

SANTA YNEZ COMMUNITY SERVICES DISTRICT

MEMORANDUM

TO: Board of Directors
FROM: Jose Acosta, General Manager
DATE: October 20, 2021
SUBJECT: Horizon Drive Project Updates: Construction Updates, Customer Capacity Fee Study Update, and Engineering Services

Recommendation

Review Horizon Drive project updates construction updates, customer capacity fee study update, and engineering services. Board can provide direction to Staff.

Policy Implications

The Board directed staff to enter into an agreement with CSDA for financing of the Horizon Drive project, finalize and make payment for the easements, and work with our construction contractor Specialty Construction Inc. Staff and District Engineer have maintained communication regarding the status of the Horizon Drive project.

Fiscal Implications

The right of way acquisition (easement) services agreement with Hamner, Jewell & Associates has a not to exceed amount of \$31,000. Hamner, Jewell and Associates has completed their assistance with procurement of the easements and the property owners have been paid in full. The estimated amount for the loan through Municipal Finance Corporation is \$1,300,000. The Board has awarded the construction contract to Specialty Construction inc., in the amount of \$998,315.

Alternatives Considered

None at this time.

Discussion

The item today provides the Board with an update of the Horizon Drive project inclusive of the construction updates, customer capacity fees, and an update on engineering services.

1. **Construction Updates:** SCI has completed the installation of all underground piping, along with video and inspection of the mainline installation. They are completing the installation of the manholes throughout the project area. All asphalt repairs and replacement has been completed along horizon drive, along with all backfill through the easements.

A punch list with the remaining work has been compiled and submitted to the district. The cleanup and restoration of the properties along the easement is the priority for completion of the project. Once all work has been completed staff will compile final costs, for all work and services provided for the project, and work on compilation of a capacity fee report for presentation, discussion and approval.

Staff and Mr. Kerr, construction manager, have been working diligently with SCI on all areas or responsibility. All parties have maintained weekly progress meetings at the district offices, discussing project progress, setbacks, concerns, accomplishments, and the couple change orders.

There has been a total of 8 change orders submitted and approved, totaling \$84,094. We are anticipating one last change order for approximately \$6,700 for restoration of a monument that requires replacement. These are inclusive of change orders that reflect costs savings for the district and will maintain the total for change orders within the planned contingency cost.

2. **Customer Capacity Fees-** A draft customer capacity fee study was presented at last month's Board meeting. During the meeting it was explained until the district has all final costs, we cannot present a final capacity study. The Board has provided direction to staff that the district can call a special Board meeting once we are prepared to provide this information to the customers, for connection.
3. **Engineering Services:** District engineer has been involved in correspondence with project updates and review of submittals from the contractor.