

**SANTA YNEZ COMMUNITY SERVICES DISTRICT  
BOARD MEMORANDUM**

**DATE:** June 17, 2026

**TO:** Board of Directors

**FROM:** Loch Dreizler, General Manager

**SUBJECT:** Approval of Contract – Trunk Line Hydro-Jet Cleaning and CCTV Inspection (Downstream Services, Inc.) – Updated Recommendation Addressing Board Concerns

**RECOMMENDATION:** Staff recommends that the Board approve the General Manager's execution of a Professional Services Agreement with Downstream Services, Inc., in an amount not to exceed \$80,588 - (base proposal of \$64,470 plus a 25% contingency) for hydro-jet cleaning (up to two passes) and a NASSCO PACP compliant CCTV inspection of approximately 21,000 linear feet of the District's 12- to 15-inch trunk sewer line. Funding is available in the FY 2026-27 Capital Improvement Program under the Trunk Line Assessment line item (\$95,000 budgeted). PACP (Pipeline Assessment Certification Program)

**BACKGROUND:** At the April 29, 2026, Wastewater Committee meeting, the Committee recommended full hydro-jet cleaning and a CCTV inspection of the trunk line. The May 20, 2026, Board meeting did not approve the initial contract due to concerns primarily focused on protecting private and golf course property. The June 2, 2026, Wastewater Committee meeting reviewed a detailed response handout addressing those concerns. The Committee expressed satisfaction with the updates.

**DISCUSSION:** The District's trunk sewer is a critical asset that conveys most of the community's wastewater. A thorough cleaning and NASSCO PACP-compliant inspection will provide current condition data to support future rehabilitation planning.

Downstream Services, Inc. (Contractor's License #807953) submitted a revised proposal dated May 6, 2026:

- **Scope:** Hydro-jet cleaning (max. 2 passes) and CCTV inspection of ±21,000 LF.
- **Unit Pricing:** CCTV \$28,980 + Hydro-jet Cleaning \$35,490 = **\$64,470** total.

## **Summary of Board Concerns and Staff/Committee Responses:**

- 1. Pre- and Post-Condition Video of Golf Course Areas** Santa Ynez CSD staff will perform high-resolution video documentation of all surface areas (greens, trees, irrigation systems, and hardscape) before and immediately after jetting and CCTV operations in golf course sections. Videos will be shared with the District and golf course ownership and retained for records.
- 2. Contingency for Potential Damages or Additional Work** Increased to **25%** (\$16,118) to cover additional cleaning passes, minor repairs to greens/irrigation/trees, or other unforeseen conditions.
- 3. Legal Review of Professional Services Agreement** A comprehensive Professional Services Agreement (modeled after the District's standard template) has been prepared with strong indemnification, insurance, and golf course protections. It will receive final legal review prior to execution.
- 4. Coordination with Golf Course and Private Property Owners.** Staff will hold a pre-construction meeting with golf course management and affected property owners. Work will target low-impact periods (late spring/summer). President Redfern's suggestion to request that property owners refrain from watering landscaping immediately prior to work will be incorporated.
- 5. Additional Cleaning Passes:** Limited to two passes in the base proposal. Any additional passes require written authorization via a Change Order and will be drawn from the 25% contingency.
- 6. Liability for Contractor Negligence** The Agreement requires Downstream Services to indemnify and hold harmless the District and golf course owner for its negligent acts. Contractor must name the District and golf course as Additional Insureds on liability policies with \$2,000,000 per occurrence limits.
- 7. Equipment Condition** Staff will verify that all jetting nozzles, cutting heads, and CCTV equipment meet industry standards and are in good working condition prior to mobilization.

**Procurement** This is a specialized professional service qualifying for negotiated procurement under the California Uniform Public Construction

Cost Accounting Act (CUPCCAA), as the amount is below formal bidding thresholds.

**Budget and Contingency** The \$80,588 not-to-exceed amount remains well within the \$95,000 budgeted for trunk line assessment.

### **Next Steps**

- Execute Professional Services Agreement upon Board approval and legal counsel review.
- Conduct pre-construction meetings with the Contractor, the golf course, and any private property owners that might be impacted.
- Coordinate scheduling with Caltrans and golf course operations.
- Complete work and deliver the final PACP report. PACP = Pipeline Assessment Certification Program

Available upon request: Downstream Services Proposal, and it is also available from the Board's Regular Board Meeting in May.

### **Key Facts about PACP:**

- It is the **North American industry standard** for coding and documenting the condition of sewer pipes during CCTV inspections.
- Provides a **uniform set of codes** for defects (structural, operational/maintenance, construction features, etc.) with severity ratings (1–5).
- Ensures consistency across different inspectors, contractors, and agencies — so data is comparable over time and between projects.
- The Downstream Services proposal specifies “**NASSCO PACP-compliant CCTV inspections**”, meaning the inspection and final report will follow this standardized methodology.