



**Santa Ynez Community Services District
Board of Directors Regular Meeting
Minutes from March 15, 2023**

NOTE: This Meeting was held in person, and a Zoom link was provided on the Agenda

1. CALL TO ORDER-5:30 PM OPEN SESSION

President Redfern called the Meeting to order at 5:30 PM

2. ROLL CALL: General Manager called roll: Directors present: Beard, Redfern, Padelford, and Van Pelt; Director Jones via Zoom. Staff Present: Loch Dreizler, General Manager/Secretary-Treasurer; Jeanne L. Goodwell, Interim Administrative Assistant, via Zoom.

1. DIRECTORS COMMENTS: President Redfern expressed concerns that future sewer expansions may conflict with installed trails and the potential to add costs to future projects. After some discussion, it was agreed that this issue could be one discussion for a future Community Interface Committee.

3. PUBLIC COMMENT: None

4. REPORTS:

A. General Manager:

1. The office manager position was posted and will remain open until the end of March. Testing in Excel and interviews of the top candidates will be on April 7, 2023.
2. The new Collections Operator started on March 14, 2023.

B. Legal Counsel:

1. A new bill being considered would make the remote teleconferencing of meetings provisions in AB 361 permanent. While the new bill would still require a state of emergency declaration, it would allow 45 days for re-authorization.

C. Secretary/Treasurer: None

D. Committees:

1. At Large Elections-Directors Redfern and Jones: Director Jones reported that the Committee would proceed with elections in zones as required by law.
2. Finance Committee-Directors Beard and Padelford: Mr. Dreizler reported that the Meeting Minutes and the budget calendar are in the Consent Items.

5. CONSENT ITEMS:

A. Approval of Regular Meeting Minutes of February 15, 2023.

B. Approval of Finance Committee Minutes from February 28, 2023.

Director Jones motioned to approve the Consent Items, Director Van Pelt seconded the motion, and the motion passed unanimously.

6. ACTION ITEMS:

A. Sewer System Expansion Project.

1. Mr. Dreizler discussed two maps that conceptualized the proposed sewer expansion areas in previous years.
2. The District's consulting engineer, Matt Van Der Linden of Cannon Engineers, discussed the cost estimate, indicating that this is a class 4 estimate. He stated that the estimate assumes the project would be done in one phase, and the costs would increase by 5% if done in two phases, by 10% in three phases, and by 15% in four phases. Those increases do not include additional increases due to inflation. Mr. Van Der Linden said the currently imagined project would take six to seven months, not including plans and preparations.
3. Mr. Dreizler discussed the draft project calendar, indicating that his next steps would be doing community outreach to garner community interest in the project and pursuing information on alternative funding sources.

B. Horizon Drive Easement Subsidence Repairs – preliminary graphic and cost estimate.

1. This is a continuation of previous discussions on this issue. Mr. Dreizler displayed a map of the three contiguous properties under discussion, and Mr. Van Der Linden from Cannon Engineering briefly explained the estimate for the proposed project.
2. Subsequent Board discussion determined that additional substantial subsidence is not likely to occur with this season's heavy rains. The recommendation was to repair any future subsidence after it occurs and to use staff or contractors depending on necessary resources.

C. Chumash Proposed Administration Building – wastewater treatment provider decision.

1. The Chumash are planning new Administration Buildings and would like to transport the wastewater to the Chumash wastewater facility for treatment and recycling.
2. Rick Battles, the District's legal counsel, summarized the issues by describing several provisions in the Code and the District's agreement with Solvang. First, the existing agreement with Solvang is not definitive, and should the District and Solvang agree, it should be documented to recognize the unique circumstances.
3. The Directors discussed the advantages and disadvantages and agreed that Mr. Dreizler should meet with representatives from Solvang for further discussions.

Director Van Pelt motioned to have Mr. Dreizler meet with Solvang representatives to discuss the Chumash Proposed Administration Building sewer connection. Director Padelford seconded, and the motion passed unanimously.

D. Proposed Community Outreach Committee – consider committee formation.

1. Mr. Battles outlined the process of establishing a standing committee. Mr. Battles indicated that this could be added to a future agenda.
2. Director Jones motioned to form an ad hoc Community Interface Committee with President Redfern and Director Van Pelt as its member; Director Beard seconded, and the motion passed unanimously.

Minutes are considered Drafts without signatures

7. **INFORMATIONAL ITEMS:**

- A. Due to public notice requirements, Board Compensation will not be discussed at this Meeting.
- B. Audit update and status: Mr. Dreizler indicated that the audit would be completed by Friday and presented at the following Board meeting.
- C. Lucky Lane annexation update: It has been approved by County Supervisors and will soon be approved by LAFCO.

8. **CLOSED SESSION:** There were no actionable items out of the closed session.

9. **ADJOURNMENT:** Director _____ motioned to adjourn the Meeting at _____ PM ; Director _____ seconded the motion, and the motion passed unanimously.

APPROVED:

Frank Redfern, President, Board of Directors

ATTEST:

Loch Dreizler, General Manager

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**Santa Ynez Community Services District
Finance Committee Meeting
Minutes of March 28, 2023**

NOTE: This meeting was in-person, and a Zoom link was provided on the Agenda.

The meeting was called to order at 10:00 AM.

Director David Beard, Director Tina Padelford, General Manager Loch Dreizler, and Interim Administrative Assistant Jeanne L. Goodwell.

- Mr. Dreizler reported that the audit is completed and that one of the Auditors will report the findings at a Board Meeting.
- Mr. Dreizler reported that the Budget process is behind the scheduled progress as we await the information needed for projections. He stated that the final budget should be ready for Board approval at either the 5/17/2023 or 6/17/2023 Board Meeting. He believes the process will be more efficient next year.
- Mr. Dreizler presented a draft of the 2023/2024 budget for discussion.
- Capital Improvement Projects.
 - Regarding the sewer expansion project, Mr. Dreizler will look into the District's reserve policy and what part the City of Solvang might play in the project.
 - Regarding Solvang's WWTP improvement project, the committee members acknowledged that Solvang is now in the early stages of planning. There was some discussion about the District's role in their project and if we should be part of the loan process.
- The committee noted that the District's agreement with Solvang is almost 30 years old. Therefore, it would likely be in Solvang and the District's mutual interest to consider developing a new agreement.

APPROVED:

ATTEST:

David Beard, Committee Member

Loch Dreizler, General Manager