

SANTA YNEZ COMMUNITY SERVICES DISTRICT

MEMORANDUM

TO: Board of Directors
FROM: Jose Acosta, General Manager
DATE: November 17, 2021
SUBJECT: Approval of and Authorization to File Notice of Completion for the Horizon Drive Mainline Extension Project.

Recommendation

Approve the Horizon Drive Notice of Completion and authorize District staff to file the notice of completion with Santa Barbara County.

Policy Implications

California Civil Code Sections 8102 and 9204 requires a notice of completion be filed with the County within 15 days after the date of completion or recorded on the day of completion. The date of completion is when the Board approves the completion.

Fiscal Implications

The district financed the Horizon Mainline extension project with a loan from Municipal Finance Corporation, in the amount \$1,300,000.00. The terms of the loan were with an interest rate is 3% and 20-year repayment timeline. The district will make annual payments in the amount of \$86,815.89 commencing on July 23, 2022. These costs should be recouped through the residents of Horizon Drive when they connect to the district sewer collection system.

Alternatives Considered

There are no alternatives.

Discussion

Specialty Construction Incorporated (SCI) has completed all contractual obligations for the Horizon Drive Mainline extension project. The next required step is recording the notice of completion with the County of Santa Barbara. Attached is a copy of the notice of completion for review, staff will complete the required signatures and submit a copy on behalf of the district.

SCI had completed all their contractual requirements by the end of October, but an official date of completion will take effect once the Board has approved the notice of completion. Upon acceptance and execution of the notice of completion, a thirty-five (35) day window will commence; at the conclusion of these thirty-five (35) days the district will release the final payment, inclusive of all retention fees, to SCI, completing the contract for the Horizon Drive mainline extension project.

Staff will then finalize the total project costs and collaborate with Clayton Tuckfield and Associates for preparation of the capacity fees, for adoption by the Board at the next regular meeting.

The following is direction staff is requesting of the Board:

1. The Board hereby accepts the work completed by the contractor.
2. The Board approves final payment to the contractor in the amount of \$54,250.45 in accordance with the calculation set forth in the Contract Expenses prepared by the district's engineer.
3. The Board directs its staff to prepare and file with the Official Records of Santa Barbara County a Notice of Completion relating to the project.
4. The Board directs its staff to make final payment to the contractor in the amount of \$54,250.45, thirty-five (35) days after the filing of the Notice of Completion.

Attachments

- Notice of Completion for the Horizon Drive Mainline Project

RECORDING REQUESTED BY:
Santa Ynez Community Services District

AND WHEN RECORDED RETURN TO:
Santa Ynez Community Services District
1070 Faraday Street
P.O. Box 667
Santa Ynez, CA 93460

Exempt from fees under
Gov't Code Section 6103

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

PROJECT: Horizon Drive Mainline Sewer Extension Project

DATE OF COMPLETION: November 17, 2021

OWNER NAME: Santa Ynez Community Services District

OWNER ADDRESS: 1070 Faraday, P.O. Box 667, Santa Ynez, CA 93460

DESCRIPTION OF SITE: Horizon Drive and private easements connecting to Highway 246, Santa Ynez, CA

NAME OF DIRECT CONTRACTOR: Specialty Construction, Inc.

ADDRESS OF DIRECT CONTRACTOR: 645 Clarion Court, San Luis Obispo, CA 93401

DESCRIPTION OF WORK: Installation of gravity sewer line including laterals to each property line.

SANTA YNEZ COMMUNITY
SERVICES DISTRICT

By: _____
Jose Acosta, General Manager

Dated: November 17, 2021

VERIFICATION

I, the undersigned, declare under penalty of perjury that I am the General Manager of the Santa Ynez Community Services District, the owner of the real property interest described in the foregoing Notice of Completion; that I have executed such Notice of Completion on behalf of such public agency and likewise make this verification on behalf of said public agency; and that I have read said Notice of Completion and know and understand the contents thereof, and that the facts therein stated are true and correct.

Executed on November 17, 2021 at Santa Ynez, California.

Jose Acosta, General Manager

<p><i>A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.</i></p>
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State of California)
)
County of Santa Barbara)

On _____ before me, _____, a Notary Public,
(here insert name and title of the officer)

personally appeared Jose Acosta, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)