



# Santa Ynez Community Services District

1070 Faraday Street, Santa Ynez, California 93460

Phone: (805) 688-3008 • Fax: (805) 688-3006

## SPECIAL BOARD MEETING AGENDA

*To reduce the risk of spreading coronavirus (COVID-19) within the community, the Santa Ynez Community Services District will be practicing social distancing guidance as instructed by the Governor and the Center for Disease Control. This meeting is available via video conference on Zoom, and members of the public are encouraged to observe the meeting and offer public comment via Zoom. To join the meeting from a PC, Mac, iPad, iPhone or Android device with high-speed internet enter or click on <https://us02web.zoom.us/j/2591784134> and enter the Password 1070. The District Board Room will be open to the public for this meeting.*

**Date: Wednesday July 22, 2020**

**Time: 5:30 PM**

**Location: District Board Room**

**1070 Faraday Street**

**Santa Ynez, California**

### **Board Members:**

Karen Jones President

Frank Mueller, Vice President

Bob D'Ambra, Director

David Beard, Director

Frank Redfern, Director

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT:** Members of the public may address the Board on any items of interest that are within the subject matter jurisdiction of the Board but that are not on the agenda (Government Code §54954.3). The public will be offered an opportunity to comment on agenda items when these items are presented.
5. **CONSENT ITEMS:** The following items are considered routine and may be approved by a single action. If discussion is desired, items may be removed from the Consent Agenda by any Board member and will be considered separately. If an item is removed for discussion, separate action must be taken to approve the item. Board members may ask questions or request clarifications without removal of the item from the Consent Agenda. Members of the public may comment on Consent Agenda items prior to Board action.
  - A. Approval of Regular Meeting Minutes of June 17, 2020.
  - B. Approval of Finance Committee Meeting Minutes of June 11, 2020
  - C. SYCSD Treasurer's Dashboard June Report
    1. Approval of Disbursements from June 17, 2020 to July 17, 2020
    2. Profit & Loss Budget Performance

- D. Treasurer Report – Submittal and review quarterly cash position pursuant to Government Code §61053 for quarter ending 06-30-2020.

**6. ACTION ITEMS**

- A. **Installment Payment Plan APN 141-360-025:** Approve Installment Payment Plan agreement. *(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, roll call vote).*
- B. **Horizon Drive Mainline Project Updates:** Receive update on project including easement status. *(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, direction to staff).*
- C. **CWSRF Authorizing Resolution:** Approve Resolution 20-08 to initiate submittal of the Clean Water State Revolving Fund application for the Horizon Drive project. *(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, adopt Resolution 20-08, roll call vote).*
- D. **Engineer’s Proposal CWSRF and Horizon Drive project:** Review proposal from District Engineer to provide engineering support for the Clean Water State Revolving Fund loan application, completion of plans/specifications, bidding process, and construction management for the Horizon Drive project. *(Action required: 1) receive staff report, 2) open public comment; 3) close public comment; 4) discussion, motion, roll call vote).*
- E. **Management Consulting Agreement:** Consider consulting agreement with former Interim General Manager to provide ongoing consulting work as needed. *(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, roll call vote).*

**7. REPORTS**

- A. Manager’s Report
- B. Legal Counsel’s Report
- C. Secretary/Treasurer’s Report
- D. Committee Reports

**8. DIRECTORS COMMENTS**

This item is the opportunity for Board Members to make brief announcements or reports, ask questions related to District business, request Staff to report back on a particular matter, or request that an item be placed on the agenda for a future meeting.

**9. ADJOURNMENT.** *(Action required: by motion and voice vote adjourn meeting).*

The next regular Board of Directors meeting is scheduled for Wednesday, August 19, 2020.

All comments concerning any item on the agenda are to be directed to the Board President.

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District’s Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District’s office located at 1070 Faraday, Santa Ynez, California 93460.

Persons with disabilities who require any disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the meeting, are asked to contact the District’s Board Secretary at least three (3) days prior to the meeting by telephone (805) 688-3008 or by email to [wendy@syncsd.com](mailto:wendy@syncsd.com).

**Remote Access Instructions for Upcoming Board of Directors meeting on July 22, 2020:**

1. If you do not have speakers and a microphone on your computer, you can dial in for audio at 1 408-638-0968, Meeting ID: 2591784134; Password/Member ID 1070.
2. If you are joining the meeting via Zoom and wish to make a comment, press the "raise a hand" button or Q and A button. If you are joining the meeting by phone, press \*9 to indicate a wish to make a comment. The chair will call you by name or phone number when it is your turn to comment. Speakers will be limited to 3 minutes each.
3. Individuals with disabilities who wish to request a reasonable modification or accommodation to observe and participate in the meeting remotely should contact the District by phone at (805) 688-3008 or by email at [wendy@syncsd.com](mailto:wendy@syncsd.com) to resolve the request.
4. Members of the public may also attend the meeting in person and offer public comment at the location stated above. Appropriate social distancing practices will be required for all individuals attending the meeting in person.