

## SANTA YNEZ COMMUNITY SERVICES DISTRICT

### MEMORANDUM

**TO:** Board of Directors  
**FROM:** Loch Dreizler, General Manager  
Rick Battles, General Legal Counsel  
**DATE:** April 19, 2023  
**SUBJECT:** Board Compensation

#### **Proposed Motion / Recommendation**

The recommendation is to discuss the procedures and requirements that apply to increasing the compensation payable to members of the Board of Directors of the Santa Ynez Community Services District. The discussion could lead to a proposed, modified, or no motion to adopt the Ordinance.

The proposed motion might be to adopt Ordinance No. O-23-310

An alternative motion might be to adopt Resolution No. 23-310 (likely not applicable at this time)

#### **Policy Implications**

Section 20 of the District's Board Policy Manual provides as follows with respect to Director compensation:

- Directors shall be compensated at the rate of \$100.00 for attendance at all regularly scheduled Board meetings and special Board meetings.
- Directors shall be compensated at the rate of \$50.00 for attendance at standing committee meetings and ad hoc committee meetings, together with any expenses incident thereto.
- Directors shall be compensated at the rate of \$50.00 for attending and participating in meetings of other agencies and organizations at which matters that pertain to or affect the District are to be discussed and/or acted upon, together with any expenses incident thereto.
- The maximum compensation a Director receives for attending board and committee meetings and rendering other services is \$600.00 monthly.

#### **Fiscal Implications**

Depending on an approved increase in compensation, it is expected that the financial implications will be minimal.

#### **Alternatives Considered**

Do not increase Board compensation.

#### **Discussion**

The Community Services District Act provides at Government Code Section 61047 that the Board of Directors of a community services district may provide, **by ordinance or resolution**, that each of its members may receive compensation in an amount not to exceed \$100 for each day of service, up to a maximum of six days of service per month. Section 61047 also provides that the Board may increase the amount of such compensation (but not the number of meetings) by an ordinance adopted pursuant to Chapter 2 (commencing with Section 20200) of Division 10 of the Water Code.

Water Code Section 20200 defines the term "water district" as community services districts. Water Code Section 20201 authorizes water districts, by ordinance, to provide compensation to Board members in an amount not to exceed \$100 per day for each day's attendance at meetings of the

Board or for each day's service rendered as a Board member by request of the Board. Section 20201 further authorizes water districts, by ordinance, to increase the compensation received by Board members above the amount of \$100 per day. Under Section 20202, the increase may not exceed an amount equal to 5 percent for each calendar year following the operative date of the last adjustment of the compensation, which is received when the ordinance is adopted.

Under Water Code Section 20203, an ordinance setting or increasing Board member compensation can only be adopted following a public hearing. Notice of the hearing must be published in a newspaper of general circulation pursuant to Section 6066 of the Government Code. Water Code Section 20204 provides that the ordinance becomes effective 60 days from the date of its final passage.

Section 20204 also grants the voters of the district the right to petition for a referendum on the ordinance. If a petition protesting against the adoption of the ordinance is presented prior to the effective date of the ordinance, the ordinance must be suspended, and the Board must reconsider the ordinance. The petition must be signed by at least 10 percent of the entire vote cast within the boundaries of the district for all candidates for Governor at the last gubernatorial election. (Water Code Section 20205) If the Board does not entirely repeal the ordinance against which a petition is filed, it must submit the ordinance to the voters either at a regular election or a special election called for that purpose. The ordinance does not become effective unless and until a majority of the votes cast at the election are cast in favor of it. If the ordinance is not approved by the voters, no new ordinance may be adopted by the Board for at least one year following the date of the election. (Water Code Section 20206)

Below is a table showing the steps the District needs to take to approve an increase in Director compensation per the requirements discussed above.

LAW	ACTION
Water Code §20203; Gov't Code §6066	<ul style="list-style-type: none"> <li>• Prior to adopting an ordinance increasing Director compensation, the District must schedule a public hearing and publish notice of the hearing once a week for two successive weeks. Two publications in a newspaper published once a week or oftener, with at least five days intervening between the respective publication dates, not counting such publication dates, are sufficient. The period of notice commences upon the first day of publication and terminates at the end of the fourteenth day, including therein the first day.</li> </ul>
Water Code §§20202 and 20203; Gov't Code §§6066 and 25121	<ul style="list-style-type: none"> <li>• Not less than 15 days after the commencement of the publication of the notice, the Board conducts a public hearing and adopts an ordinance increasing Director compensation.</li> <li>• The ordinance should address compensation for regular meetings, special meetings, committee meetings, and other Director activities.</li> <li>• The increases may not exceed an amount equal to 5 percent for each calendar year following the operative date of the last adjustment.</li> </ul>

	<ul style="list-style-type: none"> <li>• The ordinance is signed by the President and attested by the Secretary</li> </ul>
N/A	<ul style="list-style-type: none"> <li>• The Board adopts a resolution amending Section 20 of the Board Policy Manual to make it consistent with the ordinance.</li> </ul>
Gov't Code §§25122 and 25124	<ul style="list-style-type: none"> <li>• The passage of the ordinance and votes are entered in the District's minutes, and the full ordinance is entered in the District's ordinance book.</li> <li>• Within 15 days after passage, the ordinance is published once, with the names of the members voting for and against the ordinance, in a newspaper published in the county.</li> </ul>
Water Code §20204	<ul style="list-style-type: none"> <li>• The ordinance takes effect sixty (60) days from its adoption unless a petition protesting against the adoption of the ordinance is signed by at least 10 percent of the voters and presented to the District before the effective date of the ordinance.</li> </ul>

Attachment(s):

1. Draft Ordinance
2. Public Notice
3. 5% increase per year table
4. Draft Resolution

**ORDINANCE NO. O-23-310**

**ORDINANCE OF THE SANTA YNEZ COMMUNITY SERVICES  
DISTRICT INCREASING DIRECTOR COMPENSATION**

**WHEREAS**, Members of the Board of Directors (the “Board”) of the Santa Ynez Community Services District (the “District”) currently receive compensation of (i) \$100.00 for attendance at regularly scheduled Board meetings and special Board meetings; (ii) \$50.00 for attendance at standing committee meetings and ad hoc committee meetings; and (iii) \$50.00 for attending and participating in meetings of other agencies and organizations at which matters that pertain to or affect the District are to be discussed and/or acted upon; and

**WHEREAS**, Government Code Section 61047 authorizes the Board, by ordinance adopted pursuant to Chapter 2 (commencing with Section 20200) of Division 10 of the Water Code, to increase the amount of compensation that may be received by members of the Board by an amount not to exceed five percent (5%) for each calendar year following the operative date of the last adjustment; and

**WHEREAS**, the Board wishes to increase the compensation payable to members of the Board, as authorized by Government Code Section 61047.

**NOW, THEREFORE**, the Board of Directors of the Santa Ynez Community Services District ordains as follows:

**1. Compensation Increase.** The compensation for members of the Board shall be increased from the current rates to (i) \$ [REDACTED] for attendance at regularly scheduled Board meetings and special Board meetings; (ii) \$ [REDACTED] for attendance at standing committee meetings and ad hoc committee meetings; and (iii) \$ [REDACTED] for attending and participating in meetings of other agencies and organizations at which matters that pertain to or affect the District are to be discussed and/or acted upon.

**2. Repeal of Conflicting Provisions.** All ordinances, resolutions, regulations and policies in conflict with this Ordinance are hereby repealed.

**3. Publication.** Before the expiration of fifteen (15) days after adoption, the Secretary of the District is directed to publish this Ordinance once, with the names of the members voting for and against the Ordinance, in a newspaper published in Santa Barbara County.

4. **Effective Date.** This Ordinance shall take effect sixty (60) days from the date of its adoption.

**PASSED AND ADOPTED** this 19th day of April 2023 by the following vote of the Board of Directors of the Santa Ynez Community Services District:

**AYES:**

**NOES:**

**ABSTENTIONS:**

**ABSENT:**

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Frank Redfern, President  
of the Board of Directors

**ATTEST:**

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Loch Dreizler, Secretary  
of the Board of Directors

# SANTA YNEZ COMMUNITY SERVICES DISTRICT

## Notice of Public Hearing on Proposed Increase in Board Compensation

The Board of Directors of the Santa Ynez Community Services District is proposing to increase the compensation payable to Board members for meeting attendance and other activities. The operative date of the last increase in compensation was on March 21, 2007, via Resolution 07-06. At that time, the Board approved currently receives compensation of (i) \$100.00 for attendance at regularly scheduled Board meetings and special Board meetings; (ii) \$50.00 for attendance at standing committee meetings and ad hoc committee meetings; and (iii) \$50.00 for attending and participating in meetings of other agencies and organizations at which matters that pertain to or affect the District are to be discussed and/or acted upon. Under Government Code Section 61047, the increase in compensation may not exceed an amount equal to 5 percent for each calendar year following the operative date of the last adjustment.

A public hearing on the proposed compensation increase will be held on Wednesday April 19, 2023, at 5:30 p.m. at the District's Board Room located at 1070 Faraday Street, Santa Ynez, California. Questions or requests for additional information should be directed to the District by telephone to (805) 688-3006 or by email to loch@sycsd.com.

Dated: March 15, 2023

Pub dates: Mar 23, 30, 2023

Legal #####

**Santa Ynez CSD - Board Compensation Consideration**

21-Mar-07	20-Mar-08	20-Mar-09	20-Mar-10	20-Mar-11	19-Mar-12	19-Mar-13	19-Mar-14	19-Mar-15	18-Mar-16	18-Mar-17	18-Mar-18	18-Mar-19	17-Mar-20	17-Mar-21	17-Mar-22	17-Mar-23
\$ 100.00	\$ 105.00	\$ 110.00	\$ 115.00	\$ 120.00	\$ 125.00	\$ 130.00	\$ 135.00	\$ 140.00	\$ 145.00	\$ 150.00	\$ 155.00	\$ 160.00	\$ 165.00	\$ 170.00	\$ 175.00	\$ 180.00
\$ 50.00	\$ 52.50	\$ 55.00	\$ 57.50	\$ 60.00	\$ 62.50	\$ 65.00	\$ 67.50	\$ 70.00	\$ 72.50	\$ 75.00	\$ 77.50	\$ 80.00	\$ 82.50	\$ 85.00	\$ 87.50	\$ 90.00

Apr-23

**RESOLUTION NO. 23-310**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA YNEZ COMMUNITY SERVICES DISTRICT AMENDING BOARD POLICY MANUAL TO REFLECT INCREASED COMPENSATION FOR MEMBERS OF THE BOARD OF DIRECTORS**

**WHEREAS**, the Board of Directors (the “Board”) of the Santa Ynez Community Services District (the “District”) adopted an Amended and Restated Board Policy Manual on November 20, 2019 (the “Policy Manual”) to address various legal and procedural matters as they relate to the Board and the conduct of its business, including the payment of compensation to Board members for meeting attendance and other activities; and

**WHEREAS**, on April 19, 2023, the Board adopted Ordinance No. O-23-310 to increase the compensation payable to Board members; and

**WHEREAS**, the Board desires to amend Section 20 of the Policy Manual to make it consistent with the compensation increases that were approved by Ordinance No. O-23-310.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Santa Ynez Community Services District as follows:

**1. Amendment to Section 20.** The second, third, and fourth paragraphs under Section 20 of the Policy Manual (Board and Committee Meetings; Additional Services; and Maximum Compensation) are hereby deleted in their entirety and are replaced with the following:

Board and Committee Meetings

The Board holds regular meetings on the third Wednesday of each month and holds special meetings as provided by law. In addition, the Board has established various standing committees to address specific ongoing issues and periodically establishes ad hoc committees to address matters that are not within the purview of any of the District’s standing committees. Subject to the provisions and limitations of this Section 20, (i) Directors shall be compensated at the rate of \$ [REDACTED] for attendance at all regularly scheduled Board meetings and special Board meetings, (ii) Directors shall be compensated at the rate of \$ [REDACTED] for attendance at standing committee meetings and ad hoc committee meetings, and (iii) Directors shall be reimbursed for any expenses incident to such meeting attendance.

Additional Services

The Board periodically requests that Directors attend meetings of other agencies and organizations at which matters that pertain to or affect the District are to be discussed and/or acted upon. Directors render services to the District by attending and participating



in such meetings. Subject to the provisions and limitations of this Section 20, (i) Directors shall be compensated at the rate of \$ [REDACTED] for each day on which such services are rendered, and (ii) Directors shall be reimbursed for any expenses incident to such services.

Maximum Compensation

The maximum compensation a Director is entitled to receive for attendance at Board and committee meetings and for rendering other services is \$ [REDACTED] per month.

**2. Continued Effect.** Except as specifically amended herein, the Policy Manual shall continue in full force and effect.

**PASSED AND ADOPTED** this 19th day of April 2023, by the following vote of the Board of Directors of the Santa Ynez Community Services District:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

\_\_\_\_\_  
Frank Redfern, President  
of the Board of Directors

**ATTEST:**

\_\_\_\_\_  
Loch Dreizler, Secretary  
of the Board of Directors