

SANTA YNEZ COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS

Minutes of the Regular Meeting
May 20, 2015
5:30 P.M.

PRESENT: David Higgins Carl Maler
 Barry Mark David Seymour

ALSO

PRESENT: Jeff Hodge, General Manager
 Wendy Berry, Secretary/Treasurer
 Rick Battles, Legal Counsel

1. **CALL TO ORDER:** The meeting was called to order at 5:32 p.m.
2. **ROLL CALL:** Higgins, Seymour, Marks, Maler
3. **PLEDGE OF ALLEGIENCE**
4. **DIRECTOR COMMENTS:** Director Daugherty resigned from his position as Board Director effective May 18, 2015.
5. **PUBLIC COMMENTS:** None
6. **APPROVAL OF MINUTES:** Review for Board approval draft minutes of Regular Meeting of April 15, 2015. Director Higgins motioned to accept the minutes of the Regular Meeting of April 15, 2015, Director Seymour seconded and the motion passed with four ayes.
7. **VOUCHER PAYMENTS:** Review for Board ratification payments made from April 16, 2015 through May 20, 2015 and approve voucher payment requests, if any. Director Seymour motioned to ratify the voucher payments, Director Maler seconded and the motion passed with four ayes.
8. **RESOLUTION 15-03 RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA YNEZ COMMUNITY SERVICES DISTRICT ESTABLISHING AN INSTALLMENT PAYMENT POLICY FOR CONNECTION FEES AND RELATED COSTS:** Residents of Santa Ynez who are annexed into the District will have an opportunity to make payments on the tax roll for the connection fees when they connect to the District's sewer line. The payment plan will make it more affordable for the customer to get connected to the sewer system therefore improving the health and safety of the community. Director Higgins motioned to approve Resolution 15-03, Resolution of the Board of Directors of the Santa Ynez Community Services District establishing an installment payment policy for connection fees and related Costs, Director Maler seconded and the motion passed by a roll call vote: ayes; Higgins, Seymour, Maler, Marks.

9. **DISCUSSION AND REVIEW OF DRAFT INSTALLMENT PAYMENT AGREEMENT AND REACH CONSENSUS OR GIVE DIRECTION TO STAFF AS TO REVISE THE AGREEMENT TO BE USED IN CONJUNCTION WITH RESOLUTION 15-03.** Legal counsel drafted the installment plan agreement to coincide with Resolution 15-03 when a customer decides to connect to the District's sewer line. It was consensus of the Board to have legal counsel include a signature line if the house is owned by a corporation. The owners of the Corporation will need to sign stating they have the legal power to sign as owners. Legal counsel will draft an approval Resolution with each customer agreement stating the conditions of the payment plan.

10. **ADOPT RESOLUTION 15-04, RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA YNEZ COMMUNITY SERVICES DISTRICT ELECTING TO HAVE SEWER FEES AND CHARGES COLLECTED ON THE TAX ROLL FOR FISCAL YEAR 2015-2016, DIRECTING THE PREPARATION AND FILING REPORT, FIXING TIME AND PLACE FOR HEARING, AND PROVIDING FOR NOTICE THEREOF.** This Resolution comes before the Board on an annual basis. The notice of the hearing will be advertised on June 4 and June 11 with the hearing being held on June 17, 2015 at 5:30 p.m. Director Higgins made a motion to approve Resolution 15-04, a Resolution of the Santa Ynez Community Services District electing to have sewer fees and charges collected on the tax roll for fiscal year 2015-2016, directing the preparation and filing the report, fixing the time and place for the hearing, and providing for notice thereof. Director Marks seconded and the motion passed by a roll call vote; ayes; Higgins, Maler, Seymour, Marks.

11. **STAFF REPORTS**
 - Manager's Report**

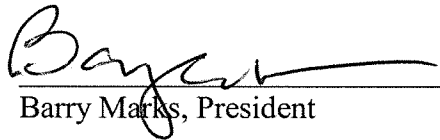
 - A. **Legal Counsel's Report:** Rick Battles reported when he reviewed the contracts for the Tribe, the District is within its legal rights to inspect all future upgrades and capital improvements. The Indemnity clause states the District is not liable. The Supreme Court has agreed to review the law in the Public records act that says if wrong information is given out that information can be used and does not need to be returned. The Court also said that names, utility information, address and usage is exempt from the public records act. The Brown Act requires that if action is taken in closed session, the Board needs to report that action in open session and take a roll call vote if necessary.

 - B. **Secretary/Treasurer Report:** None

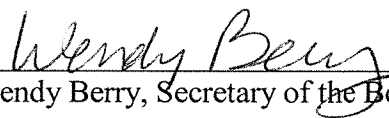
C. Committee Reports- none

12. **TENTATIVE AGENDA ITEMS FOR FUTURE MEETINGS:** Installment Payment Agreement, Sewer Code, Rate Study (Sept.-Oct.)
13. **ADJOURNMENT:** The meeting was adjourned by President Marks at 7:04 p.m.

APPROVED:



Barry Marks, President



Wendy Berry, Secretary of the Board