



**Santa Ynez Community Services District  
Board of Directors Regular Meeting  
Minutes from February 19, 2025**

**NOTE: This Meeting was held in person, with a Zoom link provided on the Agenda**

**1. CALL TO ORDER - 5:30 PM OPEN SESSION**

President Redfern called the meeting to order at 5:30 PM.

Vice President Beard motioned to allow Director Padelford to attend tonight's meeting per AB 2449 for "just cause", a potentially contagious disease. Director Kelleher seconded the motion. A roll call vote was taken, and the motion passed unanimously.

**2. ROLL CALL:**

The directors present were Redfern, Beard, and Kelleher. Directors Padelford and Marymee attended via Zoom. Staff present were Loch Dreizler, General Manager/Treasurer, and Alicia Marin, Office Manager/Board Secretary.

**3. DIRECTOR'S COMMENTS:** None

**4. PUBLIC COMMENT:** None (no public present)

**5. REPORTS:**

**A. General Manager:**

Mr. Dreizler shared that he received the project management schedule from Insituform for the Ductile Iron Pipe Replacement project. The work is set to start in late March and finish in April.

**B. Legal Counsel:** None

**C. Board Secretary:**

- i. Mrs. Marin shared that she onboarded the District's new employee.
- ii. She shared that she attended two different webinars via CSDA: Annual Employment Law Update and AB 2561 New Requirements for Public Sector Employers
- iii. She shared that she will attend a webinar by the California FPPC (Fair Political Practices Commission) regarding filing Form 700.

**D. Committees:** No Report. Meetings as below decided on in Action Item 7A.

- i. Wastewater Committee meeting – March 5, 2025, at 8:30 AM
- ii. Finance Committee meeting – March 5, 2025, at 9:30 AM
- iii. Community Interface meeting – March 27, 2025, time TBD

**6. CONSENT ITEMS:**

- A. Regular Meeting Minutes from January 15, 2025]
- B. Wastewater Committee Minutes from 1.30.25
- C. Finance Committee Minutes from 1.30.25
- D. Personnel Committee Minutes from 2.06.25
- E. Budget to Actual (Unaudited) – July 1, 2024, to December 31, 2024
- F. Previous Month's Disbursements
- G. Monthly Bank Account Balance
- H. Director's Meeting Attendance Tracker

President Redfern motioned to approve the Consent Items, and Director Beard seconded the motion. After a roll call vote, the motion passed unanimously.

**7. ACTION ITEMS:**

- A. Strategic Planning – Discuss developing a district strategic plan; no Board action is required for this action item.**

Mr. Dreizler shared that, ideally, the different committees of the District would meet to plan their portion of the plan and then bring their ideas to the full board. A special board meeting of 3-4 hours may be necessary to finalize a strategic plan.

The board discussed the possibility of contacting other agencies to collaborate on a regional plan or to provide service to the greater valley as a single entity.

No board action was necessary.

- B. Review and discuss the District’s Monthly Operations and Maintenance Activity Report.**

Mr. Dreizler shared that the operations team has noticed less grease in the Longhorn line. This line serves the three restaurants sharing one grease interceptor in the 3600 block of Sagunto Street. Mr. Dreizler will meet with the building's owner to discuss the grease problem and possible remedies.

President Redfern asked for additional details on what the operations staff is doing to get the maintenance of the sewer system on a regular schedule.

- 8. INFORMATIONAL ITEMS:** Mr. Dreizler shared that he is procuring quotes for a new sewer camera and will discuss the camera purchase in the board meeting.

- 9. ADJOURNMENT:** Vice President Beard motioned to adjourn the meeting at 6:13 PM; Director Kelleher seconded the motion. A roll call vote was taken, and the motion passed unanimously.

APPROVED:

ATTEST:

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Frank Redfern, Board President

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Alicia Marin, Board Secretary



**SANTA YNEZ COMMUNITY SERVICES DISTRICT  
WASTEWATER COMMITTEE MEETING**

**Minutes of March 5, 2025**

**NOTE: This meeting was held in person.**

The meeting was called to order at 8:30 AM.

Attendees: President Frank Redfern, Vice President David Beard, General Manager Loch Dreizler.

- A. Infrastructure:** Mr. Dreizler talked about the following with an eye toward the Strategic Plan.
- Monthly sewer rates generally fund Capital Improvements.
  - Expansion projects are generally self-funded via connection fees
  - A comprehensive 10-year capital improvement plan to help develop future budgets and to cross-reference with a depreciation schedule.
- B. Ductile Iron Pipe Update**
- Mr. Dreizler shared that the Ductile Iron Pipe project will potentially break ground in late March/early April. Insituform has been submitting documents to be approved before starting work.
- C. Solvang and Water Softeners (Reservation & SYCSD)**
- Mr. Dreizler provided the City of Solvang with an estimate of the number of water softeners in the District and Reservation.
  - Mr. Dreizler also shared a letter to be mailed to residents connected to the sewer collection system about the benefits of switching from a self-regenerating saltwater softener to another type of softener.
- D. WWTP and Recycled Water**
- The [Chumash] WWTP has excess recycled water, which is now being sent to Solvang's WWTP.
  - The Chumash are in the process of applying for a renewed EPA permit to define further requirements for the option to dispense recycled water into Sanja Cota Creek.
- E. Longhorn Grease Trap**
- Mr. Dreizler shared that FRM provided training to operator staff about Grease Trap and Interceptor inspections. Followed by inspections at three facilities.

APPROVED:

ATTEST:

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Frank Redfern, Board President

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Alicia Marin, Board Secretary



**SANTA YNEZ COMMUNITY SERVICES DISTRICT  
FINANCE COMMITTEE MEETING**

**Minutes of March 5, 2025**

**NOTE: This meeting was held in person.**

The meeting was called to order at 9:30 AM.

Attendees: Vice President David Beard, Director Tina Padelford, and General Manager Loch Dreizler.

**A. Budget Calendar 2025/26**

- Mr. Dreizler shared the 2025/26 budget calendar, highlighting that the proposed budget will be ready for review at the April board meeting.

**B. District Capacity Charge Discussion**

- The committee discussed that the capacity rate varies depending on the property's location in the District. The committee would like to explore a standard capacity rate as part of the following rate study.

**C. Rate Study Calendar for 2025/26**

- Mr. Dreizler shared that an RFP (request for proposal) will be sent out for the next rate study sometime in April, as well as a DRAFT rate study calendar with a total time frame of 9 to 12 months.

**D. Future Sewer Expansion**

- Mr. Dreizler shared estimated costs and interest rates. The committee wanted staff to determine the possibility of getting some form of formal/informal commitment from potential connections, possibly with a refundable financial commitment.

**E. Camera Purchase**

- Mr. Dreizler shared that he had received an alternative bid aside from the Iris Mainline Camera and requested others. Mr. Dreizler indicated that he would bring it to the Board for approval.

APPROVED:

ATTEST:

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Frank Redfern, Board President

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Alicia Marin, Board Secretary

**SANTA YNEZ COMMUNITY SERVICES DISTRICT**  
**Disbursements 02/01-02/28/25**

<b>Payment Type</b>	<b>Date</b>	<b>Check #</b>	<b>Vendor/Employee/Payee</b>	<b>Amount</b>
Check	2/11/2025	18099	Brenntag Pacific, Inc.	\$ 932.69
Check	2/11/2025	18100	Brett Marymee	\$ 9.80
Check	2/11/2025	18101	Comcast 7439	\$ 99.95
Check	2/11/2025	18102	Eide Bailly LLP	\$ 804.00
Check	2/11/2025	18103	FGL (Fruit Growers Laboratory) Environmental	\$ 614.00
Check	2/11/2025	18104	Mainline Utility Company	\$ 7,600.00
Check	2/11/2025	18105	San Luis Powerhouse	\$ 4,051.79
Check	2/11/2025	18106	SYRWCD ID#1 (Santa Ynez River Water Conservation District ID#1)	\$ 400.00
Check	2/19/2025	18107	Brenntag Pacific, Inc.	\$ 884.30
Check	2/19/2025	18108	City of Solvang	\$ 121,140.00
Check	2/19/2025	18109	Cnty of SB Resource Recovery & Waste Mgmt	\$ 40.00
Check	2/19/2025	18110	Jessie's Spotless Cleaning	\$ 130.00
Check	2/19/2025	18111	Marborg Industries	\$ 77.10
Check	2/19/2025	18112	Mountain Spring Water	\$ 77.85
Check	2/19/2025	18113	O'Connor Pest Control	\$ 92.00
Check	2/19/2025	18114	Smith & Loveless Inc.	\$ 6,042.31
Check	2/19/2025	18115	Underground Service Alert/SC	\$ 41.45
Check	2/19/2025	18116	Wells Fargo Vendor Financial Svcs, LLC	\$ 134.69
Check	2/19/2025	18117	ZWorld GIS	\$ 1,275.00
Check	2/27/2025	18118	Atkinson, Andelson, Loya, Ruud & Romo	\$ 1,940.40
Check	2/27/2025	18119	Cannon Corporation	\$ 806.00
Check	2/27/2025	18120	Eide Bailly LLP	\$ 3,931.60
Check	2/27/2025	18121	Harrison Hardware	\$ 429.08
ACH	2/3/2025	ACH250203A	PG&E (Pacific Gas & Electric) - <i>District Street Lights</i>	\$ 104.99
ACH	2/3/2025	ACH250203B	NBS (National Benefit Svcs) Contributions	\$ 1,884.11
ACH	2/3/2025	ACH250203C	NBS (National Benefit Svcs) Contributions	\$ 3,053.98
ACH	2/4/2025	ACH250204A	PG&E (Pacific Gas & Electric) - <i>Chumash Street Lights</i>	\$ 84.72
ACH	2/4/2025	ACH250204B	PG&E (Pacific Gas & Electric) - <i>SYCSD District Office</i>	\$ 462.06
ACH	2/4/2025	ACH250204C	PG&E (Pacific Gas & Electric) - <i>Chumash Res. Lift Station</i>	\$ 536.25
ACH	2/4/2025	ACH250204D	PG&E (Pacific Gas & Electric) - <i>Hwy 246 Pump Station</i>	\$ 1,487.37
ACH	2/10/2025	ACH250210	Verizon Wireless	\$ 205.92
ACH	2/11/2025	ACH250211A	SYRWCD ID#1 (Santa Ynez River Water Conservation District ID#1)	\$ 53.03
ACH	2/11/2025	ACH250211B	SYRWCD ID#1 (Santa Ynez River Water Conservation District ID#1)	\$ 63.33
ACH	2/11/2025	ACH250211C	Frontier	\$ 60.68
ACH	2/20/2025	ACH250220	National Benefit Svcs Operations	\$ 15.00
ACH	2/26/2025	ACH250226	Five Star CC (credit card)	\$ 2,260.47
		<b>Number of Checks:</b>	<b>23</b>	<b>\$ 151,554.01</b>
		<b>Number of ACHs:</b>	<b>13</b>	<b>\$ 10,271.91</b>
			<b>TOTAL Disbursements:</b>	<b>\$ 161,825.92</b>

## Santa Ynez Community Services District Account Balances

As of February 28, 2025

Alicia Marin, Board Secretary

ACCOUNT	02/28/2025 Balance	01/31/2025 Balance	02/28/2024 Balance	Month-to-Month Comparison	Year-to-Year Comparison
Checking	\$ 257,874.68	\$ 183,004.87	\$ 1,066,510.94	\$ 74,869.81	\$ (808,636.26)
Five Star Money Market	\$ 5,441,809.15	\$ 5,523,348.18	\$ 3,838,772.00	\$ (81,539.03)	\$ 1,603,037.15
Horizon Drive Reserve	\$ 136,837.42	\$ 136,378.64	\$ 130,944.29	\$ 458.78	\$ 5,893.13
Mechanic's Bank Money Market	\$ 5,295.54	\$ 5,295.46	\$ 5,294.49	\$ 0.08	\$ 1.05
Local Agency Investment Fund (LAIF)	\$ 178,118.46	\$ 178,118.46	\$ 170,246.72	\$ -	\$ 7,871.74
King's Capital (CD's)	\$ 971,977.32	\$ 972,018.44	\$ 927,783.30	\$ (41.12)	\$ 44,194.02
<b>TOTAL</b>	<b>\$ 6,991,912.57</b>	<b>\$ 6,998,164.05</b>	<b>\$ 6,139,551.74</b>	<b>\$ (6,251.48)</b>	<b>\$ 852,360.83</b>

Board Meeting Attendance (max \$1,050 per month per director)							
Board Meetings (\$175)	Date	Frank Redfern	David Beard	Tina Padelford	Brett Marymee	Don Kelleher	TOTAL
Regular Board Meeting	2/19/2025	\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00	\$ 875.00
Special Board Meeting							\$ -
<b>Sub-Total</b>		<b>\$ 175.00</b>	<b>\$ 175.00</b>	<b>\$ 175.00</b>	<b>\$ 175.00</b>	<b>\$ 175.00</b>	<b>\$ 875.00</b>
Standing Committees (\$87.50)							
Wastewater Treatment	3/5/2025	\$ 87.50	\$ 87.50				\$ 175.00
Finance	3/5/2025		\$ 87.50	\$ 87.50			\$ 175.00
Personnel							\$ -
Community Interface							\$ -
<b>Sub-Total</b>		<b>\$ 87.50</b>	<b>\$ 175.00</b>	<b>\$ 87.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 350.00</b>
Ad-Hoc Committees (\$87.50)							
							\$ -
<b>Sub-Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Other Meetings (\$87.50)							
Pre-Agenda with GM	3/11/2025	\$ 87.50					\$ 87.50
SBC CSDA Meeting							\$ -
District Infrastructure							\$ -
<b>Sub-Total</b>		<b>\$ 87.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 87.50</b>
<b>TOTAL</b>		<b>\$ 350.00</b>	<b>\$ 350.00</b>	<b>\$ 262.50</b>	<b>\$ 175.00</b>	<b>\$ 175.00</b>	<b>\$ 1,312.50</b>

"Just Cause" Attendance Tracker							
Directors may attend a meeting remotely up to two (2) times per calendar year for "just cause". (Per Brown Act, AB 2449 & AB 2302)		Frank Redfern	David Beard	Tina Padelford	Brett Marymee	Don Kelleher	
	Date (1)			2/19/2025			
	Date (2)						