

SANTA YNEZ COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS

REGULAR MEETING MINUTES

February 20, 2019

5:30 P.M.

1070 Faraday, Santa Ynez, CA

**BOARD MEMBER MEMBERS PRESENT:** David Beard, Karen Jones, Frank Mueller, Bob D'Ambra

**OTHERS PRESENT:** Jeff Hodge-General Manager, Wendy Berry-Secretary/Treasurer, Rick Battles-Legal Counsel

1. **CALL TO ORDER:** Director Jones called the meeting to order at 5:32 p.m.
2. **ROLL CALL:** Beard, Jones, D'Ambra, Mueller Absent: Maler
3. **PLEDGE OF ALLEGIANCE:**
4. **DIRECTOR COMMENTS:** The District suffered a loss this week by losing an employee and condolences go out to his family.
5. **PUBLIC COMMENTS:** None
6. **CONSENT AGENDA: (ACTION-VOTE)**

The following items are considered routine and non-controversial and may be approved by one motion if no member of the Board asks to have an item removed. If discussion is desired, the item may be removed from the Consent Agenda by any Board member and will be considered separately. Questions or clarifications may be made by the Board members without removal from the Consent Agenda. All individual items on the Consent Agenda are approved by a single vote that approves the entire Consent Agenda, unless an item is pulled for separate consideration. Members of the public may comment on the Consent Agenda items.

- A. Approval of Minutes of the Regular Meeting of January 16, 2019.
- B. Approval of minutes of the Special Meeting of January 30, 2019.
- C. Approval of minutes of the Wastewater Committee Meeting of January 7, 2019.
- D. Approval of Disbursements from January 11 through February 15, 2019.

**Director Beard motioned to approve the consent agenda as presented, Director Mueller seconded, and the motion passed by a roll call vote: ayes; Beard, Jones, D'Ambra, Mueller, Absent: Maler.**

7. **ACTION ITEMS: (ACTION-ROLL CALL VOTE)**

- A. Call for nominations for one LAFCO Regular Special District Member and one Alternate Special District Member.

**Director Jones recused herself from the room due to a financial interest, Director Beard motioned to nominate Director Jones as the regular special district member candidate, Director D'Ambra seconded and the motion passed by a roll call vote: ayes; Beard, D'Ambra, Mueller Absent: Maler**

**Director Beard recused himself from the meeting due to a financial interest, Director Mueller motioned to nominate Director Beard as the special district alternate member candidate, Director D'Ambra seconded and the motion passed by a roll call vote: ayes; Mueller, D'Ambra, Jones Absent: Maler**

- B. Discussion and possible action on purchasing additional capacity in the City of Solvang wastewater treatment plant.

**Director D'Ambra motioned for staff to write letter to Solvang asking what capacity the District has, motioned was amended to direct staff to write a letter to Solvang answering their capacity request of what capacity the District needs, the motion died. Director Mueller motioned resend action from the January meeting to have Cannon determine what capacity the District has and needs in the Solvang plant and instead, use staff's numbers for the current flow and anticipated flow, Director Beard seconded, and the motion passed by a roll call vote: ayes; Beard, D'Ambra, Jones, Mueller Absent: Maler. Board consensus was to direct staff to prepare a letter responding to Solvang's request for current capacity needs and bring back the letter for Board Approval.**

- C. Discussion and possible action regarding change from at-large elections to district-based elections.

**Director Beard motioned to spend \$2000.00 or less to do a limited demographic study, Director D'Ambra seconded and the motion passed by a roll call vote: ayes; Beard, Jones, D'Ambra, Mueller Absent: Maler**

8. **INFORMATIONAL ITEMS:**

None

9. **REPORTS:**

A. **Manager's Report**

Monthly Flows - Please see attached charts.

Buellton Contract Operations– SYCSD has been submitting all the required paperwork to the State to register as the contract operator for the Buellton plant. Staff has begun on site review of the operations and procedures to take over operations. I have been in contact with Howard Kolb to inform him of this change and to get any additional information that is available about the current and future expectations of the plant. Final

transition is planned for March 2019. Santa Barbara CSDA monthly meeting – February 25, 2019 at Glenn Anne Golf Course. The District lost Joe McCollum on Sunday.

**Legal Counsel's Report** – California Public Records Act. The City of Los Angeles didn't have to disclose records from their towing company due to not possessing or controlling the construction or possession of those records.

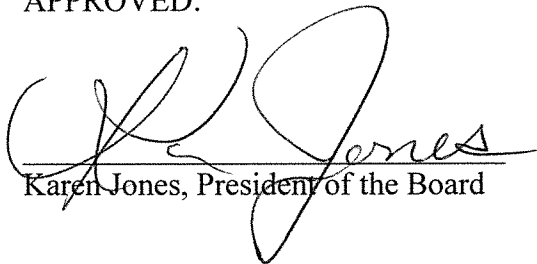
B. **Secretary/Treasurer's Report –700 Forms are due in April.**

C. **Committee Reports** – The WWTP Committee had their first joint wastewater committee meeting and they look forward to having a positive working relationship with Solvang. The Ad Hoc public out reach committee met and has developed communication venues of Routine, Community Interest, and Urgent and will be on the next agenda for discussion.

10. Tentative agenda items: Purchasing Capacity Solvang Plant, Budget, Horizon Drive, California Voters Rights Act (CVRA) Sewer Code, Mainline Sewer Extension Agreement, Design Specifications, revise water softener ordinance

11. **ADJOURNMENT: The meeting was adjourned at 7:06 p.m.**

APPROVED:

  
Karen Jones, President of the Board

  
Wendy Berry, Secretary of the Board