



**Santa Ynez Community Services District  
Board of Directors Regular Meeting  
Minutes from July 19, 2023**

**NOTE: This Meeting was held in person, and a Zoom link was provided on the Agenda**

**1. CALL TO ORDER-5:30 PM OPEN SESSION**

President Redfern called the meeting to order at 5:34 pm.

**2. ROLL CALL:** Board Secretary called roll: Directors present: Redfern, Beard, and Padelford; Directors Jones and Van Pelt via Zoom. Staff Present: Loch Dreizler, General Manager; Alicia Marin, Board Secretary.

**3. DIRECTORS COMMENTS:** Director Padelford stated she enjoyed the open house on July 15, 2023, and that the landscaping at the District office looks outstanding. President Redfern echoed those sentiments and was impressed by the Open House turnout. Director Padelford said she would like to discuss the SYCSD employees' and Teamsters' *Disclaimer of Interest* at a future board meeting.

**4. PUBLIC COMMENT:** None

**5. REPORTS:**

**A. General Manager:**

Mr. Dreizler shared that the District received a notice from legal counsel regarding Teamsters no longer representing the employees at the District; this letter was received after the July board meeting agenda was posted and, therefore, couldn't be included on the Agenda for this board meeting.

He also expressed his appreciation to the District staff who worked on the building landscaping and President Redfern, who donated plants for the project.

**B. Legal Counsel:** None

**C. Board Secretary:** None

**D. Committees:** None

**6. CONSENT ITEMS:**

**A.** Approval of Regular Meeting Minutes of June 21, 2023.

**B.** Disbursements from 6/1/2023 – 6/30/2023.

**D.** Director's Meeting Attendance Tracker – June 21 to July 14, 2023

Director Beard motioned to approve the Consent Items, President Redfern seconded the motion, and the motion passed unanimously.

## **7. ACTION ITEMS:**

### **A. Planwest presentation about proposed District Divisions – second pre-map hearing.**

1. Jason Barnes of Planwest joined the meeting with a PowerPoint presentation on the proposed District Divisions.
2. Mr. Dreizler noted that the PowerPoint presentation on District divisions was played on a loop at the July 15<sup>th</sup> open house.
3. During the presentation, Director Van Pelt asked who has the final professional opinion on redistricting if the new divisions were challenged. Mr. Barnes stated that Planwest would be the last professional opinion. He said it is in the District's best interest to redistrict, although the voting population is small and the minority-majority is dispersed throughout the District. Director Beard asked if any district had won a legal battle over redistricting, to which Mr. Barnes replied that no district had won. Vice President Jones reminded everyone that legal counsel advised to go ahead with redistricting even though, for this small District, it's illogical. Director Beard shared it would be costly in legal fees if the District were challenged in court if it didn't redistrict.
4. After the presentation concluded, Director Van Pelt asked what the next step was, and Mr. Dreizler explained it would be choosing one of Planwest's redistricting map proposals. Director Padelford asked who would approve the map, and Mr. Barnes stated it would be the Board's choice from provided options.

### **B. Request for Proposals (RFP) Review – Hiring new General Legal Counsel**

1. Mr. Dreizler shared that the District received seven requests for proposals (RFPs) from various law firms in the state. He recommended that an ad hoc committee be formed to reduce the number of proposals to 3-4 for the whole Board to review.
2. Director Padelford expressed her opinion on choosing a local firm to support local businesses.
3. Director Jones stated that an ad-hoc committee would be a good idea and suggested Directors Beard and Van Pelt be on it. Directors Beard and Van Pelt agreed.

Vice President Jones motioned to create an Ad-hoc Committee for Legal Counsel selection consisting of Directors Beard and Van Pelt to review the seven legal firms that have submitted RFPs to bring 3-4 candidates to the Board for the final selection. President Redfern seconded the motion, and the motion passed 4 to 1. Ayes: Redfern, Jones, Beard, Van Pelt. No: Padelford.

### **C. Consider raising the rate to rent the Boardroom to public agencies and nonprofits.**

1. Mr. Dreizler shared that the District boardroom is available for rent to public agencies and local nonprofits as stated in Resolution 13-05 from 2013, and the rates have not increased since then. The costs of renting a board room include supplies, equipment, and maintenance. The most used rental fee of \$30 per 0-3 hours does not reflect the associated cost. Mr. Dreizler suggested raising the rate to \$75 per meeting of up to 8 hours and going forward, the rate would increase annually.

2. Director Beard commented that the insurance liability increases and that the District should ensure receipt of each entity's insurance certificate. Mr. Dreizler shared it is easy to acquire an insurance certificate from public agencies and nonprofits.

Vice President Jones motioned to amend the current rate structure in Resolution 13-05 to rent the Boardroom for \$75 per meeting for public agencies and local nonprofits for up to 8 hours during business or non-business hours. Additionally, starting January 1, 2024, boardroom rates to increase annually using the same calculation method as other annual District rate increases. Director Padelford seconded, and the motion passed unanimously.

**8. INFORMATIONAL ITEMS:**

**A. Open House Update**

1. Mr. Dreizler shared that the open house was successful. Community members on Country Road came to the open house to express their interest in the sewer, and this area is worth looking into with the Wastewater Committee.
2. Director Beard stated seeing the public interest in the District was good.

**B. Calle Pico Mainline Extension - all easements signed.**

Mr. Dreizler shared that the work is slated to begin in August when the ground has dried out. Director Beard asked if the construction could use native soils, to which Mr. Dreizler replied that it could not.

**C. General Manager scheduled vacation for August 21-28**

Mr. Dreizler said he would be on a week-long vacation in August.

**9. CLOSED SESSION:** None

**10. ADJOURNMENT:** President Redfern motioned to adjourn the meeting at 6:35 pm; Director Beard seconded the motion, and the motion passed unanimously.

APPROVED:

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Frank Redfern, President, Board of Directors

ATTEST:

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Loch Dreizler, General Manager



**SANTA YNEZ COMMUNITY SERVICES DISTRICT  
WASTEWATER TREATMENT COMMITTEE MEETING**

Minutes of July 25, 2023

**NOTE: This meeting was held in person, and a Zoom link was provided on the Agenda**

The meeting was called to order at 9:35 AM.

Attendees: President Frank Redfern, Director David Beard, General Manager Loch Dreizler, Board Secretary Alicia Marin, Operations Supervisor Craig Kapner, and District Engineer Consultant Matt van der Linden.

- Mr. Dreizler shared a district map with the properties of the people who attended the July 15, 2023, Open House. Deer Trail (uppermost portion near Refugio) and Country Road residents showed the most interest. The committee agreed that those locations are worth considering for smaller intermediate future expansion projects. District Staff and the District Engineer were going to complete field observations and then develop cost estimates for a potential expansion. Two property owners in favor of annexation in the lower southwest portion of the district also attended the open house.
- Mr. Dreizler's update on the Chumash Administration Office building indicated that the Chumash may determine that the District's existing infrastructure may save on project costs and that it would benefit the District to defer a decision until the Chumash develop additional project estimates.

APPROVED:

ATTEST:

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David Beard, Committee Member

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Loch Dreizler, General Manager

**SANTA YNEZ COMMUNITY SERVICES DISTRICT**

**Disbursements 07/01-07/31/23**

<b>Payment Type</b>	<b>Check #</b>	<b>Vendor/Employee/Payee</b>	<b>Check</b>	<b>Date</b>
Check	17052	SDRMA	\$ 31,746.54	07/06/2023
Check	17053	Brenntag Pacific, Inc.	\$ 1,197.00	07/11/2023
Check	17054	Cannon Corporation	\$ 4,488.75	07/11/2023
Check	17055	City National Bank	\$ 86,815.89	07/11/2023
Check	17056	Cnty of SB Resource Recovery & Waste Mgmt	\$ 104.60	07/11/2023
Check	17057	FGL	\$ 38.00	07/11/2023
Check	17058	Howell Moore & Gough LLP	\$ 474.50	07/11/2023
Check	17059	Mountain Spring Water	\$ 97.05	07/11/2023
Check	17060	Smith's Alarms & Electronics Inc	\$ 90.00	07/11/2023
Check	17061	Underground Service Alert/SC	\$ 41.50	07/11/2023
Check	17062	Valley Tool Rentals	\$ 1,822.92	07/11/2023
Check	17063	WM Corporate Services, Inc.	\$ 63.29	07/11/2023
Check	17064	ZWorld GIS	\$ 1,275.00	07/11/2023
Check	17515	A-OK Power Equipment	\$ 64.63	07/21/2023
Check	17516	Brenntag Pacific, Inc.	\$ 1,265.36	07/21/2023
Check	17517	Buellflat Rock Company, Inc.	\$ 1,985.13	07/21/2023
Check	17518	City of Solvang	\$ 20,000.00	07/21/2023
Check	17519	Comcast 5809	\$ 687.66	07/21/2023
Check	17520	FGL	\$ 66.00	07/21/2023
Check	17521	Frontier	\$ 44.67	07/21/2023
Check	17522	Harrison Hardware	\$ 379.97	07/21/2023
Check	17523	Inklings Printing Co.	\$ 274.91	07/21/2023
Check	17524	Jessie's Spotless Cleaning	\$ 130.00	07/21/2023
Check	17525	Jim Mainhardt Backflow Service	\$ 120.00	07/21/2023
Check	17526	Santa Barbara County Chapter of the CSDA	\$ 80.00	07/21/2023
Check	17527	SYV Computer Center	\$ 150.00	07/21/2023
Check	17528	Valley Tool Rentals	\$ 569.65	07/21/2023
Check	17529	Wells Fargo Vendor Financial Svcs, LLC	\$ 134.69	07/21/2023
Check	17530	Staples Credit Plan	\$ 73.79	07/21/2023
EC	20230731	Umpqua	\$ 1,490.23	07/31/2023
EC	20230731	Five Star CC	\$ 112.28	07/31/2023
EC	ACH230712	SYRWCD #1	\$ 53.03	07/12/2023
EC	ACH230712	NBS Contribs	\$ 4,996.36	07/12/2023
EC	ACH230721	SoCalGas	\$ 22.92	07/21/2023
EC	ACH230725	US Bank Voyager	\$ 672.18	07/25/2023
EC	ACH230726	NBS Contribs	\$ 5,301.95	07/26/2023

**Number of Checks: 36**

**\$ 166,930.45**

<b>Board Meetings Attendance</b> (max \$1,050 per month)						
<b>Board Meetings (\$175)</b>	<b>Date</b>	<b>Frank Redfern</b>	<b>Karen Jones</b>	<b>David Beard</b>	<b>Bradlee Van Pelt</b>	<b>Tina Padelford</b>
Regular Board Meeting	7/19/2023	175.00	175.00	175.00	175.00	175.00
Special Board Meetings						
<b>Sub-Total</b>		<b>175.00</b>	<b>175.00</b>	<b>175.00</b>	<b>175.00</b>	<b>175.00</b>
<b>Standing Committees (\$87.50)</b>						
Finance						
Personnel						
Community Interface						
Wastewater Treatment	7/25/2023	87.50		87.50		
<b>Sub-Total</b>		<b>87.50</b>	<b>-</b>	<b>87.50</b>	<b>-</b>	<b>-</b>
<b>Ad-Hoc Committees (\$87.50)</b>						
Legal Counsel Selection	8/3/2023			87.50	87.50	
District Divisions						
<b>Sub-Total</b>		<b>-</b>	<b>-</b>	<b>87.50</b>	<b>87.50</b>	<b>-</b>
<b>Other Meetings (\$87.50)</b>						
Pre-Agenda with GM	8/8/2023	87.50				
CSDA Meeting	7/24/2023	87.50				
Miscellaneous -						
<b>Sub-Total</b>		<b>175.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL</b>		<b>437.50</b>	<b>175.00</b>	<b>350.00</b>	<b>262.50</b>	<b>175.00</b>