



Santa Ynez Community Services District

1070 Faraday Street, Santa Ynez, California 93460

Phone: (805) 688-3008 • Fax: (805) 688-3006

Santa Ynez Community Services District Mission Statement

The mission of the District is to respond to the needs of its citizens and represent them, as a group, at State and Federal levels in solving local problems affecting the common good.

REGULAR BOARD MEETING AGENDA

To reduce the risk of spreading coronavirus (COVID-19) within the community, the Santa Ynez Community Services District will be practicing social distancing guidance as instructed by the Governor and the Center for Disease Control. This meeting is available via video conference on Zoom, and members of the public are encouraged to observe the meeting and offer public comment via Zoom. To join the meeting from a PC, Mac, iPad, iPhone or Android device with high-speed internet enter or click on <https://us02web.zoom.us/j/84179985467> and enter the Password 1070. The District Board Room will be open to the public for this meeting.

Date: Wednesday December 15, 2021

Location: District Board Room

Time: 5:30 PM

**1070 Faraday Street
Santa Ynez, California**

Board Members:

Karen Jones President
Bob D'Ambra, Director
David Beard, Director
Frank Redfern, Director
Bradlee Van Pelt, Director

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. DIRECTORS COMMENTS:**

This item is the opportunity for Board Members to make brief announcements or reports, ask questions related to District business, request Staff to report back on a particular matter, or request that an item be placed on the agenda for a future meeting.

- 5. PUBLIC COMMENT:** Members of the public may address the Board on any items of interest that are within the subject matter jurisdiction of the Board but that are not on the agenda (Government Code §54954.3). The public will be offered an opportunity to comment on agenda items when these items are presented.

6. REPORTS:

A. General Manager

B. Legal Counsel

C. Secretary/Treasurer

D. Committees

7. **CONSENT ITEMS:** The following items are considered routine and may be approved by a single action. If discussion is desired, items may be removed from the Consent Agenda by any Board member and will be considered separately. If an item is removed for discussion, separate action must be taken to approve the item. Board members may ask questions or request clarifications without removal of the item from the Consent Agenda. Members of the public may comment on Consent Agenda items prior to Board action.

A. Approval of Regular Meeting Minutes of November 17, 2021.

B. Approval of Special Meeting Minutes of December 8, 2021

C. Treasurer's Report:

1. Approval of Disbursements from November 16, 2021 through December 10, 2021

8. **ACTION ITEMS:**

A. PUBLIC HEARING: Public hearing on new capacity fees for the Highway 246 undercrossing and Horizon Drive sewer line extension and amending existing capacity fees.

(1) **Consideration and Adoption of Resolution 21-15:** Resolution of the Board of Directors of the Santa Ynez Community Services District setting forth findings, approving preliminary environmental review form, and authorizing filing notice of exemption relating to adoption of capacity fee ordinance. (*Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, roll call vote*).

(2) **Consideration and Adoption of Ordinance No. O-21-04:** Ordinance of the Board of Directors of the Santa Ynez Community Services District increasing capacity fees. (*Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, roll call vote*).

B. Installment payment agreement for 141-350-003: Approve Installment Payment Plan agreement. (*Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, roll call vote*).

C. Installment payment agreement for 141-350-016: Approve Installment Payment Plan agreement. (*Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, roll call vote*).

D. Election of Board President and Vice President and appointment of committee members for 2022: The Board will elect a President and Vice-President and appoint two members to the Finance/Budget, Personnel and Wastewater Committee (*Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, roll call vote*).

E. Request By Housing Authority of County of Santa Barbara to reduce capacity fees paid for the new construction of Harry's House (*Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, roll call vote*).

F. Consideration and Adoption of Resolution No. 21-14, Authorizing Remote Teleconference Meetings of the District's Legislative Bodies Pursuant to Government Code Section 54953(e) (*Action required: 1) receive staff report; 2) open public comment; 3) close*

public comment; 4) discussion, motion, roll call vote).

G. Call for nominations for one LAFCO Regular Special District Member and Notice of Election (Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, roll call vote).

9. INFORMATIONAL ITEMS:

Treasurer Report – Submittal and review quarterly cash position pursuant to Government Code §61053 for quarter ending 09-30-21.

10. LABOR MATTERS:

A. Closed session:

- 1) **Public comments on closed session agenda items**
- 2) **Closed session conference with labor negotiators pursuant to Government Code Section 54957.6**

Agency designated representatives: Nate Kowalski, Legal Counsel, Director Redfern, Director Jones

Employee organization: Teamsters Local 986

- 3) **Closed session pursuant to Government Code Section 54957(b)(1)**

Public Employee Performance Evaluation

Title: General Manager

- 4) **Closed session pursuant to Government Code Section 54957(b)(1)**

Public Employment

Title: General Manager

- 5) **Open session report on closed session agenda items**

B. Open Session:

- 1) **Discussion and action regarding recruitment of new General Manager**

11. ADJOURNMENT: *(Action required: by motion and voice vote adjourn meeting).*

The next regular Board of Directors meeting is scheduled for Wednesday, January 19, 2022

All comments concerning any item on the agenda are to be directed to the Board President. Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at 1070 Faraday, Santa Ynez, California 93460.

Persons with disabilities who require any disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the meeting, are asked to contact the District's Board Secretary at least three (3) days prior to the meeting by telephone (805) 688-3008 or by email to wendy@syicsd.com.

Remote Access Instructions for Board of Directors meeting on December 15, 2021 audio at 1 408-638-0968, Meeting ID: 84179985467; Password/Member ID 1070.

1. If you are joining the meeting via Zoom and wish to make a comment, press the "raise a hand" button or Q and A button. If you are joining the meeting by phone, press *9 to indicate a wish to make a comment. The chair will call you by name or phone number when it is your turn to comment. Speakers will be limited to 3 minutes each.
2. Individuals with disabilities who wish to request a reasonable modification or accommodation to observe and participate in the meeting remotely should contact the District by phone at (805) 688-3008 or by email at wendy@syicsd.com to resolve the request.
3. Members of the public may also attend the meeting in person and offer public comment at the location stated above. Appropriate social distancing practices will be required for all individuals attending the meeting in person.

This is to certify that on December 10, 2021 this agenda was posted at the Santa Ynez Community Services District Office and distributed according to requests received by the District.

Wendy Berry, Secretary/Treasurer