

**SANTA YNEZ COMMUNITY SERVICES DISTRICT
BOARD MEMORANDUM**

TO: Board of Directors
ITEM: Sewer System Management Plan (SSMP) Update
FROM: Loch Dreizler, General Manager
DATE: April 15, 2026

RECOMMENDATION/MOTION: Adopt the 2026 Revision of the Sewer System Management Plan via the adoption of the attached Resolution 26-04. Approve the General Manager to sign the Certification Statement.

POLICY IMPLICATIONS: State Water Resources Control Board General Order WQ 2022-0103-DWQ requires the District to maintain and update its Sewer System Management Plan every six years. The current plan was certified in May 2020. This Third Revision brings the document into full compliance with the 2022 Order and incorporates 2025 performance data.

RESOURCE IMPACTS: Staff time to complete the update was approximately 40 hours. No budget expenditure was required. Last Update was prepared by a consultant in 2020.

DISCUSSION: The Third Revision reorganizes the SSMP to align with the 11 elements required by the 2022 General Order. It includes updated asset information, 2025 operations and maintenance data, and the most recent spill records. Revisions are shown in the attached Change Log. The plan continues to reflect the District's ongoing preventive maintenance program and low spill history.

Purpose of the SSMP: This Sewer System Management Plan (SSMP) describes how the Santa Ynez Community Services District manages its sanitary sewer collection system to prevent sanitary sewer overflows, protect public health, and protect water quality. The SSMP complies with State Water Resources Control Board General Order WQ 2022-0103-DWQ.

SSMP Update Schedule: The last SSMP (Third Revision) was certified in May 2020. This Revision will be presented to the Board of Directors for adoption on April 15, 2026. Pursuant to General Order WQ 2022-0103-DWQ, the SSMP will be updated and re-certified every six years. The next scheduled update is due in August 2032.

ATTACHMENTS

1. Change Log – 2020 to 2026
2. Resolution

SIMPLE CHANGE LOG (2020 → 2026)

Section / Element	Summary of Change	Reason
Title / Cover Page	Changed from “Third Revision – May 2020” to “Third Revision – April 2026”	Required update cycle
All Elements	Reorganized from the old 2006 Order numbering to the new 11-element structure required by the 2022 Order	Regulatory compliance
Element 1	Added current asset overview and 2025 performance summary	Updated data
Element 2	Updated staff titles and the responsibility table	Current organization
Element 4	Incorporated 2025 cleaning, inspection, and spill data	Updated O&M records
Element 6	Added 2025 spill summary	Updated performance
Element 8	Added 2025 capacity and CIP references	Updated evaluation
Element 9	Added 2025 performance measures	Updated monitoring
Appendices	Updated list and added current service area map	Current records
Throughout	Minor editorial updates for clarity and consistency	Best practice

BOARD RESOLUTION

RESOLUTION NO. 26-04 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA YNEZ COMMUNITY SERVICES DISTRICT ADOPTING THE THIRD REVISION OF THE SEWER SYSTEM MANAGEMENT PLAN

WHEREAS the Santa Ynez Community Services District is required by State Water Resources Control Board General Order WQ 2022-0103-DWQ to maintain and periodically update a Sewer System Management Plan; and

WHEREAS, the Board of Directors has reviewed the Third Revision of the Sewer System Management Plan dated April 2026; and

WHEREAS, the Third Revision incorporates updated information, 2025 performance data, and complies with current regulatory requirements.

NOW, THEREFORE, BE RESOLVED that the Board of Directors of the Santa Ynez Community Services District hereby adopts the Third Revision of the Sewer System Management Plan and directs the General Manager to submit the certified plan to the California Integrated Water Quality System (CIWQS).

Adopted this 15th day of April 2026.

Frank Redfern, Board President

Date:

Alicia Marin, Board Secretary

Date:



SANTA YNEZ
COMMUNITY SERVICES DISTRICT

Sanitary Sewer Management Plan

Revision April 2026

District WDID #3SSO10330



Originally Certified: 2009
Third Revision Certified: 2020
Fourth Revision to be Certified: April 2026

INTRODUCTION

Purpose of the SSMP

This Sewer System Management Plan (SSMP) describes how the Santa Ynez Community Services District manages its sanitary sewer collection system to prevent sanitary sewer overflows, protect public health, and protect water quality. The SSMP complies with State Water Resources Control Board General Order WQ 2022-0103-DWQ.

SSMP Update Schedule

The current SSMP (Third Revision) was certified in 2020. This Fourth Revision will be presented to the Board of Directors for adoption on April 15, 2026. Pursuant to General Order WQ 2022-0103-DWQ, the SSMP will be updated and re-certified every six years. The next scheduled update is due in August 2032.

Organization of the SSMP

The SSMP contains eleven elements required by the 2022 General Order: Elements 1 through 11 are presented in Sections 1.0 through 11.0 of this document.

ELEMENT 1 – GOAL AND INTRODUCTION

ELEMENT 2 – ORGANIZATION

ELEMENT 3 – LEGAL AUTHORITY

ELEMENT 4 – OPERATIONS AND MAINTENANCE PROGRAM

ELEMENT 5 – DESIGN AND PERFORMANCE PROVISIONS

ELEMENT 6 – SPILL EMERGENCY RESPONSE PLAN

ELEMENT 7 – SEWER PIPE BLOCKAGE CONTROL PROGRAM

ELEMENT 8 – SYSTEM EVALUATION AND CAPACITY ASSURANCE PLAN

ELEMENT 9 – MONITORING, MEASUREMENT, AND PROGRAM MODIFICATIONS

ELEMENT 10 – INTERNAL AUDITS

ELEMENT 11 – COMMUNICATION PROGRAM

APPENDICES

- **Appendix A** – Sewer System Management Audit Checklist
- **Appendix B** – Sewer System Management Plan Adoption Document
- **Appendix C** – Sewer System Management Plan Change Log
- **Appendix D** – Overflow Emergency Response Plan
- **Appendix E** – Service Area and Sewer System Maps (GIS)
- **Appendix F** – Wastewater Quality Monitoring Report

ELEMENT 1 – GOAL AND INTRODUCTION

1.1 Regulatory Context The Santa Ynez Community Services District (District) owns and operates a sanitary sewer collection system that conveys wastewater to the City of Solvang Wastewater Treatment Plant. The District is enrolled under State Water Resources Control Board (SWRCB) General Order WQ 2022-0103-DWQ (effective June 5, 2023), which rescinded and replaced the 2006 Order.

This Sewer System Management Plan (SSMP) describes how the District manages its collection system to prevent sanitary sewer overflows (SSOs), protect public health, and protect water quality in compliance with the 2022 General Order and the California Water Code.

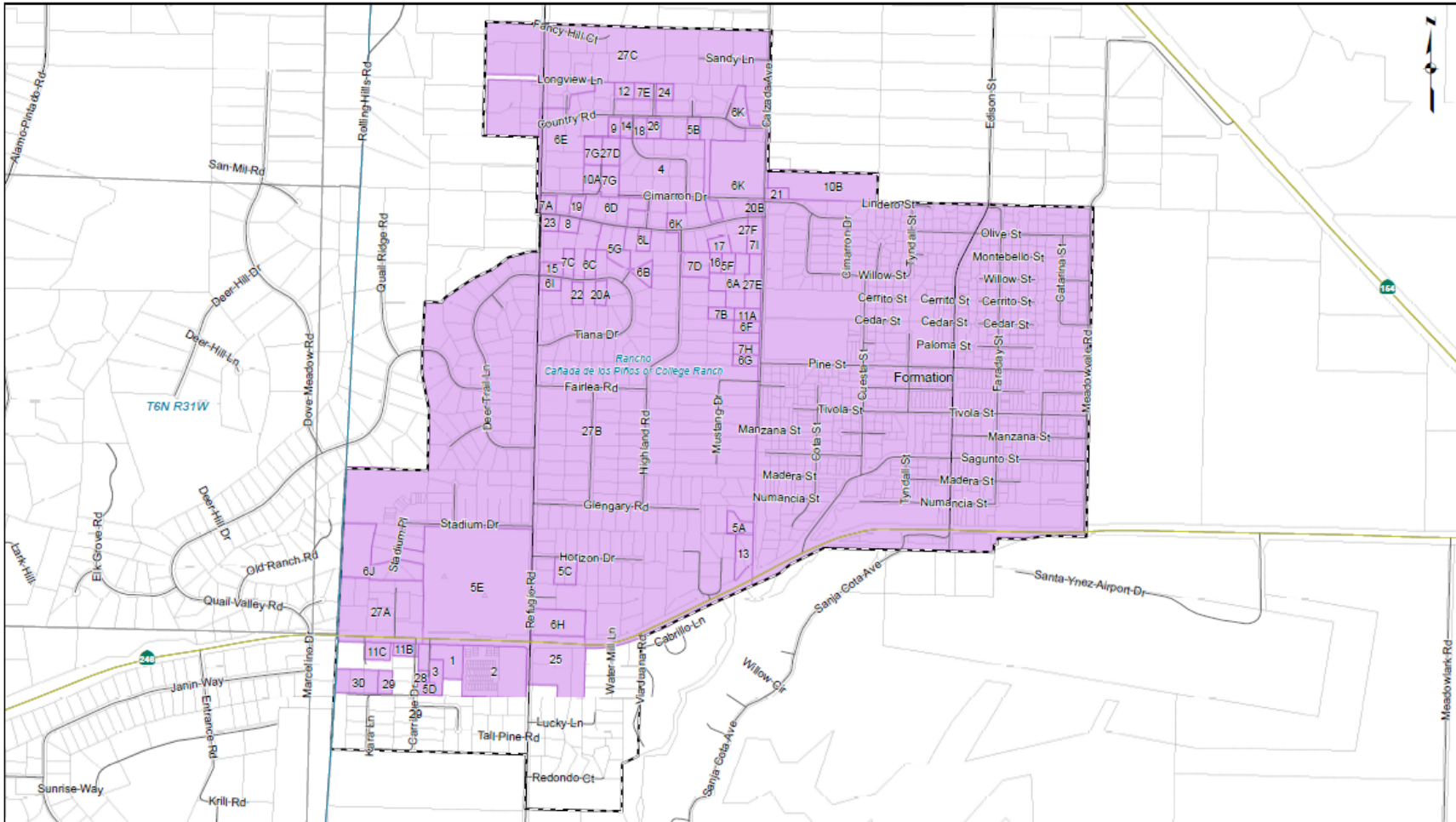
1.2 Sewer System Management Plan Update Schedule The current SSMP (Third Revision) was certified in May 2023. This document constitutes the **Fourth Revision** and will be presented to the Board of Directors for adoption in 2026.

Pursuant to General Order WQ 2022-0103-DWQ, the SSMP will be updated and re-certified by the Legally Responsible Official every **six (6) years**. The next scheduled update is due in **August 2032**.

1.3 Sewer System Asset Overview The District provides sewer service to approximately **2,500** people through **800** service connections in the Santa Ynez Valley (Santa Barbara County). The collection system consists of:

Asset Type	Approximate Quantity	Notes
Gravity Sewers	13.8 miles	Primarily 8–15 inch diameter
Force Mains / Pressure	0.95 miles (≈ 5,000 ft)	Casino entrance to Golden Inn lift station
Manholes / Cleanouts	~270	average spacing of 250–300 ft
Pump / Lift Stations	2	Hwy 246 and Reservation
Creek Crossings	8 gravity + 2 force main	Underground
Service Laterals	800 (upper & lower)	Privately owned and maintained

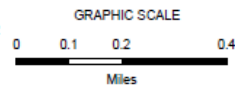
The system serves residential, commercial, and institutional customers within the District’s Sphere of Influence (see Appendix – Service Area Map). The District has maintained a preventive maintenance program, cleaning approximately 10 miles of sewer main and performing targeted CCTV inspections in 2025 with one small spill



Santa Ynez Community Services District

Compiled by the Office of the County Surveyor on 09/13/2022. Formed by Board of Supervisors Resolution 71-773, Recorded 11/29/1971, Inst. 2374/OR/48. Last Action: 30, LAFCO 19-06, Sienna Way Annex., 12/30/2020. Sphere: 04/05/2012 See boundary activity table at <https://www.countyofsb.org/1813/Special-Districts-LAFCO>

NOTICE OF DISCLAIMER: This data is for reference only. Although every effort has been made to ensure the accuracy of information, errors and conditions originating from physical sources used to develop the database may be reflected in this data. Santa Barbara County shall not be liable for any errors, omissions, or damages that result from inappropriate use of this document. No level of accuracy is claimed for the boundary lines shown hereon and lines should not be used to obtain coordinate values, bearings or distances.



- Legend**
- Freeways
 - Highways
 - Roads
 - Parcels
 - Sections
 - Ranchos and Townships
 - Sphere of Influence
 - Formation
 - Annexation
 - Detachment



ELEMENT 2 – ORGANIZATION

2.1 Organizational Structure The District is governed by a five-member Board of Directors. The General Manager reports to the Board and oversees all operations. Field operations are carried out by three members of the collection system staff.

2.2 Authorized Representatives The Legally Responsible Official (LRO) for CIWQS reporting and SSMP certification is the General Manager. Data submitters are designated collection system staff.

2.3 Responsibility for SSMP Implementation and Maintenance

SSMP Element	Primary Responsibility	Position
Element 1 – Goal	General Manager	General Manager
Element 2 – Organization	General Manager	General Manager
Element 3 – Legal Authority	General Manager	General Manager
Element 4 – Operations & Maintenance	Operations & Maintenance Manager	Operations & Maintenance Manager
Element 5 – Design & Performance	District Engineer / Consultant	District Engineer
Element 6 – Spill Emergency Response	Operations & Maintenance Manager	Operations & Maintenance Manager
Element 7 – FOG Control	Operations & Maintenance Manager	Operations & Maintenance Manager
Element 8 – System Evaluation & Capacity Assurance	General Manager / Consultant	General Manager
Element 9 – Monitoring & Modifications	Operations & Maintenance Manager	Operations & Maintenance Manager
Element 10 – Audits	General Manager	General Manager
Element 11 – Communication	General Manager	General Manager

2.4 SSO Reporting Chain of Communication

1. Field staff observes or receives a report of a spill → immediately notify Operations & Maintenance, Supervisor.
2. Operations & Maintenance Manager assesses the spill and notifies the General Manager.
3. General Manager (LRO) ensures CIWQS reporting is completed within required timeframes.
4. General Manager notifies the Board of Directors as required

ELEMENT 3 – LEGAL AUTHORITY

3.1 District Summary and Evaluation of Legal Authority The District has adopted ordinances that establish legal authority to:

Requirement (General Order WQ 2022-0103-DWQ)	District Authority	Reference
Prevent illicit discharges into the sewer system	Prohibits non-sanitary discharges	Sewer Service Code, Article 7
Control infiltration/inflow	Requires proper construction and maintenance of building sewers	Sewer Service Code, Article 5
Control fats, oils, and grease (FOG)	Requires grease interceptors for food service establishments	Sewer Service Code, Article 5, Section 511
Require proper design and construction of sewers and connections	Requires permits, inspections, and compliance with standards	Sewer Service Code, Articles 5 and 6
Ensure access for inspection, sampling, and monitoring	Authorizes District Inspector entry	Sewer Service Code, Article 13, Section 1305
Enforce violations through penalties, disconnection, or other remedies	Provides for civil penalties, disconnection, and nuisance abatement	Sewer Service Code, Articles 12 and 13
Limit or prohibit discharges from satellite systems	No satellite systems exist	N/A

The District’s Sewer Service Code (Ordinance) grants full legal authority to implement all required elements of the 2022 General Order.

3.2 Agreements with Satellite Agencies The District has no satellite tributary sewer systems.

3.3 References

- Santa Ynez Community Services District Sewer Service Code (Ordinance)
- General Order WQ 2022-0103-DWQ, Attachment D, Element 3

ELEMENT 4 – OPERATIONS AND MAINTENANCE PROGRAM

4.1 Updated Map of Sewer System The District maintains a current GIS map of the entire sewer system. The map shows all gravity sewers, force mains, manholes, cleanouts, pump stations, and creek crossings. A copy of the service area map is included in the Appendix.

4.2 Preventive Operation and Maintenance Activities

Activity	Frequency / 2025 Summary	Notes
Gravity sewer cleaning	Ongoing program	14 miles cleaned in 2025
Manhole/cleanout inspection	Ongoing program	Approximately 450–500 inspected in 2025
CCTV / condition assessment	Targeted problem areas	1 mile inspected in 2025
Pump station maintenance	Monthly and as needed	2 stations (Hwy 246 and Reservation)
Force main maintenance	As needed	0.95 miles
Smart Cover monitoring	Monthly	5 units
Root control	As needed	Foaming performed where required

The District uses a computer asset maintenance management system to schedule and track all preventive maintenance activities.

4.3 Training Collection system staff receive training to maintain required CWEA certifications. In 2025, the District had one Grade 2 Operator, one Grade 1 Operator, and one Operator-in-Training.

4.4 Equipment Inventory The District maintains a current inventory of tools, vehicles, and equipment used for collection system operations and maintenance. Major items include a jetter, CCTV camera system, combination truck, generators, and portable pumps. The full inventory is maintained in the District’s fixed asset records and is updated annually.

4.5 References

- Santa Ynez Community Services District Sewer Service Code
- 2025 Monthly Activity Reports
- General Order WQ 2022-0103-DWQ, Attachment D, Element 4

ELEMENT 5 – DESIGN AND PERFORMANCE PROVISIONS

5.1 Updated Design Criteria and Construction Standards The District requires that all new sewers, rehabilitated sewers, pump stations, force mains, and appurtenances be designed and constructed to current engineering standards. These standards ensure structural integrity, minimize infiltration and inflow, and provide capacity for future growth.

New Pipe and Appurtenances All new gravity sewers and laterals must meet the requirements of the District Sewer Service Code. Pipe materials, joints, and installation methods are selected to prevent leakage and root intrusion. Minimum slopes and pipe sizes follow standard engineering practice for the service area.

Pump Stations and Force Mains Pump stations and force mains are designed with redundancy, alarm systems, and emergency power provisions. The District’s two existing pump stations (Hwy 246 and Reservation) serve as the basis for design standards on any future facilities. Force mains are sized to handle peak flows without surcharging and are constructed of materials resistant to corrosion.

Private Sewer Systems and Private Laterals Building sewers and private laterals must be constructed in accordance with District standards and the California Plumbing Code. The property owner is responsible for maintenance of the private lateral from the building to the property line or cleanout. The District requires inspection and approval of all private laterals before connection to the public system.

5.2 Procedures and Standards All construction, rehabilitation, and repair work requires a District permit. Plans and specifications must be submitted for review and approval prior to the start of work. The District Inspector performs inspections during and after construction to verify compliance with approved plans and District standards.

5.3 Inspection and Testing Criteria New and rehabilitated sewers are tested for leakage and deflection in accordance with standard industry practices. Pump stations receive functional testing of all mechanical and electrical components prior to acceptance. All testing results are documented and retained by the District.

5.4 References

- Santa Ynez Community Services District Sewer Service Code (Ordinance)
- General Order WQ 2022-0103-DWQ, Attachment D, Element 5

ELEMENT 6 – SPILL EMERGENCY RESPONSE PLAN

6.1 Purpose The District maintains a Spill Emergency Response Plan (also referred to as the Overflow Emergency Response Plan) to minimize the impact of any sanitary sewer overflow on public health and the environment.

6.2 Goals The goals of the Spill Emergency Response Plan are to:

- Protect public health and safety
- Contain and recover spills as quickly as possible
- Minimize discharge to surface waters or drainage systems
- Comply with all CIWQS reporting requirements under General Order WQ 2022-0103-DWQ

6.3 Policy It is the policy of the District to respond to all spills immediately and in accordance with the procedures in the Spill Emergency Response Plan. The General Manager serves as the Legally Responsible Official for spill reporting.

6.4 Full Overflow Emergency Response Plan The District’s Spill Emergency Response Plan (maintained as a separate document and included as Appendix E in the 2023 SSMP) contains detailed procedures for:

- Immediate notification of field staff and the Operations and Maintenance Supervisor
- Containment and recovery of spilled sewage
- Cleanup and disinfection of affected areas
- Notification of regulatory agencies and the public when required
- Documentation and CIWQS reporting

In 2025, the District recorded one Category 3 spill (120 gallons from a private lateral). The spill was contained, recovered, and reported in accordance with the Plan. No Category 1 or Category 2 spills occurred.

6.5 Authority and References The District’s legal authority to implement the Spill Emergency Response Plan is established in the Sewer Service Code (Ordinance), Articles 12 and 13. The Plan is reviewed annually and updated as needed to reflect current staff, equipment, and regulatory requirements.

References

- Santa Ynez Community Services District Sewer Service Code
- General Order WQ 2022-0103-DWQ, Attachment D, Element 6
- District Spill Emergency Response Plan (Appendix E)

ELEMENT 7 – SEWER PIPE BLOCKAGE CONTROL PROGRAM

7.1 Nature and Extent of FOG Problem The District experiences occasional blockages from fats, oils, grease (FOG) and roots. In 2025, targeted CCTV inspections identified FOG accumulation in specific laterals and root intrusion at various locations.

7.2 Preventive Measures The District implements the following measures to control blockages:

- Grease interceptors are required for food service establishments per the Sewer Service Code.
- Routine mainline flushing program (14 miles cleaned in 2025).
- Targeted root foaming where roots are identified.
- Public outreach on proper disposal of FOG and wipes.
- Regular manhole and cleanout inspections (approximately 450–500 in 2025).

7.3 Enforcement The District enforces grease interceptor installation, maintenance, and proper use through the Sewer Service Code. Violations are addressed through notices, inspections, and penalties as provided in Articles 12 and 13 of the Sewer Service Code.

7.4 Record Keeping Records of flushing, CCTV inspections, root foaming, grease interceptor inspections, and public outreach are maintained in the District's computer maintenance management system.

7.5 References

- Santa Ynez Community Services District Sewer Service Code (Ordinance)
- General Order WQ 2022-0103-DWQ, Attachment D, Element 7
- 2025 Monthly Activity Reports

ELEMENT 8 – SYSTEM EVALUATION AND CAPACITY ASSURANCE PLAN

8.1 System Evaluation and Condition Assessment The District evaluates the collection system through routine cleaning, manhole inspections, and targeted CCTV. In 2025 the District cleaned 14 miles of gravity sewer and inspected approximately 450–500 manholes and cleanouts. CCTV inspections totaled 1 mile and focused on known problem areas.

8.2 Capacity Assessment and Design Criteria The system currently operates at approximately 75 % of capacity based on 2025 average daily flows. Design criteria for new sewers, pump stations, and force mains follow standard engineering practice to accommodate peak flows and future growth within the Sphere of Influence.

8.3 Prioritization of Corrective Actions Corrective actions are prioritized based on condition assessment results, spill history, and maintenance data. In 2025 no capacity-related issues were identified. Priority is given to pipe segments with repeated blockages or root intrusion.

8.4 Capital Improvement Plan The District maintains a Capital Improvement Plan that identifies needed upgrades and replacements. Recent projects include Horizon Drive sewer improvements and Golden Inn pump station work. The CIP is updated annually and funded through connection fees and monthly service charges.

8.5 References

- Santa Ynez Community Services District Sewer Service Code
- 2025 Monthly Activity Reports
- Fixed Assets and Depreciation Schedule
- General Order WQ 2022-0103-DWQ, Attachment D, Element 8

ELEMENT 9 – MONITORING, MEASUREMENT, AND PROGRAM MODIFICATIONS

9.1 Performance Measures The District tracks the following performance measures annually:

- Miles of sewer main cleaned
- Number of manholes and cleanouts inspected
- Miles of sewer inspected by CCTV
- Number and volume of spills by category
- Staff training and certification status

9.2 Performance Monitoring and Program Changes In 2025, the District recorded:

- 14 miles of sewer main cleaned
- Approximately 250–300 manholes and cleanouts inspected
- 1 mile of sewer inspected by CCTV
- One Category 3 spill (120 gallons from a private lateral) and zero Category 1 or Category 2 spills

These results are reviewed each year by the General Manager and Operations and Maintenance Supervisor. Program modifications are made based on the review. In 2025, no major changes were required.

9.3 Historical Performance The District has maintained low spill rates for the past several years. The 2025 data continue this trend and support continued focus on preventive maintenance.

9.4 References

- 2025 Monthly Activity Reports
- General Order WQ 2022-0103-DWQ, Attachment D, Element 9

ELEMENT 10 – INTERNAL AUDITS

10.1 Audits: The District should conduct an internal audit of the SSMP every three years. The audit reviews the implementation of each element and compliance with General Order WQ 2022-0103-DWQ.

10.2 SSMP Updates: Findings from the internal audit are used to update the SSMP. The last audit was completed in 2023. The next internal audit is scheduled for 2026.

10.3 References

- Santa Ynez Community Services District Sewer Service Code
- General Order WQ 2022-0103-DWQ, Attachment D, Element 10

ELEMENT 11 – COMMUNICATION PROGRAM

11.1 Communication during SSMP Development and Implementation The District provides the Board of Directors with updates on SSMP development and implementation at regular Board meetings, currently via monthly activity reports. The SSMP is available to the public on the District website and upon request.

11.2 Communication with Satellite Agencies The District has no satellite tributary sewer systems.

11.3 References

- Santa Ynez Community Services District Sewer Service Code
- General Order WQ 2022-0103-DWQ, Attachment D, Element 11

APPENDICES

- **Appendix A** – Sewer System Management Audit Checklist
- **Appendix B** – Sewer System Management Plan Adoption Document
- **Appendix C** – Sewer System Management Plan Change Log
- **Appendix D** – Overflow Emergency Response Plan
- **Appendix E** – Service Area and Sewer System Maps (GIS)
- **Appendix F** – Wastewater Quality Monitoring Report

Appendix A – Sewer System Management Audit Checklists

SANTA YNEZ COMMUNITY SERVICES DISTRICT

SSMP Internal Audit Checklist (Triennial – Required Every 3 Years)

Audit Date: _____

Auditor: _____ (General Manager or O&M Supervisor)

Element	Requirement Met? (Yes / No / Partial)	Comments / Evidence	Action Needed?
1 – Goal and Introduction			
2 – Organization			
3 – Legal Authority			
4 – Operations & Maintenance			
5 – Design & Performance Provisions			
6 – Spill Emergency Response Plan			
7 – Sewer Pipe Blockage Control Program			
8 – System Evaluation & Capacity Assurance			
9 – Monitoring, Measurement & Program Modifications			
10 – Internal Audits			
11 – Communication Program			

Overall Findings: Recommendations / Program Modifications:

Signature of Auditor: _____ Date: _____

Appendix A – Continued: Proposed Monthly / Annual Internal Review Audit Checklist
(Add to our Monthly Activity Report)

You can add this as a recurring work order in Maintain X at the end of each month and the monthly activity report. It will make the **triennial audit** almost automatic because you will already have 36 months of data.

SSMP Monthly / Annual Self-Review Checklist Month/Year: _____

- Miles of gravity sewer cleaned this month: _____
- Miles of gravity sewer cleaned to date, this year: _____
- Number of manholes/cleanouts inspected this month: _____
- Number of manholes/cleanouts inspected this year: _____
- Number of manholes repaired, raised, or lined this month: _____
- Number of manholes repaired, raised, or lined this year: _____
- Last time Force Main was inspected: _____
- Scheduled Date of next Force Main inspection: _____
- Miles of CCTV / condition assessment completed this month: _____
- Miles of CCTV / condition assessment completed this year: _____
- Number of spills (by category) to date: Cat 1: _____ Cat 2: _____ Cat 3: _____
- Grease interceptor inspections completed this quarter: _____
- Percentage of Grease interceptor inspections completed this year: _____
- Smoke Testing completed this quarter: _____
- Smoke Testing completed this year: _____
- Root foaming or other blockage control actions this month: _____
- Root foaming or other blockage control actions this year: _____
- Any Staff training/certification status updated: Yes / No _____
- Any program modifications needed this period: Yes / No → If yes, describe: _____

Reviewed by: _____ **Date:** _____

You can run this checklist monthly and compile it into a single annual summary for the triennial audit. This is a best-practice tool used by many small districts.

APPENDIX B – SEWER SYSTEM MANAGEMENT PLAN ADOPTION DOCUMENTS

Certification Statement I certify under penalty of perjury under the laws of the State of California that the electronically submitted information was prepared under my direction or supervision. Based on my inquiry of the person or persons who manage the system, or those people directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Legally Responsible Official (LRO)

Name: Loch Dreizler

Title: General Manager

Signature: _____

Date: April 15, 2026

Board Adoption Resolution No. 26-04 adopted by the Board of Directors on April 15, 2026.

APPENDIX C – SEWER SYSTEM MANAGEMENT PLAN CHANGE LOG

Date	Revision	Description of Change	Reason
May 2023	Audit	Original Third Revision certified	Required update
April 2026	Third	Reorganized to match 11 elements of 2022 General Order	Regulatory compliance
April 2026	Third	Updated all asset and performance data with 2025 records	Current information
April 2026	Third	Updated staff titles and responsibility matrix	Current organization
April 2026	Third	Added 2025 cleaning (14 miles), inspection, and spill data	Updated O&M records
April 2026	Third	Updated manhole count based on 250–300 ft spacing	Improved accuracy
April 2026	Third	Updated creek crossing counts from GIS review	Improved accuracy

APPENDIX D – OVERFLOW EMERGENCY RESPONSE PLAN

The District maintains a separate **Spill Emergency Response Plan** (also called the Overflow Emergency Response Plan).

This plan is reviewed annually and updated as needed. It contains detailed procedures for spill containment, recovery, notification, cleanup, and CIWQS reporting.

The current version is kept on file at the District office and is available to staff and the Board upon request. A summary of the plan is included in Element 6 of this SSMP.

Last Review: May 2023 **Next Scheduled Review:** July 2026

APPENDIX E – SERVICE AREA AND SEWER SYSTEM MAP (GIS)

The District maintains a current GIS-based map of the entire sewer system. The map shows:

- All gravity sewers and force mains
- Manholes and cleanouts
- Pump/lift stations
- Creek crossings
- Service area boundary and Sphere of Influence

A current static version of the service area map is included below (or attached as a separate file). The live GIS map is maintained digitally and updated as needed.

Map Reference: Santa Ynez Community Services District – Sewer System and Sphere of Influence Map on page 4 of this document - (dated 2022, updated with 2025 boundary information).

APPENDIX F – WATER QUALITY MONITORING PLAN

The District conducts limited water quality monitoring as part of its discharge agreement with the City of Solvang Wastewater Treatment Plant.

Monitoring Activities (2025):

- Monthly sampling of the wastewater stream for Chloride, Sodium, and Total Dissolved Solids (TDS).
- Results are reported to the Solvang WWTP operator.

No additional surface water or groundwater monitoring is currently required under the 2022 General Order for the collection system.

Responsible Party: Operations and Maintenance Supervisor

Records Location: District office and monthly activity reports