

*SANTA YNEZ COMMUNITY SERVICES DISTRICT*

**MEMORANDUM**

**TO:** Board of Directors  
**FROM:** Jose Acosta, General Manager  
**DATE:** July 21, 2021  
**SUBJECT:** Horizon Drive Project Updates: CSDA Loan Status, Easements, Construction Updates, and Engineering Services

**Recommendation**

Review Horizon Drive project updates including easement status, loan status, construction updates, and engineering services. Board can provide direction to Staff.

**Policy Implications**

The Board directed staff to enter into an agreement with CSDA for financing of the Horizon Drive project, finalize and make payment for the easements, and work with our construction contractor Specialty Construction Inc. Staff and District Engineer have maintained communication regarding the status of the Horizon Drive project.

**Fiscal Implications**

The right of way acquisition (easement) services agreement with Hamner, Jewell & Associates has a not to exceed amount of \$31,000. Hamner, Jewell and Associates has completed their assistance with procurement of the easements and the property owners have been paid in full. The estimated amount for the loan through CWSRF is \$1,300,000. The Board has awarded the construction contract to Specialty Construction inc., in the amount of \$998,315.

**Alternatives Considered**

None at this time.

**Discussion**

The item today provides the Board with an update of the Horizon Drive project inclusive of the property easement status, CSDA loan status, construction updates, and an update on engineering services.

1. **Loan Application:** Staff has finalized all documents and agreements for the loan. The loan amount is for \$1.3M and will have a final price tag once the project is completed. Staff is working on fine tuning a Horizon Drive capacity charge report for Board and public presentation.
2. **Easements:** All three easements have been completed and payment has been made to the property owners. Construction along the easements will proceed after the work in the street has been completed.
3. **Construction Updates:** SCI and district staff held a meeting with residents of Horizon Drive on Tuesday June 29<sup>th</sup> at 5:00PM, with approximately 13 property owners in attendance.

Many questions were asked and responded to, dialogue on communication throughout the project will be addressed and responded to in a timely manner, an informative pamphlet was presented to the residents as well. Staff invited Mrs. Ivy out for a photo op prior to construction commencing.

SCI has mobilized and setup their staging area on the east end of Horizon Drive within a property they have leased from the landowners. The plan is to start the work on Horizon Drive, then proceeding along the easements, connecting out on Horizon Drive. Marking of the project area and other utilities has been completed, along with potholing for utilities.

As approved, Mr. Kerr has been involved with the project as the construction manager and continues to work with district staff in communicating project updates. Staff has taken on the role of construction management in a shared capacity with Mr. Kerr.

4. **Engineering Services:** District engineer has been involved in correspondence with project updates and review of submittals from the contractor.