



## **GENERAL MANAGER**

**SANTA YNEZ COMMUNITY SERVICES DISTRICT  
SANTA YNEZ, CALIFORNIA**

**SALARY \$115,000 TO \$145,000 ANNUALLY DOQ**

*DISTRICT WILL NEGOTIATE AN ATTRACTIVE COMPENSATION PACKAGE WITH SUCCESSFUL CANDIDATE*

**THE COMMUNITY:** The Santa Ynez Community Services District Board of Directors is seeking an enthusiastic, creative, and experienced leader for their new General Manager. This is an excellent opportunity to manage the wastewater services of a *true* community. Services provided by Santa Ynez CSD include wastewater collection and contract operation of a 0.32 MGD wastewater treatment plant. Santa Ynez, a small western township formed in 1882, is in the heart of the Santa Ynez valley in Santa Barbara County California. The town's western front architecture boasts a variety of shops, services, restaurants and accommodations for residents and visitors.

**THE POSITON:** The General Manager is the chief executive officer of the District under the direction of a five-member Board of Directors. The General Manager is responsible for the overall management and administration of the District, its services and personnel. Major functions of the position include assisting and advising the Board of Directors, providing supervision to district employees, managing the Districts' budget, contracts and programs, and representing the District at local and regional meetings.

**THE IDEAL CANDIDATE:** Will have experience as a Manager at a local government agency directly serving an elected Board of Directors. The candidate will have a strong background in policy development, customer and community relations, local agency coordination, finance, and public works administration. The candidate will have the ability to develop and maintain positive working relationships with staff members, policy makers, constituents, and community partners. The ability to work cooperatively with neighboring agencies, the County, and the Santa Ynez Band of Chumash Indians is important. Wastewater operation experience is desired but not required. The General Manager will maintain high ethical standards and establish trust and credibility in the management of the District.

The position is envisioned as full-time position, however, an ideal candidate with excellent applicable experience may be able to perform the job at a part time level once established. The salary range is \$115,000 to \$145,000 per year depending on qualifications. The District is prepared to offer an attractive compensation package to the successful candidate.

**EDUCATION AND EXPERIENCE:** Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A minimum of five years' experience as a Manager at local government agency, directly serving an elected Board. Work experience at a services district with wastewater collections and treatment in California is highly desirable.

**APPLICATION DEADLINE AND REQUIREMENTS:** To be considered for this position, a complete application package must be received at the District's offices no later than 5PM on Thursday March 31, 2022. The application package must include the following to be considered: a cover letter, completed District application, resume, and supplemental questionnaire. Application and supplemental questionnaire are available at [www.sycsd.com](http://www.sycsd.com) or by calling our office at 805-688-3008. The District's office is located at 1070 Faraday Street, Santa Ynez, CA, 93460. Please mail complete application package to P.O. Box 667, Santa Ynez, CA, 93460 with "Attention General Manager Recruitment" on the envelope.