

**SANTA YNEZ COMMUNITY SERVICES DISTRICT
BOARD MEMORANDUM**

DATE: May 20, 2026
TO: Board of Directors
FROM: Loch Dreizler, General Manager
SUBJECT: Approval of Contract – Trunk Line Hydro-Jet Cleaning and CCTV Inspection (Downstream Services, Inc.)

RECOMMENDATION

Staff recommend that the Board approve the general manager to sign a contract with Downstream Services, Inc. in an amount not to exceed \$74,141 (including 15% contingency) for hydro-jet cleaning (maximum of two passes) and NASSCO PACP-compliant CCTV inspection of approximately 21,000 linear feet of the District’s 12- to 15-inch trunk sewer line. Funding is available in the FY 2026-27 Capital Improvement Program (CIP) under the Trunk Line Assessment line item (\$95,000 budgeted).

BACKGROUND

At the Wastewater Committee meeting on April 29, 2026, the Committee reviewed an initial proposal from Downstream Services for spot cleaning and CCTV inspection of the trunk line from the high school to Fjord Drive. The Committee determined that full hydro-jet cleaning (rather than spot cleaning) of the entire trunk line would be highly beneficial for a comprehensive condition assessment and directed staff to bring the revised proposal to the full Board for approval.

DISCUSSION The District’s trunk sewer (primarily 12- to 15-inch VCP/PVC) conveys the majority of the community’s wastewater flow and is a critical asset. A thorough cleaning and inspection will provide current Pipeline Assessment Certification Program (PACP) coded condition data, identify any structural defects, roots, debris buildup, or capacity issues, and support future rehabilitation planning.

Downstream Services, Inc. (Contractor's License #807953) submitted a revised proposal dated May 6, 2026. Key elements include:

- **Scope:** Hydro-jet cleaning (max. 2 passes) and CCTV inspection of ±21,000 linear feet of trunk line in Solvang and Santa Ynez.
- **Unit Pricing:**
 - CCTV Inspection: 21,000 LF @ \$1.38/LF = **\$28,980**
 - Hydro-jet Cleaning: 21,000 LF @ \$1.69/LF = **\$35,490**
- **Total Estimated Cost: \$64,470**

Price Reconciliation from Committee Discussion

The original estimate discussed at the April 29 Committee meeting (\$43,916) was based solely on spot cleaning. The revised proposal reflects full hydro-jet cleaning of the entire trunk line, which increases the cleaning component and provides a significantly more effective and thorough assessment. Additional factors not included in the base quote (e.g., hydrant water meter setup, traffic control permitting on Highway 246, potential minor overages) have also been considered.

Why Professional Contractor vs. In-House Performing this work with District staff would be impractical and likely less safe due to the increased time to complete the project. Much of the trunk line is located within or immediately adjacent to Highway 246, requiring specialized traffic control, high-pressure jetting equipment, and crews that do this type of work often.

Contracting this work ensures:

- Faster completion (professional crews with dedicated equipment).
- Greater safety (due to less time with qualified personnel).
- Quality data and information (NASSCO PACP-certified inspections and professional reporting).

Budget and Contingency

The CIP includes \$95,000 specifically for trunk line assessment. To account for any minor footage overages, permitting costs, water usage, or unforeseen conditions, staff recommend budgeting a 15% contingency. This brings the total authorization to \$74,141, which remains well under the budgeted amount.

Next Steps

- If approved, staff will execute the contract with Downstream Services and coordinate scheduling (anticipated Monday–Friday, 5:00 a.m. to 5:00 p.m.). A detailed PACP report, including video and defect coding, will be provided upon completion.
- Caltrans – although the District has a “blanket” permit to work on Highway 246, which will save some time, the District is still required to work with Caltrans through a “streamlined” process.
- Another variable is coordinating with the golf course administration to confirm a good time to minimize their operations.

Note on Procurement - This contract is for specialized professional services involving hydro-jet cleaning and NASSCO PACP-compliant CCTV inspection and reporting, which require technical expertise, equipment, and certification not readily adaptable to standard competitive bidding. The project qualifies for negotiated procurement under the District's authority and the California Uniform Public Construction Cost Accounting Act. As the estimated cost falls below formal bidding thresholds. Staff solicited and evaluated the revised proposal from Downstream Services, Inc., a qualified and experienced contractor, and determined it represents the best value to the District given the specialized nature of the work, safety considerations along Highway 246, and timeline needs.

ATTACHMENTS

1. Wastewater Committee Minutes – April 29, 2026 (See Board Minutes)
2. Downstream Services Proposal – Revised May 6, 2026

To:	Santa Ynez Community Services District	Date:	Revised 5/6/2026		
Attn:	Loch Dreizler	Project Name:	Santa Ynez Sewer Assessment		
Address:	1070 Faraday St. Santa Ynez, CA 93460	Project Location:	Citywide, Santa Ynez, CA		
		Email:	loch@syicsd.com		
ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	ITEM TOTAL
	<p>Scope of Work: The work includes performing hydro-jet cleaning (maximum of two passes) and NASSCO PACP-compliant CCTV inspections of approximately 21,000 linear feet (±) of 12-inch to 15-inch VCP/PVC trunk sewer for condition assessment, in accordance with map locations provided by the Client.</p> <p>The Contractor shall prepare and submit WATCH Manual-compliant typical traffic control plans to obtain a City of Santa Ynez encroachment/traffic control permit (assumed to be issued at no cost) and shall implement all approved traffic control measures.</p> <p>The cleaning crew will hydro-jet sewer mains to move debris downstream. The Client shall provide a minimum 2½-inch water source (e.g., fire hydrant with roaming water meter) to supply water for hydro-jet cleaning. Vacuuming of debris will not be performed; therefore, debris removal and disposal are excluded from this scope.</p> <p>If heavy debris is encountered after the initial cleaning pass, work will be suspended, and photo documentation will be provided to the Client. The pipeline segment will be marked deficient and may require additional cleaning if the CCTV camera cannot pass through.</p> <p>Work is anticipated to occur Monday through Friday, between 5:00 a.m. and 5:00 p.m., in 8-hour portal-to-portal shifts.</p> <p>Any footage exceeding the quantities stated above will be invoiced at the current unit price. The Client will be notified of any footage overage, and a Notice to Proceed (NTP) will be required prior to performing additional work.</p>				
1	CCTV Inspections of 12"-15" Sanitary Sewer Trunk Line located in Solvang and Santa Ynez - *Subject to 2,700 LF minimum call-out	21,000	LF	\$ 1.38	\$ 28,980.00
2	Hydro-jet cleaning of 12"-15" Sanitary Sewer Trunk Line located in Solvang and Santa Ynez - *Subject to 2,700 LF minimum call-out	21,000	LF	\$ 1.69	\$ 35,490.00
TOTAL ESTIMATED COST					\$ 64,470.00

TERMS AND CONDITIONS:

- 1) This proposal will remain valid for a period of sixty (60) days from the date set forth above.
- 2) Progress and final payments are to be made to Downstream Services, Inc. per the California Business and Professions Code §7108.5, Public Contract Codes §§10261.5, 10262, 10853, and Civil Codes §8800, 8810-8822. For federal projects, 31 U.S. Code Chapter 39: Prompt Payment applies.
- 3) Payment terms are Net 30-45 days, with a service charge of 10-24% per annum applied to all past due accounts, as specified by the applicable code above.
- 4) Insurance coverage includes a blanket additional insured endorsement. Owner to carry general liability, workers' compensation and other necessary insurance.
- 5) Contract bond premium is not included in the unit prices and can be supplied, if requested, at the additional cost of 1.5% of the contract amount.
- 6) State prevailing rate of pay.
- 7) Unit price to prevail. If there is a change in quantities, pricing will need to be adjusted.
- 8) Proposal is based on the award of all quantities quoted; change in quantities may result in additional cost.
- 9) Client shall provide adequate access for crew and equipment.
- 10) Delays beyond our control will be invoiced per the Downstream Services, Inc. Hourly Rate Sheet.
- 11) If jetter head or camera becomes lodged in line(s) this indicates structural deficiency and removal will be invoiced per Downstream Services, Inc. Hourly Rate Sheet.
- 12) All permits, inspection fees, engineering fees, premiums on labor and material bonds, and performance bonds shall be paid for by others.
- 13) Downstream Services, Inc. will not be liable for any liquidated damages or penalties due to delay by others.
- 14) Hourly rates are portal to portal and subject to a four (4) hour minimum.
- 15) Hours over eight (8) per shift are considered overtime.
- 16) Hours over twelve (12) per shift are considered double time.
- 17) A 15% markup applies to work scheduled between the hours of 5 PM and 5 AM.
- 18) A 20% markup applies to sampling, testing, disposal and materials.
- 19) All cleaning water will be decanted onsite.
- 20) **Client shall provide construction water and a water source at the work site at no additional cost to Downstream Services, Inc.**

INCLUSIONS:

- 1) Mobilization and travel of crew and equipment.
- 2) Watch Book Non Permit Traffic control.
- 3) Light cleaning (1-2, passes max).
- 4) Post Cleaning CCTV inspections.
- 5) Post Processing of CCTV Data for NASSCO PACP Deliverable

EXCLUSIONS:

- 1) City, state or federal fees or permits.
- 2) Permits, licenses, and project bonds.
- 3) BMPs and erosion control.
- 4) Removal or relocation of existing utilities, buried structures, rock or cemented soils.
- 5) Plugging, flow diversion, bypass pumping and operating pump stations.
- 6) Clearing and grubbing.
- 7) Pipe preparation (injection grouting, filling of voids, invert paving, etc).
- 8) **Disposal-Vacuum work is excluded.**
- 9) Residential notifications.
- 10) Private utility mark outs.
- 11) Repair of damaged mismarked or unmarked utilities or irrigation.
- 12) Landscape clearing, replacement or repairs.
- 13) Confined Space Entries.
- 14) Lateral reinstatements.
- 15) Third party material sampling and testing.
- 16) Caltrans Permits and Fee
- 17) **Heavy cleaning, mechanical cleaning, specialty cleaning nozzles, concrete/rock/root removal, and hard formation/protrusion removal.**
- 18) **Any hardscape or vegetation damages in the golf course sections as recon was not allowed for the lines in this section.**
- 19)
- 20)

Proposal Acceptance : I have read, understand, and agree that this proposal, including its terms, conditions, inclusions, and exclusions, will be incorporated into any subsequent agreement or contract. I authorize Downstream Services, Inc. to proceed with the work as specified in this proposal. Any changes or requests for additional work will only be executed upon written authorization and will result in an extra charge beyond the original estimate. All agreements are subject to delays caused by strikes, accidents, or other circumstances beyond our control. Should a lawsuit be necessary to enforce payment, the client agrees to pay reasonable attorney fees, collection costs, legal interest, and court costs. I agree to notify Downstream Services, Inc. in writing of any disputes within 7 days from the date the invoice was submitted; otherwise, such disputes will be considered waived.

Signature

Title

Name (Type or Print)

Date