Santa Ynez Community Services District
Board of Directors Regular Meeting
Minutes from October 21, 2026

NOTE: This Meeting was held in person, with a Zoom link provided on the Agenda

1. **CALL TO ORDER - 5:30 PM OPEN SESSION**
   President Redfern called the meeting to order at 5:30 PM.
2. **ROLL CALL:**
   The directors present were Redfern, Beard, Padelford, and Kelleher. Director Marymee was absent. The staff present were Alexandra Griffith, General Manager and Treasurer, and Alicia Marin, Office Manager and Board Secretary. Also in attendance was Matt van der Linden of Cannon Engineering.
3. **DIRECTOR'S COMMENTS:**

   No comments.
4. **PUBLIC COMMENT:**

   One member of the public attended via Zoom – no comments. One member of the public attended in person – no comment.
5. **REPORTS**:

   A. General Manager:
   i. Ms. Griffith shared that 15 of 61 streetlight surveys were returned to the District. She shared that as requested by the Board, the Operations staff went out to the local businesses, and they received some additional owner contact information.
   ii. She noted that the manhole relining project was put on hold, but the project is ready to go out to bid. She noted that all the 12 manholes in the project are in equally poor shape, i.e. no single one has a higher priority than another.
   iii. She shared that the flow meters were installed on September 14, 2026, and she received online portal access on October 8, 2026.

Upon inquiry, she will bring the Fjord flow meter up for discussion at future wastewater committee meeting.

iv. She gave an update on the force main and explained that she found a company out of the Netherlands that inspects force mains less invasively by sending a flexible sensor down the main. She will follow up with the company about inspecting the District's force main.

v. Per Director Marymee's request at the last meeting, she shared that the District is preparing for the upcoming rainy season in several ways. The Operations team stabilized one manhole in a creek and will doing a second manhole in the next month. This project was done by the District's employees and took a lot of coordination with the homeowner(s), a trucking company, and equipment rental. The lift station generators have been serviced and fueled. The lift stations have been pumped out. The Longhorn line has been cleaned and videoed. Manholes and cleanouts are all being brought up to grade. The Operations staff have been taking online training for spill reporting. Finally, the Operations staff have been practicing the emergency bypass procedures.

B. Legal Counsel: Not in attendance at this meeting.

C. Board Secretary:

i. Mrs. Marin shared that the 2025-26 final audit is underway and all requested documents have been submitted to the auditor with the goal of presenting the audit to the board at the December 16, 2026, board meeting.

D. Committees: Upcoming committee meetings were scheduled as follows:

i. Community Interface Committee – October 28th at 8:30 AM

ii. Finance Committee – October 28th at 9:30 AM

iii. Wastewater Committee – October 29th at 8:30 AM

6. CONSENT ITEMS:

A. Regular Board Meeting Minutes, September 16, 2026

B. Community Interface Committee Meeting Minutes, September 21, 2026

C. Wastewater Committee Meeting Minutes, October 6, 2026

D. Finance Committee Meeting Minutes, October 6, 2026

E. Previous Month's Activity Report
F. Previous Month's Disbursements
G. Previous Month's Bank Account Balance
H. Directors' Meeting Attendance Tracker

Vice President Beard moved to approve the Consent Items in one motion. President Redfern seconded the motion. A voice vote was conducted. Ayes: Redfern, Beard, Padelford, Kelleher. Noes: None. Absent: Marymee. The motion passed unanimously.

7. ACTION ITEMS:

A. Review and discuss the Technical Memorandum ("TM") prepared by the District Engineer summarizing Downstream Services, Inc. pipeline assessment report for the CCTV inspection performed on 21,000 feet of the District's gravity trunk sewer main. After discussion, review the recommendations presented in the TM and authorize staff to proceed with developing a project to address deficiencies identified for immediate repair and rehabilitation. Presentation by District Engineer and General.

Ms. Griffith gave background information on the gravity trunkline cleaning and inspection by Downstream Services, Inc. The Board authorized staff to enter into a contract with them at the May 20, 2026, board meeting. She further shared that the cleaning and videoing was performed August 11-19, 2026, and the final report was submitted to the District on September 14, 2026.

Matt van der Linden of Cannon Engineering gave a presentation on the Downstream report.

He explained that the trunkline was reviewed and documented using the National Association of Sewer Service Companies (NASSCO) Pipeline Assessment Certification Program (PACP) coding and condition grading system. Per this rating system, 19 of the 73 pipe segments that were reviewed were flagged by Cannon as needing repair or rehabilitation.

He shared that problems with the 19 segments include joint offsets, sags, cracking, encrustation, corrosion, line grade deficiencies,

fractures, and obstructions. The ductile iron pipe/cast iron pipe sections were encrusted and sometimes Downstream could not video the entire section due to the risk of getting their camera lodged in the pipe. These sections were videoed from both ends of the pipe to get as much video footage as possible.

He noted that one section of pipe was in severe condition with encrustation, a fracture, and a sag.

President Redfern shared his concern about the rubber seals between the pipes. He would like further testing to determine if the seals are still in good condition. Mr. van der Linden shared that a pipe section could be tested with water pressure to determine if the seals are holding.

Ms. Griffith and Mr. van der Linden noted that a repair/replacement project to address the 19 segments could be started along with doing further testing at the same time since creating a project could take around 6 months.

Vice President Beard moved to authorize staff to develop a capital improvement project to address the nineteen trunk sewer segments identified in the Technical Memorandum, including evaluation of rehabilitation alternatives, project design, and permitting requirements. Director Padelford seconded the motion. A voice call vote was taken. Ayes: Redfern, Beard, Padelford, Kelleher. Noes: None. Absent: Marymee. The motion passed unanimously.

8. **INFORMATIONAL ITEMS:**

   President Redfern inquired about the sewer camera condition. Ms. Griffith said she will put it on the agenda for a future wastewater committee meeting.

9. **ADJOURNMENT:** Vice President Beard moved to adjourn the meeting at 6:58 PM; Director Padelford seconded the motion. A voice vote was conducted. Ayes: Redfern, Beard, Padelford, Kelleher. Noes: None. Absent: Marymee. The motion passed unanimously.

APPROVED:

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Frank Redfern, Board President

ATTEST:

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Alicia Marin, Board Secretary

SANTA YNEZ COMMUNITY SERVICES DISTRICT
COMMUNITY INTERFACE COMMITTEE MEETING
Minutes of October 28, 2026

NOTE: This meeting was held in person.

The meeting was called to order at 8:48 AM.

Attendees: President Frank Redfern, Director Brett Marymee, General Manager Alexandra Griffith, and Office Manager Alicia Marin.

A. Update on Business Corridor Streetlight Survey

- Ms. Griffith shared that per the Board's request, the Operations staff went to several businesses to attempt to get more survey responses. They passed out three surveys and received contact information for three property owners.
- Upon inquiry, President Redfern and Director Marymee explained that the goal of the survey was to give the public an opportunity to share their input on lighting.
- Ms. Griffith shared the responses on the streetlight survey were generally positive [to install lights]. President Redfern expressed his opinion that the District has done its due diligence for public outreach.
- Ms. Griffith inquired if the committee wanted to consider drafting a lighting master plan. Both directors expressed that they would prefer to put in a light near SY Kitchen and use that experience as a baseline for future lighting. President Redfern also noted that the area by the Maverick is dark and would benefit from a light.
- The committee agreed that solar lights, potentially with timers, would be the best option.

B. Update on Website

- Ms. Griffith shared that she initiated the second phase of the website update with Alexis Adler of Anemone Web Design.
- She showed a printout of the District's GIS map and explained that she is working on getting an interactive map on the website for

people to check connection availability and status based on address.

- President Redfern has some older documents regarding the formation of the District that he will get to Ms. Griffith.
- Ms. Griffith shared that she will have Ms. Adler share a demo of the updated website with the committee before it goes live.

C. Other Community Interface Topics

- Ms. Griffith shared that the City of Solvang has started their water/wastewater rate study. She attended a committee meeting for the rate study in October and plans to attend the next meeting in November.
- She noted that a potential future City of Solvang council agenda item could be discussing privatizing their water and wastewater utilities.
- She noted that she has set up quarterly meetings with Jose Acosta, the Utility Director for the City of Solvang.

APPROVED: ATTEST:

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Frank Redfern, Board President Alicia Marin, Board Secretary

SANTA YNEZ COMMUNITY SERVICES DISTRICT
FINANCE COMMITTEE MEETING
Minutes of October 28, 2026

NOTE: This meeting was held in person.

The meeting was called to order at 9:31 AM.

Attendees: Vice President David Beard, Director Tina Padelford, General Manager Alexandra Griffith, and Office Manager Alicia Marin.

A. Update on District investments in Certificates of Deposit ("CDs")

- Ms. Griffith shared that $300,000 was placed into two CDs and the matured CD was placed into a new CD at a 5.1% interest rate.
- Ms. Griffith will investigate putting the remaining CDs in higher interest rate investments.

B. Update on Annual Financial Audit

- Mrs. Marin shared that she has submitted all the requested documents to the auditor (Nigro & Nigro) and the final audit should be able to be presented to the Board at the December 16, 2026, meeting.

C. Update on District Reserve Policy Review

- Ms. Griffith shared that she gave Platinum Strategies, Inc. the District's current reserve policy and that they have sent back a draft for review the morning of this Finance Committee meeting (10/28/26). She will go over the draft and then meet with the consultant.

D. Discuss City of Solvang's Current Rate Study, Opportunities to Participate, and Implications for the District

- Ms. Griffith shared she attended the City of Solvang's rate study committee meeting on October 7, 2026 via Teams. The committee composed of members of the public and two city council members. The meetings are held the first Wednesday of the month and she plans on attending the meetings.
- Ms. Griffith discovered a request for a future agenda item for the City of Solvang regarding discussing privatizing water and wastewater utilities. She will wait until the agenda item is confirmed and will attend the meeting, potentially the November 9, 2026, Council meeting.

- Ms. Griffith shared that she has established an ongoing quarterly meeting with José Acosta, the City of Solvang's Utility Director.
- Vice President Beard shared that the District's contract with the City of Solvang is old and it would be beneficial to update it.

E. Discuss Legal Review of District's Resolution No. 17-11 (Accessory Dwelling Capacity (ADU) Capacity Fee)

- Ms. Griffith explained that she sent back comments on the draft received from the District's legal counsel, Jeff Hoskinson. She requested definitions of types of ADUs and an explanation on the fee calculation.
- She would like to bring a final draft to the Board in either November or December to go into effect January 1, 2027, because that is when the annual adjustment of capacity fees occurs.

F. Other Financial/Budget Topics

- The committee discussed the potential impact of sewer for Los Olivos if they connect to the City of Solvang's wastewater treatment plant. Ms. Griffith will continue to communicate with Guy Savage, the General Manager of Los Olivos CSD.

APPROVED: ATTEST:

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Tina Padelford, Director Alicia Marin, Board Secretary

SANTA YNEZ COMMUNITY SERVICES DISTRICT
WASTEWATER COMMITTEE MEETING
Minutes of October 29, 2026

NOTE: This meeting was held in person.

The meeting was called to order at 8:36 AM.

Attendees: President Frank Redfern, Vice President David Beard, General Manager Alexandra Griffith, and Office Manager Alicia Marin.

A. Discussion on the Manhole Relining Project

- Ms. Griffith shared a map of the manholes recommended for relining showing that all but one of the manholes are located in or along Hwy 246. Another manhole, located on Meadowvale, has an infiltration issue that needs to be addressed and could be included in the larger manhole relining or repair project.
- Ms. Griffith showed videos of all but one of the manholes on Hwy 246. Upon viewing, the committee discussed that all of them needed collar repairs and bench repairs.
- Vice President Beard asked if there is money available in the budget to do the project this fiscal year. Mrs. Marin shared that there is money available to cover the estimated cost.
- President Redfern and Vice President Beard requested that the Operations team re-video the manholes to get more details. President Redfern suggested they wash the manhole walls down first so they can get a clearer view of the condition of the walls. President Redfern requested that the Operations team poke the cement of the walls to see if it is soft.
- Vice President Beard inquired about the last time the manholes were lined and if there is a warranty. Ms. Griffith will investigate and report back to the committee.

B. Discussion on Flow Meter on Fjord Drive

- Ms. Griffith shared that she contacted the City of Solvang's wastewater treatment operator, Nathan Giacinto, and found out that

the Fjord flow meter was replaced by the City of Solvang in May 2026 on the District's behalf. Mr. Giacinto noted to Ms. Griffith that the meter will be calibrated annually. Additionally, he confirmed that there is only one meter at Fjord Drive and the City of Solvang does not have another meter.

C. Discussion on Sewer Camera

- Ms. Griffith shared that the District's sewer camera has been repaired three times since purchasing it a little over a year ago [purchased in March 2025]. She further noted that the model the District purchased has been discontinued by the company.
- Ms. Griffith will contact the camera company to inquire about the warranty and possible discount on a replacement. She will also do research on different brands of cameras and noted that the former camera was made by Aeries, which is a high-quality brand.

D. Update on Force Main Inspection

- Ms. Griffith shared that she working with Acquarius to have a company representative do a site visit at the Hwy 246 pump station to get an initial evaluation.
- She shared that she gave Acquarius the District's as-builts and they evaluating whether or not their product can perform an inspection on the District's force main.

E. Update on H_2S (Hydrogen Sulfide) treatment and monitoring.

- Ms. Griffith shared that since the Operations team has restarted dosing, the detectable levels of H_2S has dropped from over 50 ppm to around 5 ppm, with one day showing a spike of 20 ppm. She explained that the goal is to have a nondetectable level and the dosing that has been restarted is heading in that direction.
- She shared that she will evaluate the data and pursue a better option for dosing. She noted that Cannon Engineering has an automation team that could assist in a project for getting the dosing automated.

F. Other items specific to Wastewater/Collections

- Nothing further discussed.

APPROVED:

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Frank Redfern, Board President

ATTEST:

_____
Alicia Marin, Board Secretary

Santa Ynez Community Services District

Monthly Activity Report for October 2026

Report Purpose

This report summarizes the District's operations and maintenance, enabling the Board of Directors and ratepayers to reference the District's performance, ensure regulatory compliance, and plan for future maintenance and operational needs.

- **Personnel**
  - The General Manager met with Operations Supervisor weekly.
  - The General Manager met with the Collections team monthly.
  - The General Manager met with the Office Manager/Board Secretary daily.
  - The General Manager held a monthly staff meeting.
  - Staff completed bi-annual CPR and AED training.
  - Supervisor attended CWEA Supervisor training.
- **Operational Data**
  - Flow Data (87% of total capacity)
    - Month 2026: 230,031 average daily flow in gallons (77%)
    - Month 2026: 31,781 average daily flow in gallons of recycled water to Solvang from the Chumash (11% of total capacity).
    - Month 2025: 220,568 average daily flow in gallons (74%)
- **Collection System Activities**
    - 1187 Lincoln Street Service installed, tap in saddle provided.
    - Installed plug at Manhole 0014 to prevent storm water from entering system
    - Prepared hoses and equipment for emergency by-pass procedures at Creek Walk and Tower lift stations.
    - Street lighting in-person canvassing completed
- **Preventive Maintenance**
    - 100 Manholes/Clean Outs Inspected
    - 176 Work Orders Completed on Maintain X
    - Sewer Mainlines Flushed by District Staff: 9678' feet
    - Sewer Mainlines Videoed by District Staff: 0 feet

- Monthly generator tests performed by staff monthly and SLO Powerhouse 3 times per year
- Monthly O&M performed on the five District Smart Covers
- Lift station regular O&M performed at:
  - Hwy. 246
  - Golden Inn
  - Reservation
  - Creek Walk
  - Tower

- **Repairs**
  - Emergency Repairs
    - Emergency Jetting at Manhole 0206 due to root obstruction. Roots cleared out and sprayed with round up.
  - Equipment Failures
    - Radio Control Unit (RTU) failed at Casino Tower Lift Station. RTU replaced on 10/19/26.
    - Ryobi Generator Repaired
- **Regulatory Compliance**
  - Overflows and Spills – No spills for the month of October
  - Wastewater Quality – (10/7/2026) Testing effluent for Chloride, Sodium & TDS for City of Solvang WWTP
    - Sodium = 136 mg/L
    - Chloride = 190 mg/L
    - TDS = 510 mg/L
  - Hydrogen Sulfide (H_2S) Monitoring at MH 0285-October 2026
    - Average: 15.5 mg/L
    - High:65 mg/L
    - Low: 1.0 mg/L
- **Inspections**
  - 22 Dig Alerts
  - Quarterly Fats, Oils, and Grease (FOG) inspections scheduled for November
- **Permit Compliance**

- Permit: Order 2022-0103-DWQ Statewide General Order for Sanitary Sewer Systems
- Sewer System Management Plan (SSMP) and Spill Emergency Plan under review

- **Safety and Training Monthly**
  - Safety Incidents – No incidents for the month of October
  - Safety Training / Inspections for the month of October
    - CPR training completed by all staff
    - Emergency By-pass procedures training at Golden Inn, Hwy 246, Reservation Lift Stations
  - Monthly safety inspections completed for eye wash stations, fire extinguishers, and AED
  - Special Districts Association Handout provided to staff: Portable Ladder Safety
  - Weekly tailgate topics provided to staff: Operating Laboratory Equipment, Setting Up a Safe Traffic Control Zone, Hand Safety, Eyes On Safety
- **Future Planning or Strategic Initiatives**
  - Long-term Goals – Continue Expansion within District's Sphere of Influence
    - County Road, Upper Deer Trail, and Stadium Drive
- **Chumash WWTP Operations & Compliance**
  - EPA NPDES Permit # CA 0050008 for Treated Wastewater Discharge to Surface Water
  - Chumash in the process of renewing discharge permit with EPA
  - Recycled wastewater
    - Sending excess processed wastewater (average daily flow of 31,781 gallons) to City of Solvang WWTP
- **Public Interactions**
  - 21 Customer Service Counter Encounters
    - 10 for District business
    - 3 for SYRWCD ID#1 business
    - 8 inquiries for the elections
  - 83 Phone Calls

Santa Ynez Community Services District Monthly Operations and Maintenance Report
Reporting Period: October 2026 **Date Submitted to GM**: 11/5/2026

Prepared By: Ruben Camacho, Collection System Supervisor

Collection System Overview

SYCSD Collection System	**Feet**	**Miles**
Force Sewer Main	4,843.75	0.92
Gravity Sewer Main	90,237.75	17.09
Private Gravity Sewer Main	14,269.96	2.70
Total:	**109,351.46**	**20.71**

Manholes	289	Cleanouts	61
Private Manholes	74	Private Cleanouts	5
Total Manholes:	**363**	**Total Cleanouts:**	**66**

SSO this month: ☐ Yes ☒ No

If yes, Location: , Reason ☐ Reported on CIQWS and Certified

If no, No Spill Report Submitted and Certified in CIQWS ☒

SSMP Monthly / Annual Self-Review Checklist Month/Year: October 2026

- Gravity sewer lines cleaned this month: 1.8 miles
- Gravity sewer lines cleaned to date, this year: 20 miles
- Number of manholes/cleanouts inspected this month: 101 Manholes & Cleanouts
- Number of manholes/cleanouts inspected this year: 405 Manholes & Cleanouts
- Number of manholes repaired, raised, or lined this month: 0 Manholes
- Number of manholes repaired, raised, or lined this year: 11 Manholes
- Last time Force Main was inspected: N/A
- Scheduled Date of next Force Main inspection: N/A
- Miles of CCTV / condition assessment completed this month: 0 miles
- Miles of CCTV / condition assessment completed this year: 6.8 miles
- Number of spills (by category) to date: Cat 1: 0 Cat 2: 0 Cat 3: 0
- Grease interceptor inspections completed this quarter: 15 inspections
- Percentage of Grease interceptor inspections completed this year: 100%
- Smoke Testing completed this quarter: 0
- Smoke Testing completed this year: 210 feet
- Root foaming or other blockage control actions this month: 1
- Root foaming or other blockage control actions this year: 5
- Any Staff training/certification status updated: Yes / No: No
- Any program modifications needed this period: Yes / No → If yes, describe: No

Santa Ynez Community Services District
Budget to Actual (Unaudited)
For the Period July 1, 2026 to September 30, 2026

		A	B	C=A-B	D=A/B
		FY 27 YTD September 2026	FY 27 Adopted Budget	FY 27 Budget Variance	YTD Target 25%
1	**REVENUE**				
2	**Operating Revenue**				
3	Sewer Service Fees	$ 86,502	$ 1,583,400	$ (1,496,898)	5%
4	Sewer Benefit Fees	222	39,000	(38,778)	1%
5	Other Charges for Services	2,743	4,900	(2,157)	56%
6	**Total Operating Revenue**	**89,468**	**1,627,300**	**(1,537,832)**	**5%**
7	**Non-Operating Revenue**				
8	Property Taxes	(2,306)	228,900	(231,206)	-1%
9	Annexation Fees	3,280	3,300	(20)	99%
10	Chumash Reservation Contract	123,966	507,300	(383,334)	24%
11	Chumash WWTP Recycled Water	11,340	78,000	(66,660)	15%
12	Investment Earnings	59,792	232,000	(172,208)	26%
13	Unrealized Gain / (Loss)	(17,145)	-	(17,145)	N/A
14	Other Revenue	400	17,500	(17,100)	2%
15	**Total Non-Operating Revenue**	**179,327**	**1,067,000**	**(887,673)**	**17%**
16	**Capital Contributions**				
17	Capacity Fees	36,081	117,600	(81,519)	31%
18	**Total Capital Contributions**	**36,081**	**117,600**	**(81,519)**	**31%**
19	**TOTAL REVENUE**	**304,876**	**2,811,900**	**(2,507,024)**	**11%**
20	**EXPENSES**				
21	**Operations Expenses**				
22	Salaries	77,175	399,400	(322,225)	19%
23	Employee Benefits	26,405	155,500	(129,095)	17%
24	Insurance	24,384	27,900	(3,516)	87%
25	Legal Services	-	35,000	(35,000)	0%
26	Consulting Fees	17,751	85,000	(67,249)	21%
27	Memberships and Subscriptions	279	4,000	(3,721)	7%
28	Office and Miscellaneous Expenses	4,207	9,100	(4,893)	46%
29	Employee Meetings, Seminars, and Travel	490	6,000	(5,510)	8%
30	Repair and Maintenance	4,876	27,200	(22,324)	18%
31	Computer Operations	4,344	12,500	(8,156)	35%
32	Permit Fees	-	6,500	(6,500)	0%
33	Collection System	40,481	18,100	22,381	224%
34	Pump Station	2,182	16,600	(14,418)	13%
35	Vehicle Repair and Maintenance	310	5,600	(5,290)	6%
36	Lab Testing	216	1,000	(784)	22%
37	Utilities	6,758	38,800	(32,042)	17%
38	Project/GIS	7,400	15,300	(7,900)	48%
39	Solvang Flow Charges	75,000	375,000	(300,000)	20%
40	Solvang Capital Improvements	-	594,500	(594,500)	0%
41	**Total Operations Expenses**	**$ 292,260**	**$ 1,833,000**	**$ (1,540,740)**	**16%**

Santa Ynez Community Services District
Budget to Actual (Unaudited)
For the Period July 1, 2026 to September 30, 2026

		A	B	C=A-B	D=A/B
		FY 27 YTD September 2026	FY 27 Adopted Budget	FY 27 Budget Variance	YTD Target 25%
42	**General and Administrative Expenses**				
43	Salaries	$ 32,178	$ 132,100	$ (99,922)	24%
44	Employee Benefits	9,138	42,800	(33,662)	21%
45	Insurance	13,807	11,400	2,407	121%
46	Memberships and Subscriptions	3,549	7,700	(4,151)	46%
47	Computer Operations	6,640	9,500	(2,860)	70%
48	LAFCO Fees	1,728	1,700	28	102%
49	Property Tax Fees	-	2,400	(2,400)	0%
50	Legal Services	2,800	48,600	(45,800)	6%
51	Consulting Fees	-	5,000	(5,000)	0%
52	Audit and Accounting Services	3,023	46,000	(42,977)	7%
53	Office and Miscellaneous Expenses	3,917	20,900	(16,983)	19%
54	Employee Meetings, Seminars, and Travel	2,277	8,000	(5,723)	28%
55	Utilities	426	1,700	(1,274)	25%
56	**Total General and Administrative Expenses**	**79,481**	**337,800**	**(258,319)**	**24%**
57	**Building Expenses**				
58	Utilities	2,287	10,600	(8,313)	22%
59	Repair and Maintenance	9,012	9,300	(288)	97%
60	Insurance	3,315	5,100	(1,785)	65%
61	**Total Building Expenses**	**14,614**	**25,000**	**(10,386)**	**58%**
62	**Chumash WWTP Expenses**				
63	Salaries	50,440	202,300	(151,860)	25%
64	Employee Benefits	15,122	69,300	(54,178)	22%
65	Utilities	73	200	(127)	36%
66	Repair and Maintenance	18,629	94,800	(76,171)	20%
67	Memberships and Subscriptions	-	1,000	(1,000)	0%
68	Employee Meetings, Seminars, and Travel	-	2,000	(2,000)	0%
69	Lab Testing	1,614	8,200	(6,586)	20%
70	Insurance	7,735	8,100	(365)	95%
71	Office and Miscellaneous Expenses	339	2,600	(2,261)	13%
72	**Total Chumash WWTP Expenses**	**$ 93,952**	**$ 388,500**	**(294,548)**	**24%**

Santa Ynez Community Services District
Budget to Actual (Unaudited)
For the Period July 1, 2026 to September 30, 2026

		A	B	C=A-B	D=A/B
		FY 27 YTD September 2026	FY 27 Adopted Budget	FY 27 Budget Variance	YTD Target 25%
73	**Tribe Collection System Expenses**				
74	Salaries	$ 8,980	$ 47,200	$ (38,220)	19%
75	Employee Benefits	3,062	18,400	(15,338)	17%
76	Utilities	1,780	8,600	(6,820)	21%
77	Repair and Maintenance	3,448	14,500	(11,052)	24%
78	Insurance	1,540	1,700	(160)	91%
79	**Total Tribe Collection System Expenses**	**18,809**	**90,400**	**(71,591)**	**21%**
80	**TOTAL EXPENSES**	**499,114**	**2,674,700**	**$ (2,175,586)**	**19%**
81	**NET REVENUE / (EXPENSES)**	**(194,238)**	**137,200**	**(331,438)**	
82	**Capital Expenditures**				
83	District Capital Improvement Projects	150,077	623,800	(473,723)	24%
84	Vehicles/Equipment	-	66,000	(66,000)	0%
85	**Total Capital Expenditures**	**150,077**	**689,800**	(539,723)	22%
86	**Debt Service**				
87	Horizon Loan Principal	54,692	53,100	1,592	103%
88	Horizon Loan Interest	32,123	33,700	(1,577)	95%
89	**Total Debt Service**	**86,816**	**86,800**	**16**	**100%**
90	**NET INCREASE (DECREASE) to RESERVES**	**$ (431,131)**	**$ (639,400)**	**$ 208,269**	

Santa Ynez Community Services District
Variance Analysis
September 2026 – 25% Year to Date (YTD)

Revenue

Operating Revenue

Line 3 – Sewer Service Fees include sewer service fees for connected parcels.

Line 4 – Sewer Benefit Fees include fixed sewer fees for every parcel where sewer service is available. These fees include those billed through the District and fees for new connections. The fee does not increase, but the number of parcels assessed may increase annually.

Line 5 – Other Charges for Services include plan check, inspection, and Board room rental fees.

Non-Operating Revenue

Line 8 – Property Taxes include Ad Valorem tax revenue assessed by Santa Barbara County for all properties annexed to the District. YTD is under budget at -1% due to installment revenue accrued back to FY26. Tax payments are received in December and April.

Line 9 – Annexation Fees include fees for annexing properties to the District that are currently outside the District boundaries. YTD is trending over budget at 99% due to timing unpredictability.

Line 10 – Chumash Reservation Contract includes reimbursement of expenses from operations of the Chumash Wastewater Treatment Plant, reservation lift station, and collection. Includes an administration charge for District costs, including utilities, computers, and supplies.

Line 11 – Chumash WWTP Recycled Water include reimbursements for recycled water.

Line 12 – Investment Earnings include earnings from cash and investments held with Five Star Bank, King Capital Advisors (CDs), and the Local Agency Investment Fund (LAIF).

Line 13 – Unrealized Gain/ (Loss) includes fair market value adjustments on certain investments. This line is not budgeted.

Line 14 – Other Revenue includes miscellaneous reimbursements and other income not accounted for in the above accounts.

Line 17 – Capacity Fees include fees for purchasing future capacity in the City of Solvang Wastewater Treatment Plant.

Santa Ynez Community Services District
Variance Analysis
September 2026 – 25% Year to Date (YTD)

Expenses

Operations

Line 22 – Salaries include 55% of General Manager and 45% of Officer Manager/Board Secretary salaries. YTD may fluctuate throughout the year depending on the location of jobs that are performed.

Line 23 – Employee Benefits include health insurance, retirement, and additional retirement contributions paid by the District.

Line 24 – Insurance includes property, general liability, and worker's compensation insurance. YTD is trending over budget at 87% due to annual payments at the beginning of the year.

Line 25 – Legal Services include general legal fees paid by the District. YTD is trending under budget at 0% due to timing of services.

Line 26 – Consultant Fees include professional services for demographers and engineering.

Line 27 – Memberships and Subscriptions include staff memberships and subscriptions such as the CA Water Environment Association (CWEA).

Line 28 – Office and Miscellaneous Expenses include printing and publications, postage, office equipment, supplies, and uniforms for operations staff. YTD is trending higher due to new employee starting.

Line 29 – Employee Meetings, Seminars, and Travel includes training for operations staff and certifications and travel for Directors, GM, Secretary/Treasurer.

Line 30 – Repair and Maintenance includes miscellaneous repairs and maintenance, including equipment repairs and maintenance.

Line 31 – Computer Operations include prorated costs for QuickBooks software, and computer support for staff.

Line 32 – Permit Fees include air pollution control fees.

Line 33 – Collection System includes repairs and maintenance of the collection system. YTD is trending higher due to collection system maintenance including creek manhole rehabilitation, lift station cleaning, and Longhorn off-track videoing and cleaning .

Line 34 – Pump Station includes repairs and maintenance on 246 and Golden Inn pump stations.

Line 35 – Vehicle Repair and Maintenance includes routine repair and maintenance costs of District-owned vehicles.

Line 36 – Lab Testing includes testing of manholes to verify the composition and strength of wastewater.

Santa Ynez Community Services District
Variance Analysis
September 2026 – 25% Year to Date (YTD)

Line 37 – Utilities include electric for pump stations.

Line 38 – Project/GIS includes monthly Geographic Information System support charges. YTD is trending higher due to payment for the regional collaborative project.

Line 39 - Solvang Flow Charges includes a monthly charge for the treatment of wastewater and project costs at the Wastewater Treatment Plant.

Line 40 - Solvang Capital Improvements – The District has little control over Solvang's annual Wastewater Treatment Plant capital expenditures and pays approximately 20% of their capital improvements. YTD is 0% due to timing of payments to City of Solvang, usually in February.

General and Administrative

Line 43 – Salaries include 35% of the General Manager and 45% of the Office Manager/Board Secretary salaries. YTD may fluctuate throughout the year depending on the location of jobs that are performed.

Line 44 – Employee Benefits include health insurance, retirement, and supplemental retirement contributions paid by the District.

Line 45 – Insurance includes property, general liability, and worker's compensation insurance. YTD is over budget due to annual payments at the beginning of the year.

Line 46 – Memberships and Subscriptions include staff memberships and subscriptions such as the California Special Districts Association and the Chamber of Commerce. YTD is trending over budget due to timing of membership due dates.

Line 47 – Computer Operations include prorated costs for QuickBooks software, and computer support for staff. YTD is trending over budget at 70% due to timing of computer needs.

Line 48 – LAFCO Fees include an estimated local Agency Commission Formation (LAFCO) budget cost. YTD is over budget due to annual payments at the beginning of the year.

Line 49 – Property Tax Fees include County charges for collecting property taxes.

Line 50 – Legal Services include general legal fees paid by the District.

Line 51 – Consultant Fees include professional services for demographers and engineering.

Line 52 – Audit and Accounting Services include costs for an annual external audit of the financial statements and services to assist with accounting and audit preparation.

Line 53 – Office and Miscellaneous Expenses include printing and publications, postage, office equipment, supplies, pre-screening exams, uniforms, bank charges, payroll processing fees, and retirement service fees.

Santa Ynez Community Services District
Variance Analysis
September 2026 – 25% Year to Date (YTD)

Line 54 – Employee Meetings, Seminars, and Travel include educational and training opportunities for staff and Board members.

Line 55 – Utilities include telephone and internet charges for the District office.

Building

Line 58 – Utilities include the District's water, electric, and gas charges.

Line 59 – Repair and Maintenance includes miscellaneous building repairs and maintenance, including parking, flooring, windows, pest control, and cleaning. YTD is trending over budget at 97% due to unpredictability of maintenance needs.

Line 60 – Insurance includes property, general liability, and worker's compensation insurance. YTD is trending over budget at 65% due to annual payments at the beginning of the year.

Chumash Wastewater Treatment Plant (WWTP)

Line 63 – Salaries include 96% of the Chief Plant Operator, 5% of the General Manager, 5% of the Office Manager, and District staff by actual hours worked. YTD may fluctuate throughout the year depending on the location of jobs that are performed.

Line 64 – Employee Benefits include health insurance, retirement, and additional retirement contributions paid by the District.

Line 65 – Utilities include fuel and telephone charges for the WWTP.

Line 66 – Repair and Maintenance includes repairs and maintenance at the WWTP.

Line 67 – Memberships and Subscriptions include staff memberships and subscriptions such as the California Water Environment Association and Grade IV operator certificates.

Line 68 – Employee Meetings, Seminars, and Travel includes educational and training opportunities for staff.

Line 69 – Lab Testing includes testing of wastewater for permit compliance.

Line 70 – Insurance includes worker's compensation insurance for District staff based on hours worked. YTD is trending over budget at 95% due to annual payments at the beginning of the year.

Line 71 – Office and Miscellaneous Expenses include staff uniforms and other expenses.

Tribe Collection System

Line 74 – Salaries include 5% of General Manager, 5% of Office Manager, and District staff for actual hours worked. YTD may fluctuate throughout the year depending on the location of jobs that are performed.

Santa Ynez Community Services District
Variance Analysis
September 2026 – 25% Year to Date (YTD)

Line 75 – Employee Benefits include health insurance, retirement, and supplemental retirement contributions paid by the District.

Line 76 – Utilities include electric and telephone charges for the lift station.

Line 77 – Repair and Maintenance includes repairs and maintenance for the Reservation lift station and collection lines.

Line 78 – Insurance includes worker's compensation insurance for District staff based on hours worked. YTD is trending over budget at 91% due to annual payments at the beginning of the year.

Capital and Debt Service

Line 83 – District Capital Improvement Projects include Manhole Relining (12), Ductile Iron Pipe Lining at Alamo Pintado Bridge, Force Main, 246 Lift Station – Wet Well Liner, Trunk Line Meters (3), and Hwy 246 Gravity Main Cleaning & Video. YTD activity includes Trunk Line Meters (3) and Hwy 246 Gravity Main Cleaning & Video.

Line 84 – Vehicles/Equipment includes replacement for the 2007 Chevy.

Line 87 - Horizon Loan Principal includes the annual principal installment for the agreement with Municipal Finance Corporation for the cost of constructing improvements at the wastewater facilities. YTD has met budget due to the payment made at the beginning of the year.

Line 88 - Horizon Loan Interest includes the annual interest installment for the agreement with Municipal Finance Corporation for the cost of constructing improvements at the wastewater facilities. YTD has met budget due to the payment made at the beginning of the year.

Line 90 – Net Increase (Decrease) to Reserves is the year-to-date increase or (decrease to) Operating Reserves. YTD is a $431,131 decrease to reserves due to property tax payments being received in December and April. This will fluctuate throughout the year based on the timing of revenue and expenses.

SANTA YNEZ COMMUNITY SERVICES DISTRICT

Disbursements 10/01-10/31/26

SYCSD Budget: www.sycsd.com/budgets

Payment Type	Date	Check #	Vendor/Employee/Payee	Amount
Check	10/6/2026	18666	Brenntag Pacific, Inc.	$ 1,520.34
Check	10/6/2026	18667	Downstream Services	$ 61,246.50
Check	10/6/2026	18668	Inklings Printing Co.	$ 341.22
Check	10/6/2026	18669	Mainline Utility Company	$ 4,500.00
Check	10/6/2026	18670	Mission Communications, LLC	$ 1,484.62
Check	10/6/2026	18671	Pacific Petroleum California, Inc.	$ 2,975.05
Check	10/6/2026	18672	Santa Maria FAMCON Pipe & Supply	$ 696.00
Check	10/6/2026	18673	USABlueBook	$ 619.30
Check	10/20/2026	Ck 21150	Board Director payroll check	$ 182.15
Check	10/20/2026	Ck 21151	Board Director payroll check	$ 455.34
Check	10/21/2026	18674	Brenntag Pacific, Inc.	$ 2,562.53
Check	10/21/2026	18675	Cannon Corporation	$ 7,148.00
Check	10/21/2026	18676	Central Coast Safety Training	$ 850.00
Check	10/21/2026	18677	City of Solvang	$ 25,000.00
Check	10/21/2026	18678	County of SB Resource Recovery &Waste Mgm	$ 84.00
Check	10/21/2026	18679	Eide Bailly LLP	$ 520.25
Check	10/21/2026	18680	FGL (Fruit Growers Laboratory) Environmental	$ 572.00
Check	10/21/2026	18681	FlexTG	$ 99.36
Check	10/21/2026	18682	Granite Construction Company	$ 2,485.22
Check	10/21/2026	18683	Inklings Printing Co.	$ 28.55
Check	10/21/2026	18684	James J. Chaja	$ 380.18
Check	10/21/2026	18685	Jessie's Spotless Cleaning	$ 130.00
Check	10/21/2026	18686	Marborg Industries	$ 82.45
Check	10/21/2026	18687	Mission Communications, LLC	$ 608.00
Check	10/21/2026	18688	Mountain Spring Water	$ 88.40
Check	10/21/2026	18689	Nielsen Building Materials	$ 340.11
Check	10/21/2026	18690	O'Connor Pest Control	$ 340.00
Check	10/21/2026	18691	Pacific Petroleum California, Inc.	$ 1,738.13
Check	10/21/2026	18692	Ponton Industries	$ 10,200.00
Check	10/21/2026	18693	Quinn Company	$ 2,994.43
Check	10/21/2026	18694	Reece Plumbing	$ 64.21
Check	10/21/2026	18695	San Luis Powerhouse	$ 4,110.00
Check	10/21/2026	18696	SiteOne Landscape Supply, LLC	$ 43.72
Check	10/21/2026	18697	Smith's Alarms & Electronics Inc	$ 210.00
Check	10/21/2026	18698	Special District Risk Mgmt Authority	$ 47.50
Check	10/21/2026	18699	Steve Nuttall Trucking, Inc.	$ 752.40
Check	10/21/2026	18700	Underground Service Alert/SC	$ 52.65

SANTA YNEZ COMMUNITY SERVICES DISTRICT

Disbursements 10/01-10/31/26

SYCSD Budget: www.sycsd.com/budgets

Payment Type	Date	Check #	Vendor/Employee/Payee	Amount
Check	10/21/2026	18701	USABlueBook	$ 429.11
Check	10/21/2026	18702	ZWorld GIS	$ 4,025.00
ACH	10/2/2026	ACH261002	PG&E (Pacific Gas & Electric) - *District Street Lights*	$ 102.40
ACH	10/4/2026	PR 26.10.04	Staff Payroll ACH	$ 39,906.11
ACH	10/5/2026	ACH261005	De Lage Landen Financial Services, Inc.	$ 56.00
ACH	10/6/2026	ACH261006A	PG&E (Pacific Gas & Electric) - *Chumash Street Lights*	$ 86.27
ACH	10/6/2026	ACH261006B	PG&E (Pacific Gas & Electric) - *Chumash Res. Lift Station*	$ 511.42
ACH	10/6/2026	ACH261006C	PG&E (Pacific Gas & Electric) - *SYCSD District Office*	$ 502.97
ACH	10/6/2026	ACH261006D	PG&E (Pacific Gas & Electric) - *Hwy 246 Pump Station*	$ 1,329.59
ACH	10/6/2026	ACH261006E	SoCalGas	$ 25.82
ACH	10/8/2026	ACH261008	Verizon Wireless	$ 285.72
ACH	10/13/2026	ACH261013A	NBS (National Benefit Svcs) Contributions	$ 2,224.49
ACH	10/13/2026	ACH261013B	NBS (National Benefit Svcs) Contributions	$ 3,309.60
ACH	10/14/2026	ACH261014	Frontier	$ 87.29
ACH	10/15/2026	ACH261015A	SYRWCD ID#1 (Santa Ynez River Water Conservation District ID#1)	$ 53.03
ACH	10/15/2026	ACH261015B	SYRWCD ID#1 (Santa Ynez River Water Conservation District ID#1)	$ 68.48
ACH	10/16/2026	ACH261016A	NBS (National Benefit Svcs) Operations	$ 15.00
ACH	10/16/2026	ACH261016B	De Lage Landen Financial Services, Inc.	$ 167.75
ACH	10/18/2026	PR 26.10.18	Staff Payroll ACH	$ 28,659.46
ACH	10/20/2026	DirPR 26.10	Board Director Payroll ACH	$ 1,114.65
ACH	10/26/2026	ACH261026A	NBS (National Benefit Svcs) Contributions	$ 3,305.96
ACH	10/26/2026	ACH261026B	NBS (National Benefit Svcs) Contributions	$ 2,274.80
ACH	10/26/2026	ACH261026C	Five Star CC (credit card)	$ 8,246.73
ACH	10/28/2026	ACH261028	Comcast	$ 89.95
		Number of Checks:	***39***	**$ 140,006.72**
		Number of ACHs:	***22***	**$ 41,165.17**
			TOTAL Disbursements:	**$ 181,171.89**

Five Star CC - Detail of CC Charges for Payment Made on 10/26/26

Payment Type	Date	Check #	Vendor/Employee/Payee	Amount
Credit Card Credit	9/1/2026	CC260901	Amazon	$ (17.63)
Credit Card Charge	9/1/2026	CC260901B	Jim's Service Station	$ 151.74
Credit Card Charge	9/1/2026	CC260901A	O'Reilly	$ 170.01
Credit Card Charge	9/2/2026	CC260902A	Boot Barn	$ 552.87
Credit Card Charge	9/2/2026	CC260902B	Farm Supply Company	$ 31.24
Credit Card Charge	9/3/2026	CC260903	Fuel Depot	$ 150.00
Credit Card Charge	9/8/2026	CC260908	Budget Car Rental	$ 613.61
Credit Card Charge	9/8/2026	CC260908	Farm Supply Company	$ 398.62
Credit Card Charge	9/9/2026	CC260909A	Amazon	$ 41.60
Credit Card Charge	9/9/2026	CC260909B	CWEA (CA Water Environmental Association)	$ 279.00
Credit Card Charge	9/10/2026	CC260910	HiWAAY Information Service	$ 5.00
Credit Card Charge	9/10/2026	CC260910	Jim's Service Station	$ 156.22
Credit Card Charge	9/10/2026	CC260910	Microsoft	$ 91.91
Credit Card Charge	9/11/2026	CC260911	El Rancho Market	$ 10.58
Credit Card Charge	9/11/2026	CC260911A	Grainger	$ 192.18
Credit Card Charge	9/11/2026	CC260911B	Grainger	$ 303.05
Credit Card Charge	9/12/2026	CC260912	RingCentral Inc.	$ 194.57
Credit Card Charge	9/14/2026	CC260914	Buellton Garage	$ 168.00
Credit Card Charge	9/17/2026	CC260917	Quill Corporation	$ 97.34
Credit Card Charge	9/20/2026	CC260920	Amazon	$ 193.94
Credit Card Charge	9/21/2026	CC260921C	Chumash Gas Station	$ 160.75
Credit Card Charge	9/21/2026	CC260921	DPIP Co. Inc	$ 129.28
Credit Card Charge	9/21/2026	CC260921A	Mid-State Concrete Products LLC	$ 3,224.60
Credit Card Charge	9/21/2026	CC260921B	Traffic Safety Warehouse	$ 159.65
Credit Card Charge	9/22/2026	CC260922	Sun Coast Rentals	$ 110.00
Credit Card Charge	9/23/2026	CC260923	Adobe	$ 71.97
Credit Card Charge	9/23/2026	CC260923	Amazon	$ 233.80
Credit Card Charge	9/24/2026	CC260924	Amazon	$ 193.94
Credit Card Charge	9/25/2026	CC260925	Jim's Service Station	$ 166.23
Credit Card Charge	9/27/2026	CC260927	Amazon	$ 12.66
Total Five Star CC				**$ 8,246.73**

Santa Ynez Community Services District
Account Balances
As of October 31, 2026

Alicia Marin, Board Secretary

ACCOUNT	10/31/2026 Balance	09/30/2026 Balance	10/31/2025 Balance	*Month-to-Month Comparison*	*Year-to-Year Comparison*
Checking	$ 141,275.15	$ 54,481.71	$ 97,893.82	*$ 86,793.44*	*$ 43,381.33*
Five Star Money Market	$ 5,172,319.63	$ 5,354,981.36	$ 5,607,299.70	*$ (182,661.73)*	*$ (434,980.07)*
Horizon Drive Reserve	$ -	$ -	$ 140,823.29	*$ -*	*$ (140,823.29)*
Local Agency Investment Fund (LAIF)	$ 191,538.30	$ 189,645.01	$ 184,043.02	*$ 1,893.29*	*$ 7,495.28*
King Capital (CDs)	$ 1,426,881.69	$ 1,423,693.23	$ 372,473.62	*$ 3,188.46*	*$ 1,054,408.07*
TOTAL	**$ 6,932,014.77**	**$ 7,022,801.31**	**$ 6,402,533.45**	***$ (90,786.54)***	***$ 529,481.32***

Board Meeting Attendance						
Board Meetings	**Date**	**Frank Redfern**	**David Beard**	**Tina Padelford**	**Brett Marymee**	**Don Kelleher**
Regular Board Meeting	10/21/2026	x	x	x		x
Special Board Meeting						
Sub-Total						
Standing Committees						
Wastewater Treatment	10/29/2026	x	x			
Finance	10/28/2026		x	x		
Personnel						
Community Interface	10/28/2026	x			x	
Ad-Hoc Committees						
Other Meetings						
Pre-Agenda with GM	11/10/2026	x				
Other - SBC CSDA Meeting						
TOTAL Number of Meetings		**4**	**3**	**2**	**1**	**1**

"Just Cause" Attendance Tracker						
Directors may attend a meeting remotely up to two (2) times per calendar year for "just cause". (Per Brown Act, AB 2302, & SB 707)		**Frank Redfern**	**David Beard**	**Tina Padelford**	**Brett Marymee**	**Don Kelleher**
	Date (1)			5/20/2026		
	Date (2)					