117	882	3,000	29%	3,000		3,000	100%
54520	Operating Supplies			5,926	3,923	7,000	56%	6,000		6,000	86%
54523	Small Tools & Equipment			2,004	1,822	5,000	36%	5,000		5,000	100%

SANTA YNEZ COMMUNITY SERVICES DISTRICT
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2022 - 2023

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		18-19	19-20	20-21	21-22	Budget 21-22	Exp. 21-22	Budget 22-23	Changes 22-23	Budget 22-23	Budget 22-23
54527	Postage			1,056	73	1,000	7%	1,000		1,000	100%
54528	Office Machine			1,643	287	2,000	14%	2,000		2,000	100%
54529	Computer Operations			1,166	17,931	8,000	224%	10,000		10,000	125%
54530	Office Supplies			1,757	467	1,500	31%	1,500		1,500	100%
54533	Uniforms			1,637	2,343	0	***%	2,000		2,000	****%
54534	Medical Exams			185	370	1,500	25%	500		500	33%
55510	Property Tax Fee County o			2,070	2,478	3,000	83%	2,200		2,200	73%
55530	Horizon			2,343		0	0%			0	0%
55620	Permit Fees			936	871	1,500	58%	1,400		1,400	93%
55630	Collection System			8,827	2,559	6,000	43%	6,000		6,000	100%
55640	Pump Station			6,907	16,869	15,000	112%	15,000		15,000	100%
55650	Lab Testing			4,830	3,341	5,000	67%	5,000		5,000	100%
55720	Solvang WWTP Monthly Char			240,000	240,000	240,000	100%	240,000		240,000	100%
55730	Solvang WWTP Projects			89,236	337,718	0	***%			0	0%
55740	Projects/GIS			6,725	7,693	10,000	77%	10,000		10,000	100%
56410	Insurance			26,628	22,163	40,000	55%	30,000		30,000	75%
56510	Legal Services			17,242	35,432	20,000	177%	35,000		35,000	175%
56512	Consultant Fees					0	0%	45,000		45,000	****%
	Account:			814,121	1,128,422	783,200	144%	913,150	0	913,150	117%
64000	WWTP										
51110	Salaries			210,145	180,838	160,000	113%	160,000		160,000	100%
51120	Health Insurance			55,900	38,881	65,000	60%	25,000		25,000	38%
51130	Retirement			32,918	23,520	7,000	336%	20,000		20,000	286%
51140	Taxes Due			4,235	3,517	5,000	70%	3,000		3,000	60%
52322	Telephone			614	585	700	84%	700		700	100%

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SANTA YNEZ COMMUNITY SERVICES DISTRICT
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2022 - 2023

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Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		18-19	19-20	20-21	21-22	Budget	Exp.	Budget	Changes	Budget	Budget
54411	Repair & Maintenance			1,175	7,850	5,000	157%	5,000		5,000	100%
54430	Membership/Subscriptions			2,848	3,767	3,000	126%	3,000		3,000	100%
54441	Meetings & Travel					0	0%	1,000		1,000	****%
54520	Operating Supplies			70,848	65,381	65,000	101%	65,000		65,000	100%
54533	Uniforms			121	397	500	79%	700		700	140%
54535	Overhead Contribution					15,000	0%	15,000		15,000	100%
54536	Admin Fee					15,000	0%	15,000		15,000	100%
55650	Lab Testing			24,110	27,220	25,000	109%	25,000		25,000	100%
56410	Insurance			17,778	17,940	20,000	90%	20,000		20,000	100%
	Account:			420,692	369,896	386,200	96%	358,400	0	358,400	93%
65000	Tribe Collection System										
51110	Salaries			26,907	24,760	18,000	138%	25,000		25,000	139%
51120	Health Insurance			7,356	5,431	4,500	121%	3,000		3,000	67%
51130	Retirement			3,496	2,601	4,000	65%	2,000		2,000	50%
51140	Taxes Due			510	422	500	84%	800		800	160%
52320	Utilities			4,989	5,308	5,000	106%	5,000		5,000	100%
54411	Repair & Maintenance			5,979	6,775	2,000	339%	6,000		6,000	300%
54421	Gas, Oil & Fuel			190	57	0	***%	200		200	****%
54535	Overhead Contribution					3,000	0%	3,000		3,000	100%
54536	Admin Fee					4,000	0%	3,000		3,000	75%
56410	Insurance			2,382	3,487	3,000	116%	4,000		4,000	133%
	Account:			51,809	48,841	44,000	111%	52,000	0	52,000	118%
66000	Street Lights										
52320	Utilities			1,044	1,305	1,395	94%	2,200		2,200	158%
	Account:			1,044	1,305	1,395	94%	2,200	0	2,200	158%
	Fund:			1,545,749	1,768,547	1,493,995	118%	1,623,150	0	1,623,150	109%
	Grand Total:			1,545,749	1,768,547	1,493,995		1,623,150	0	1,623,150	

Santa Ynez Community Services
Revenue Account List and Description
Fiscal Year 2022-2023

Title	Description	Amount
Property Tax	Ad-valorem tax assessed on all properties annexed to the district	\$200,000
Capacity Fees	Fees charge to connect to the District's sewer line for purchasing future capacity in the City of Solvang WWTP	\$9,000
WWTP Monthly Charge	Reimbursement of expenses from operations of the Chumash WWTP	\$328,400
WWTP Admin Fee	5% fee charged on all expenses from operation of Chumash WWTP	\$15,000
WWTP Overhead	Fee charged for district operation costs from utilities, computers, supplies. Based on % of expenses	\$15,000
Tribe Admin Fee	10% fee charged on all expenses from operation of the reservation lift station and collection	\$3,000
Tribe Overhead	Fee charged for district operation costs from utilities, computers, supplies. Based on % of expenses	\$3,000
Tribe Monthly Charge	Reimbursement of all expenses for operation and collection of the Reservation pump station and collection lines	\$46,000
Buy-In Fee	Fee for properties annexed into the District	\$1,900
Sewer Benefit Fee	Sewer availability fee	\$38,000
Sewer Service Fees	Sewer service fees for connected parcels	\$1,220,000
Plan Check Fee	Fee for checking building plans for sewer connections	\$175
Inspection Fee	Inspection fee for District staff to be present when district line is connected to	\$115
Board Room Rental	Rental fee for using the Board Room	\$200
Installment Payment Plan	Capacity and other fees financed over a period of time	\$7034
Interest	Monies earned from financial institutions	\$13,225

Santa Ynez Community Services District
Expense Account List and Description
General and Administrative
Fiscal Year 2022-2023

Salaries	Wages for 27% of General Manager and 35% of Secretary/Treasurer	\$145,000
Vacation/Sick Leave Accrual	Accrued time 27% of General Manager and 35% of Secretary/Treasurer	\$8,500
Health Insurance	Health Insurance for 27% of General Manager and 35% of Secretary/Treasurer	\$20,000
Retirement	Retirement for 27% of General Manager and 35% of Secretary/Treasurer	\$15,000
Taxes Due	Training tax, UI, SDI payroll taxes	\$3,000
Telephone	Phone service charges	\$5,000
Education and Seminars	Training for GM, Secretary/Treasurer and Board Members	\$3,000
Membership/Subscriptions	CSDA, SBCSDA, Chamber of Commerce, Zoom	\$7,700
Printing and publishing	Publications, business cards and news letter	\$4,500
Meetings and travel	Directors, Gm, Secretary/Treasurer	\$2,000
Office Supplies	Office Supplies, paper	\$1,500
Postage	Estimated postage	\$500
Office machine	Copier lease	\$1,500
Computer operations	Black Mountain software support, miscellaneous computer issues for staff	\$12,000
Insurance	Property, general liability, work comp	\$1,500
Legal Services	Administrative legal charges	\$40,000
Audit Services	Annual audit and State Controller Report	\$9,500
LAFCO	Estimate cost for Lafco's Budget	\$1,500
Retirement Service Fee	NBS monthly and annual maintenance fee	\$1,500

Santa Ynez Community Services District\$
Expense Account List and Description
Building
Fiscal Year 2022-2023

Title	Description	Amount
Utilities	Water, electric, gas	\$5,200
Alarm System	Fire and burglary alarm system for office	\$1,500
Repair & Maintenance	Miscellaneous maintenance, windows, parking lot, flooring, doors, cleaning	\$4,500
Supplies	Paper towels, toilet paper, cups, coffee	\$1,000
Insurance	Property Insurance	\$2,000

Santa Ynez Community Services District
Expense Account List and Description
Operations
Fiscal Year 2022-2023

Title	Description	Amount
Salaries	Collection Supervisor, Collection I, Collection OIT, 53% Gm, 65% Secretary/Treasurer	\$315,000
Health Insurance	Collection Supervisor, Collection I, Collection OIT, 53% Gm, 65% Secretary/Treasurer	\$76,450
Retirement	Collection Supervisor, Collection I, Collection OIT, 53% Gm, 65% Secretary/Treasurer	\$45,000
Taxes Due	Collection Supervisor, Collection I, Collection OIT, 53% Gm, 65% Secretary/Treasurer	\$5,300
Utilities	Electric for pump stations	\$13,000
Telephone	Phone service charges for operations – Comcast, Frontier	\$10,000
Dig Alerts	Marking of sewer lines for digging	\$800
Repair and Maintenance	Repair of operation equipment, jetter, camera	\$6,000
Gas, Fuel, Oil	Gas, fuel and oil for district vehicles and equipment	\$4,000
Vehicle	District Vehicle repairs and maintenance	\$5,000
Education and Seminars	Training for operation staff and certifications	\$4,000
Membership/Subscriptions	CSDA, SBCSDA, Chamber of Commerce, Zoom	\$4,000
Printing and publishing	Publications, business cards and news letter	\$4,000
Meetings and travel	Directors, Gm, Secretary/Treasurer	\$3,000
Operating Supplies	Supplies for collection system	\$6,000
Small Tools & equipment	Purchase district tools and equipment for sewer collection	\$5,000
Postage	Estimated postage	\$1,000
Office machine	Copier lease	\$2,000
Computer operations	Black Mountain software support, miscellaneous computer issues for staff	\$10,000
Office Supplies	Supplies for operation staff	\$1,500
Uniforms	T-shirts, pants and steal toe boots for operation staff	\$2,000
Medical Exam	Preemployment physicals for operation staff and hepatitis vaccine series	\$500
Property Tax Fee	Fee for administering tax roll payments	\$2,200
Permit fees	Air pollution control fees	\$1,000
Collection system	Repairs and maintenance of collection system	\$6,000
Insurance	Property, general liability, work comp	\$30,000
Pump Station	Repairs and maintenance on 246 and Golden Inn pump stations	\$15,000
Lab Testing	Testing of manholes to verify the composition and strength of wastewater	\$5,000
Solvang WWTP Charge	Monthly charge for treatment of wastewater	\$240,000

Projects/GIS	Monthly charges for GIS support	\$10,000
Legal Services	Operation legal fees	\$35,000
Consultant fees	Professional services -demographer, engineer	\$45,000

Santa Ynez Community Services District
Expense Account List and Description
Chumash WWTP
Fiscal Year 2022-2023

Title	Description	Amount
Salaries	100% Chief Plant Operator, 10% of GM and district staff by actual hours worked	\$160,000
Health Insurance	100% Chief Plant Operator, 10% of GM and district staff by actual hours worked	\$25,000
Retirement	100% Chief Plant Operator, 10% of GM and district staff by actual hours worked	\$20,000
Taxes Due	100% Chief Plant Operator, 10% of GM and district staff by actual hours worked	\$3,000
Telephone	Phone service charges for WWTP	\$700
Repair and Maintenance	Repairs and maintenance at the WWTP	\$5,000
Membership/Subscriptions	Grade IV operator certificate, CWEA	\$3,000
Meetings and travel	Chief Plant Operator	\$1,000
Operating Supplies	Supplies for treatment	\$65,000
Uniforms	Pants, t-shirts, steal toe boots for Chief Plant Operator	\$700
Overhead Contribution	Fee charged for district operation costs from utilities, computers, supplies. Based on % of expenses	\$15,000
Admin Fee	5% fee charged on all expenses from operation of Chumash WWTP	\$15,000
Lab Testing	Testing of wastewater for permit compliance	\$25,000
Insurance	Work Comp for Chief Plant Operator and district staff based on hours worked	\$20,000

Santa Ynez Community Services District
Expense Account List and Description
Chumash Reservation Collection
Fiscal Year 2022-2023

Title	Description	Amount
Salaries	10% of GM and District staff for actual hours worked	\$25,000
Health Insurance	10% of GM and District staff for actual hours worked	\$3,000
Retirement	10% of GM and District staff for actual hours worked	\$2,000
Taxes Due	10% of GM and District staff for actual hours worked	\$800
Repair and Maintenance	Repairs for Reservation lift station and collection lines	\$6,000
Utilities	Electric and phone charges for lift station	\$5,000
Gas, Oil, Fuel	Fuel for generator	\$200
Overhead Contribution	Fee charged for district operation costs from utilities, computers, supplies. Based on % of expenses	\$3,000
Admin Fee	10% fee charged on all expenses from operation of Reservation collection system	\$3,000
Insurance	Work Comp for district staff based on hours worked	\$4,000

Santa Ynez Community Services District
Expense Account List and Description
Capital Improvements
Fiscal Year 2022-2023

Title	Description	Amount
Sewer Main Repairs	Chain Flail the 130' of 8" off-track ductile iron sewer pipe that runs South from Tivola to Sagunto Street, removing all corrosion and then install a cure in place slip liner to protect the pipe from any further corrosion.	\$85,000
Force Main Bracing	Stabilize the embankment being eroded away below Highway 246, just West of the Chumash Fire Station property, possible by placing rip rap rock down into the creek bed below and next to the slipping embankment, or driving pilings down into the side of the embankment or redirect the affected portion of the SYCSD Force Main to the North side of Highway 246, building it in new HDPE plastic pipe.	\$200,000
Operations Vehicle	Replace the 2004 Heavy Duty Chevy Silverado 4x4 stake-bed work truck with a new one, same design and specifications.	\$85,000
Sewer Camera	Replace the ARIES II camera system. This model is no longer manufactured and very difficult to find replacement parts	\$50,000
Manhole Ring & Covers	Remove and replace 15 manholes ring & cover sets on Highway 246 from Entrance Road down to Alamo Pintado and 7 manhole ring & covers in the grass area along Fjord Drive in Solvang.	\$50,000
Solvang WWTP Upgrade	Phase 2 and 3 of Solvang's Wastewater Treatment Plant upgrade to construct major treatment process upgrades and site improvements and replace aging office/lab and plant infrastructure. Phase 3 is construct recycled water treatment facilities.	\$180,000

SYCSD Debt @ June 30, 2022

Horizon Drive: The district financed the Horizon Mainline extension project with a loan from Municipal Finance Corporation, in the amount \$1,300,000.00. The terms of the loan were with an interest rate is 3% and 20-year repayment timeline. The district will make annual payments in the amount of \$86,815.89 commencing on July 23, 2022. These costs should be recouped through the residents of Horizon Drive when they connect to the district sewer collection system.

PAID OFF DEBT

USDA General Obligation Bonds: Bonds issued in 1978 Series A for \$150,000 and Series B for \$350,000. On August 4, 1987, the District paid off the balance of the Series A Bonds totaling \$138,000. Interest rate on the bonds is 5% per annum and is payable on August 1 and February 1 each year. **The bonds were paid off as of June 30, 2014. The District will still continue to receive revenue through 2017/18.**

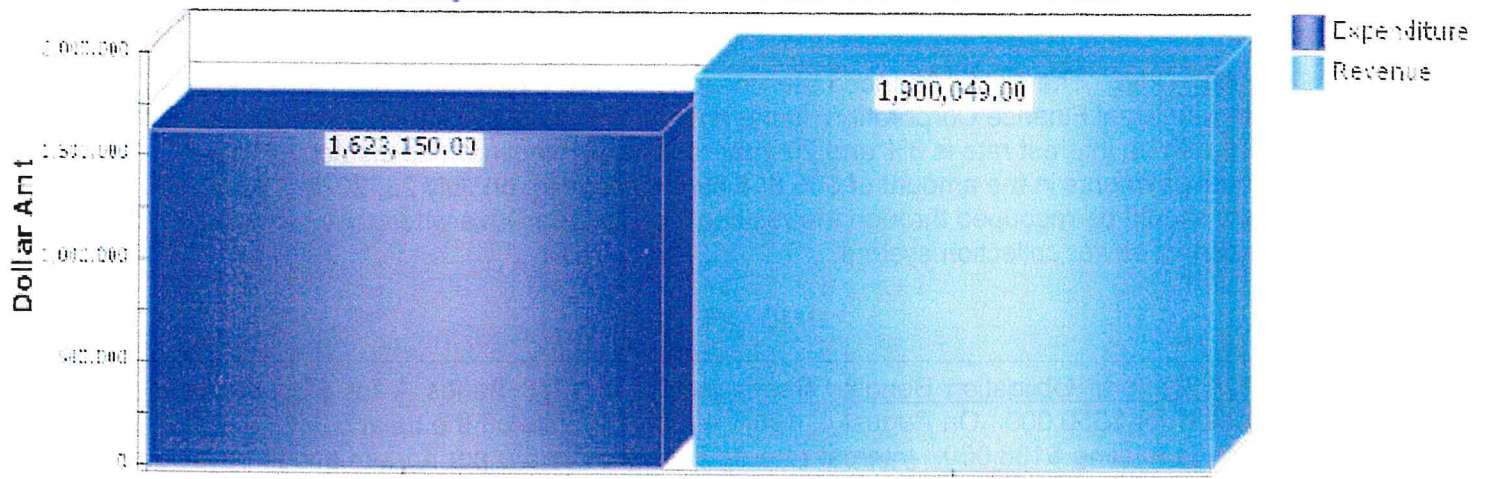
SWRCB State Revolving Fund Loan: In December 1998 the District entered into a loan in the amount of \$410,106 for the Westside Sewer Extension. The loan is being repaid at \$26,573 per year and the interest rate on the loan is 2.60% for twenty years. **This debt was paid off in February 2014.**

Citizens Business Bank Installment Sale Agreement: On October 11, 2006 the District entered into an installment sale agreement in the amount of \$1,000,000. for the construction of a District office building. Interest rate on the loan is 5.20% per annum for twenty years and is payable on April 11th and October 11th each year. This debt was refinanced as of October 11, 2011 at 4.55%. **The loan was paid off June 20, 2014.**

Debt Payoff:

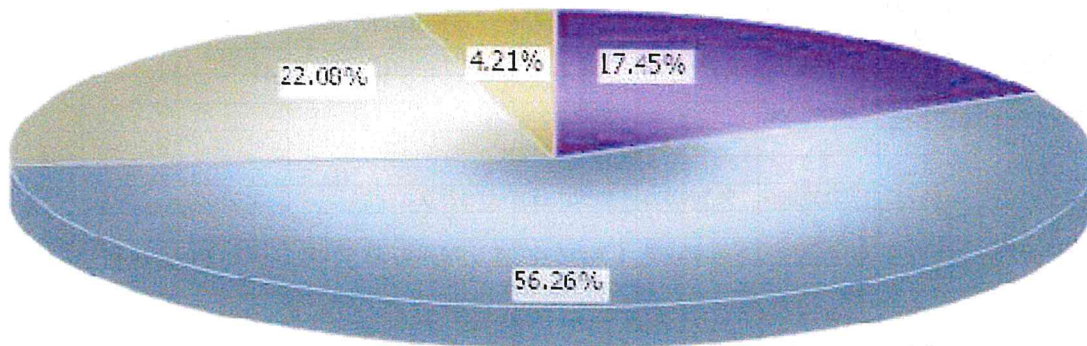
Go Bond interest savings	\$7,899.02
SRF Interest	\$9,871.39
Citizen Bank	\$248,502.30
Total Interest Savings	\$266,272.71

Santa Ynez Community Services District Expenditure/Revenue Comparison For Year 2022 - 2023



Santa Ynez Community Services District Expenditure Budget by Account For Year 2022 - 2023

- Admin
- Operations
- WWTP
- Other Accounts



**SANTA YNEZ COMMUNITY SERVICES DISTRICT
TEN YEAR CAPITAL IMPROVEMENT PLAN
July 2022**

Project Name & Description	Total Cost	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32
SYCSD Projects											
Sewer Main Repair Projects	\$ 570,000	\$85,000	\$85,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Force Main Bracing	\$ 200,000	\$200,000									
Operations Vehicle	\$ 170,000	\$85,000	\$85,000								
Sewer Camera	\$ 50,000	\$50,000									
Future Expansion - West Side Ext	\$ 3,000,000		\$1,000,000		\$2,000,000						
Hydrojetter	\$ 30,000			\$30,000							
Manhole Cover Replacements	\$ 50,000	\$50,000									
Solvang WWTP Upgrade	\$ 3,547,350	\$180,000	\$180,000	\$1,500,000	\$1,507,350	\$20,000		\$160,000			
Total SYCSD Projects	\$ 7,617,350	\$ 650,000	\$ 1,350,000	\$ 1,580,000	\$ 3,557,350	\$ 70,000	\$ 50,000	\$ 210,000	\$ 50,000	\$ 50,000	\$ 50,000
Solvang WWTP Upgrade subject to change											

District Fees

Capacity Fee for SFD (see schedule for adu, multifamily and commercial)	\$9995.56
HWY 246 (for specific properties)	\$654.00
Horizon Drive Capacity Fee	\$57,924.00
Project 1 & 2 Fees	\$13,185.00
Plan Check Fee	\$175.00 minimum based on project type and size
Annexation Admin Fee	\$350.00
Buy-in Fee	\$1,639.85
First Inspection Fee	\$115.00 minimum fee
Each Additional Inspection Fee	\$57.50 minimum fee
New Construction Lateral Fee	4" - \$365.00 / 6" - \$465.00
Copy fee 8x 11	\$.25
8 x 14	\$.35
11 x17	\$.45
Color	\$.50

Table 10
Monthly Sewer Service Charges

User Classification	Flow/ Unit (gpd)	Strength Factor	ERU Multiple	Current Charge	Proposed [1] FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
Projected Rate Increase [1]					0.00%	4.25%	4.25%	4.25%
Residential Fixed Charges								
Single Family	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87
Multi-family	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87
Exterior Accessory Dwelling Unit	N/A	N/A	0.74	[2]	\$56.74	\$59.15	\$61.66	\$64.28
Mobile Home/Trailers								
Manager Residence	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87
Trailer Space	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87
Mobile Home Park Laundry	140	1.00	0.65	\$49.92	\$49.92	\$52.04	\$54.25	\$56.56
Retirement Facility								
Manager Residence	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87
Rooms w/o Kitchens	100	1.00	0.47	\$35.67	\$35.67	\$37.19	\$38.77	\$40.41
Rooms w/ Kitchens	150	1.00	0.70	\$53.49	\$53.49	\$55.76	\$58.13	\$60.60
Non-Residential Fixed Charges								
Motel/Hotel								
Manager Residence	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87
Rooms w/o Kitchens	100	1.00	0.47	\$35.67	\$35.67	\$37.19	\$38.77	\$40.41
Rooms w/ Kitchens	150	1.00	0.70	\$53.49	\$53.49	\$55.76	\$58.13	\$60.60
Laundrettes, per machine	160	1.00	0.74	\$57.06	\$57.06	\$59.49	\$62.01	\$64.65
Beauty & Barber Shops	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87
Each Sink Over 2	100	1.00	0.47	\$35.67	\$35.67	\$37.19	\$38.77	\$40.41
Gas Station w/Restroom	325	1.00	1.51	\$115.91	\$115.91	\$120.84	\$125.97	\$131.33
Cocktail Lounge	430	1.00	2.00	\$153.35	\$153.35	\$159.87	\$166.66	\$173.74
Additional Seating	8	1.00	0.04	\$2.85	\$2.85	\$2.97	\$3.10	\$3.23
Market, Major	750	1.76	6.14	\$470.74	\$470.74	\$490.75	\$511.60	\$533.35
Convenience Market	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87
Convenience Market w/Deli	270	1.76	2.21	\$169.47	\$169.47	\$176.67	\$184.18	\$192.01
Deli	260	1.00	1.21	\$92.72	\$92.72	\$96.66	\$100.77	\$105.05
Office & Retail	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87
Units w/o Toilets	100	1.00	0.47	\$35.67	\$35.67	\$37.19	\$38.77	\$40.41
Restaurant Full Service	600	1.76	4.91	\$376.59	\$376.59	\$392.60	\$409.28	\$426.67
Additional Seating - Food	12	1.76	0.10	\$7.54	\$7.54	\$7.86	\$8.19	\$8.54
Additional Seating - Bar/Banquet	8	1.00	0.04	\$2.85	\$2.85	\$2.97	\$3.10	\$3.23
Coffee Specialty Retail	270	1.00	1.26	\$96.29	\$96.29	\$100.38	\$104.65	\$109.10
Restaurant - Fast Food	240	1.76	1.96	\$150.64	\$150.64	\$157.04	\$163.72	\$170.67
YMCA [2]				-	-	-	-	-
Institutional								
Church	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87
Pre/Elementary School, Per Student	7	1.00	0.03	\$2.30	\$2.30	\$2.40	\$2.50	\$2.61
High School, per Student	9	1.00	0.04	\$3.21	\$3.21	\$3.35	\$3.49	\$3.64
Museum	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87
Post Office	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87
Public Park	500	1.00	2.33	\$178.31	\$178.31	\$185.89	\$193.79	\$202.02
Additional Sewer Service Charges								
Senior Living								
Manager Residence	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87
per Bed	125	1.00	0.58	\$44.58	\$44.58	\$46.47	\$48.45	\$50.50
Food Service	600	1.76	4.91	\$376.57	\$376.59	\$392.60	\$409.28	\$426.67
Additional Seating (per seat)	12	1.76	0.10	\$7.53	\$7.54	\$7.86	\$8.19	\$8.54
Recovery Ranch								
Manager Residence	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87
per Bed	70	1.00	0.33	\$24.96	\$24.96	\$26.02	\$27.13	\$28.28
Food Service	600	1.76	4.91	\$376.57	\$376.59	\$392.60	\$409.28	\$426.67
Additional Seating (per seat)	12	1.76	0.10	\$7.53	\$7.54	\$7.86	\$8.19	\$8.54
Medical, Dental, Veterinarian								
Clinic or Building (per 1,000 sf)	300	1.15	1.60	\$123.03	\$123.03	\$128.26	\$133.71	\$139.39
Billiard/Café (per 1,000 sf)	150	1.15	0.80	\$61.51	\$61.51	\$64.13	\$66.85	\$69.70
Food Service	600	1.76	4.91	\$376.57	\$376.59	\$392.60	\$409.28	\$426.67
Additional Seating (per seat)	12	1.76	0.10	\$7.53	\$7.54	\$7.86	\$8.19	\$8.54
Cocktail Lounge with Food	430	1.76	3.52	\$269.88	\$269.88	\$281.35	\$293.31	\$305.77
Additional Seating	8	1.76	0.07	\$5.02	\$5.02	\$5.23	\$5.46	\$5.69
Car Wash	1,350	1.15	7.22	\$553.63	\$553.63	\$577.16	\$601.69	\$627.26
Winery and Wine Tasting	270	1.00	1.26	\$96.28	\$96.29	\$100.38	\$104.65	\$109.10
Wine Tasting with Food	430	1.76	3.52	\$269.88	\$269.88	\$281.35	\$293.31	\$305.77
Additional Seating	8	1.76	0.07	\$5.02	\$5.02	\$5.23	\$5.46	\$5.69

[1] All sewer service charges are effective July 1.

"Exhibit A"

Schedule of Capacity Charges

User Classification	Class Description	Flow Unit (gpd)	Strength Factor	ERU Multiple	Capacity Charges [1] as of 5/1/2022
Residential Fixed Charges					
Single Family	Dwelling	215	1.00	1.00	\$9,995.56
Multi-family	Dwelling, Apartment, Condominiums	215	1.00	1.00	\$9,995.56
Exterior Accessory Dwelling Unit	As described in Government Code Section 65852.2 (f)(2)(b)	N/A	N/A	0.74	[2]
Interior Accessory Dwelling Unit	As described in Government Code Section 65852.2 (e)	N/A	N/A		\$0.00
Mobile Home/Trailers					
Manager Residence	Dwelling	215	1.00	1.00	\$9,995.56
Trailer Space	Residence or Park	215	1.00	1.00	\$9,995.56
Mobile Home Park Laundry	Laundry	140	1.00	0.65	\$6,508.55
Retirement Facility					
Manager Residence	Dwelling	215	1.00	1.00	\$9,995.56
Rooms w/o Kitchens	Dwelling	100	1.00	0.47	\$4,649.86
Rooms w/ Kitchens	Dwelling	150	1.00	0.70	\$6,974.01
Non-Residential Fixed Charges					
Motel/Hotel					
Manager Residence	Dwelling	215	1.00	1.00	\$9,995.56
Rooms w/o Kitchens	Guest House	100	1.00	0.47	\$4,649.86
Rooms w/ Kitchens	Guest House	150	1.00	0.70	\$6,974.01
Laundrettes, per machine	Each washing machine	160	1.00	0.74	\$7,439.47
Beauty & Barber Shops	Business	215	1.00	1.00	\$9,995.56
Each Sink Over 2	Station Chair	100	1.00	0.47	\$4,649.86
Gas Station w/Restroom	Business	325	1.00	1.51	\$15,110.88
Cocktail Lounge	Up to 50 seats	430	1.00	2.00	\$19,992.69
Additional Seating	Per seat	8	1.00	0.04	\$371.42
Market, Major	W/meat & produce dept. (first 20 DFUs)	750	1.76	6.14	\$61,371.30
Convenience Market	No food preparation, dry goods only	215	1.00	1.00	\$9,995.56
Convenience Market w/Deli	Food preparation with sinks (first 20 DFUs)	270	1.76	2.21	\$22,094.29
Deli	Food preparation with sinks (first 20 DFUs)	260	1.00	1.21	\$12,087.76
Office & Retail	Professional & Commercial Retail	215	1.00	1.00	\$9,995.56
Units w/o Toilets	Each unit w/central toilet facility	100	1.00	0.47	\$4,649.86
Restaurant Full Service	Up to 21 seats	600	1.76	4.91	\$49,097.04
Additional Seating - Food	Per seat	12	1.76	0.10	\$982.63
Additional Seating - Bar/Banquet	Per seat	8	1.00	0.04	\$371.42
Coffee Specialty Retail	Up to 21 seats (incl 50% outdoors)	270	1.00	1.26	\$12,553.22
Restaurant - Fast Food	No seating (first 20 DFUs)	240	1.76	1.96	\$19,638.50
YMCA [3]					
Institutional					
Church	Base rate	215	1.00	1.00	\$9,995.56
Pre/Elementary School, Per Student	Per student & staff	7	1.00	0.03	\$299.33
High School, per Student	Per student & staff w/kitchens and showers	9	1.00	0.04	\$418.44
Museum	Tax exempt	215	1.00	1.00	\$9,995.56
Post Office	Tax exempt	215	1.00	1.00	\$9,995.56
Public Park	Per toilet room	500	1.00	2.33	\$23,246.18
Additional Sewer Service Charges					
Senior Living					
Manager Residence	Dwelling	215	1.00	1.00	\$9,995.56
per Bed	Per Bed	125	1.00	0.58	\$5,811.37
Food Service	Up to 21 seats	600	1.76	4.91	\$49,097.04
Additional Seating (per seat)	Per seat	12	1.76	0.10	\$982.63
Recovery Ranch					
Manager Residence	Dwelling	215	1.00	1.00	\$9,995.56
per Bed	Per Bed	70	1.00	0.33	\$3,254.37
Food Service	Up to 21 seats	600	1.76	4.91	\$49,097.04
Additional Seating (per seat)	Per seat	12	1.76	0.10	\$982.63
Medical, Dental, Veterinarian					
Clinic or Building (per 1,000 sf)	Professional & Commercial, per 1,000 sf	300	1.15	1.60	\$16,039.39
Billiard/Café (per 1,000 sf)	per 1,000 sf	150	1.15	0.80	\$8,019.69
Food Service	Up to 21 seats	600	1.76	4.91	\$49,097.04
Additional Seating (per seat)	Per seat	12	1.76	0.10	\$982.63
Cocktail Lounge with Food	Business	430	1.76	3.52	\$35,184.37
Additional Seating	Food preparation with sinks (first 20 DFUs)	8	1.76	0.07	\$654.59
Car Wash	Per seat	1,350	1.15	7.22	\$72,177.24

Winery and Wine Tasting	No food preparation, dry goods only	270	1.00	1.26	\$12,552.56
Wine Tasting with Food	Food preparation with sinks (first 20 DFUs)	430	1.76	3.52	\$35,184.37
Additional Seating	Per seat	8	1.76	0.07	\$654.59

[1] The capacity fees set forth in the table above will be adjusted effective as of the first day of January of each year, commencing January 1, 2023, by an amount equal to the percentage change in the Engineering News Record Construction Cost Index National Average published for the immediately preceding October as compared to such index for October of the previous year.

For any Unclassified User, the Capacity Charge for the first 20 DFUs shall be calculated as follows.

Capacity Fee = Base Charge x Strength Factor

An Additional Fixture Charge shall be applicable to any Unclassified User which has more than 20 DFUs, calculated as follows.

Additional Fixture Charge = (number of DFUs in excess of 20 divided by 20) x Base Charge x Strength Factor

[2] For any Exterior Accessory Dwelling Unit, the Capacity Charge for the first 15 DFUs shall be calculated as follows.

Capacity Fee = Base Charge x .74

An Additional Fixture Charge shall be applicable to any Exterior Accessory Dwelling Unit which has more than 15 DFUs, calculated as follows.

Additional Fixture Charge = (number of DFUs in excess of 15 divided by 20) x Base Charge x Strength Factor

[3] The YMCA has a payment agreement based on annual flow.

Definitions:

DFUs: The number of drainage fixture units for each type of appliance, appurtenance or fixture, as set forth in the then current California Plumbing Code.

Base Charge: The then current connection charge for a single family residence.

Strength Factor: The Strength Factor of wastewater, as defined under Section 820(C) and as determined under Section 821 of the District's Sewer Service Code.

Unclassified User: Any user group or classification not shown above.

For any Unclassified User, the connection charge for the first 20 DFUs shall be calculated as follows:

Connection Charge = Base Charge x Strength Factor

An additional fixture charge shall be applicable to (i) any user group or classification shown above for which the connection fee relates to the first 20 DFUs, and (ii) any Unclassified User which has more than 20 DFUs. Said additional fixture charge shall be calculated as follows:

Additional Fixture Charge = (Number of DFUs in excess of 20 + 20) x Base Charge x Strength Factor

SANTA YNEZ COMMUNITY SERVICES DISTRICT
ANNEXATION FEE CALCULATION
2022/2023

Fiscal Year	Revenue	Debt Service	District Boundary
1972-73	\$ 8,765.00		550 acres 2/13/06
1973-74	\$ 11,209.17		
1974-75	\$ 24,521.53	\$ 12,429.00	
1975-76	\$ 25,682.71	\$ 2,012.83	
1976-77	\$ 25,612.00	\$ 771.00	
1977-78	\$ 39,446.70	\$ 873.00	
1978-79	\$ 135,237.11	\$ 7,500.00	
1979-80		\$ 28,000.00	
1980-81		\$ 30,800.00	
1981-82		\$ 30,500.00	
1982-83		\$ 30,200.00	
1983-84		\$ 29,900.00	
1984-85		\$ 29,600.00	
1985-86		\$ 29,300.00	
1986-87		\$ 154,525.00	
1987-88		\$ 21,150.00	
1988-89		\$ 20,900.00	
1989-90		\$ 20,650.00	
1990-91		\$ 20,400.00	
1991-92		\$ 21,150.00	
1992-93		\$ 20,850.00	
1993-94		\$ 20,550.00	
1994-95		\$ 20,250.00	
1995-96		\$ 20,950.00	
1996-97		\$ 20,600.00	
1997-98		\$ 20,250.00	
1998-99		\$ 20,900.00	
1999-00		\$ 20,500.00	
2000-01		\$ 21,100.00	
2001-02		\$ 20,650.00	
2002-03		\$ 21,200.00	
2003-04		\$ 20,700.00	
2004-05		\$ 20,200.00	
2005-06		\$ 20,700.00	
2006-07		\$ 21,150.00	
2007-08		\$ 20,550.00	
2008-09		\$ 20,950.00	
2009-10		\$ 20,300.00	
2010-11		\$ 20,650.00	
2011-12		\$ 20,950.00	
2012-13		\$ 20,200.00	
2013-14		\$ 20,450.00	
2014-15		\$ 20,650.00	
2015-16		\$ 20,800.00	
2016-17		\$ 20,900.00	
2017-18		\$ 19,950.00	
		\$ 1,027,560.83	562 acres + 434.82 We
	\$ 135,237.11		
	\$ 1,027,560.83		
Hwy 246 Pump Station	\$ 478,694.99		
	\$ 1,641,492.93	1001	\$ 1,639.85

Annexation Fee **\$ 1,639.85**

RESOLUTION NO. 22-16

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA YNEZ COMMUNITY SERVICES
DISTRICT FIXING AND ADOPTING A FINAL
BUDGET FOR FISCAL YEAR 2022-2023**

WHEREAS, pursuant to Government Code Section 61110, a public hearing has been held at which any person was permitted to appear and be heard regarding any item in the proposed final budget for the Santa Ynez Community Services District for Fiscal Year 2022-2023 (the "FY 2022-2023 Budget"), or regarding the addition of other items thereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Santa Ynez Community Services District as follows:

1. The FY 2022-2023 Budget on file with the Secretary of the District and heretofore reviewed and considered by this Board, is hereby fixed and adopted.
2. The General Manager is directed to forward a copy of the FY 2022-2023 Budget to the Santa Barbara County Auditor.

PASSED AND ADOPTED this 20th day of July 2022, by the following vote of the Board of Directors of the Santa Ynez Community Services District:

AYES:

NOES:

ABSENT:

ABSTAIN:

David Beard, Vice-President of the
Board of Directors

ATTEST:

Wendy Berry, Secretary of the
Board of Directors