

SANTA YNEZ COMMUNITY SERVICES DISTRICT

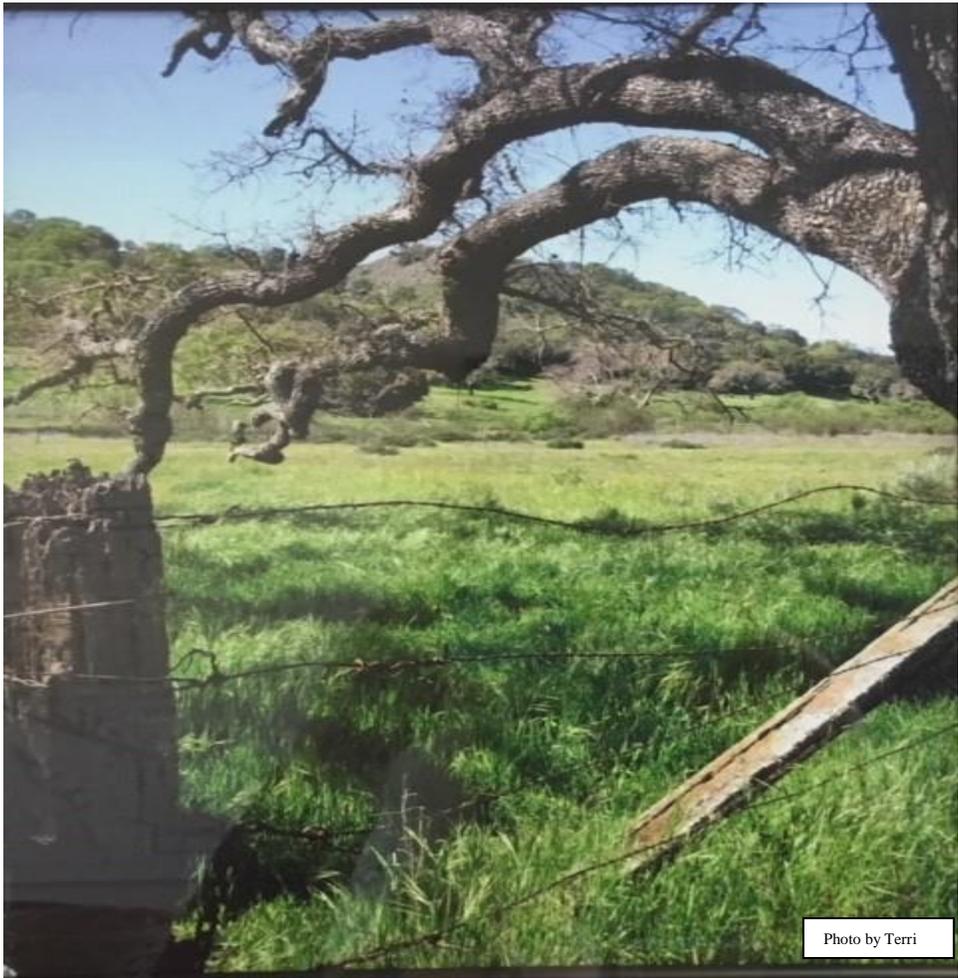


Photo by Terri

BUDGET 2018/2019

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SANTA YNEZ COMMUNITY SERVICES DISTRICT

The mission of the District is to respond to the needs of its citizens and represent them, as a group, at local and regional levels in solving local problems affecting the common good.

To fulfill that mission, the Board of Directors of the Santa Ynez Community Services District is committed to the following legislative policy:

- To respond to community needs within the District's sphere of influence (said sphere being subject to future revision and amendment pursuant to Government Code) to the full extent of the District's authority and the purposes for which it was formed;
- To support orderly growth and development which is essential to the social, fiscal and economic well-being of the community as an integral part of the Santa Ynez Valley and which responds sensitively to environmental concerns and available natural resources; and
- To set priorities for community services by weighing actual and future needs against all available financial resources and to manage public funds in a manner both fiscally sound and conservative.

The Board further finds that the common good is best served when all policies are based upon the most complete information that can be assembled, the counsel of reliable, independent experts is sought, and the District is administered fairly, objectively and without deference to special or self-interests.

SANTA YNEZ COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

(Five-member Board of Directors elected at-large)

Meetings 3rd Wednesday of the month, at 5:30 p.m.
District Office

President, David Higgins

Vice-President, Frank Mueller

Board Member, Karen Jones

Board Member, David Seymour

Board Member, Carl Maler

STAFF

General Manager, Jeff Hodge

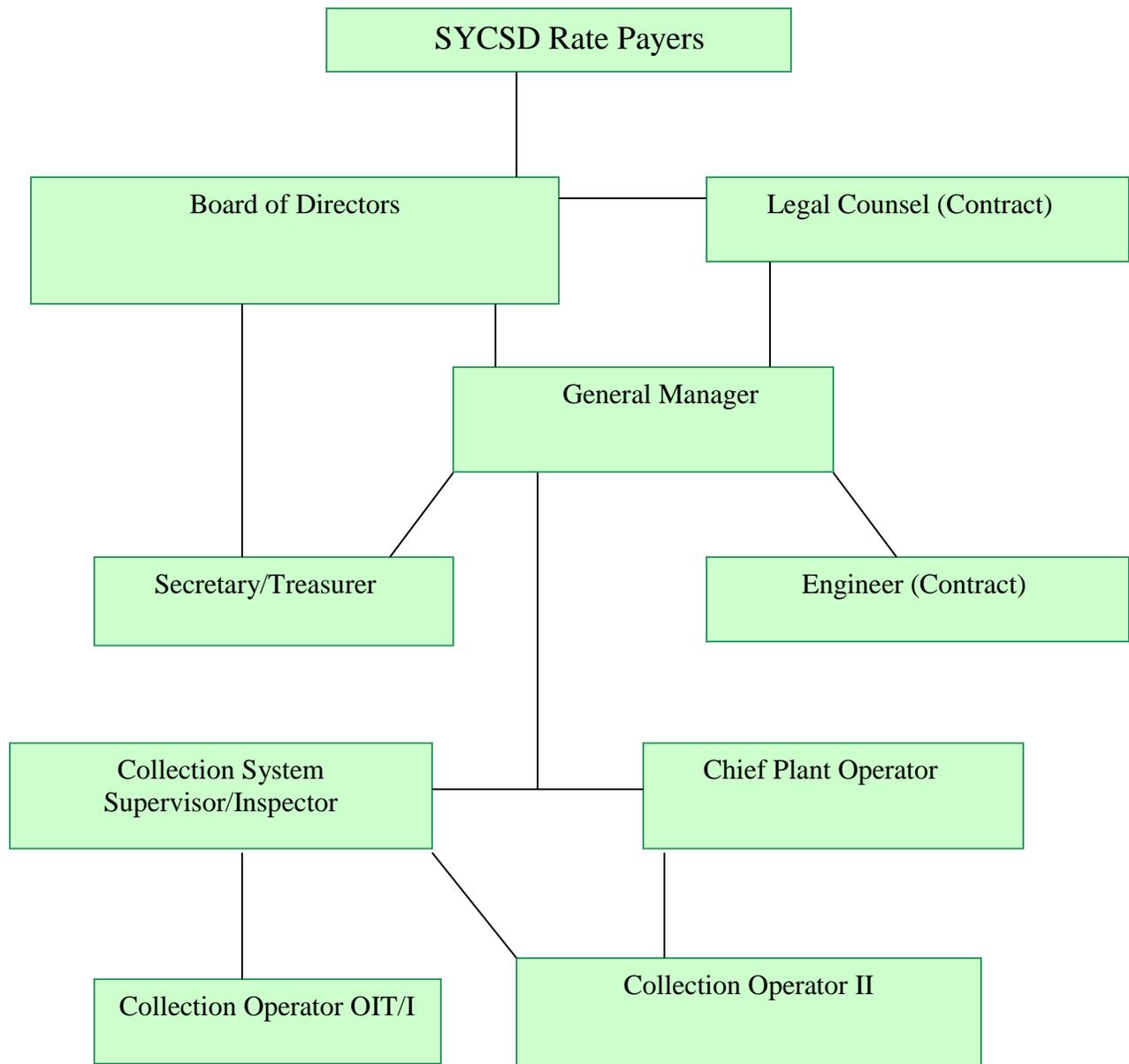
Secretary/Treasurer, Wendy Berry

Operation Supervisor/Inspector - Craig Kapner

Chief Plant Operator, Kevin McKennon

Collection Operator II/WWTP Operator, Joe McCollum

Collection Operator I, Fabian Torres



WHAT IS THE SANTA YNEZ COMMUNITY SERVICES DISTRICT?

The Santa Ynez Community Services District was formed in 1971 by citizens in the area for the purpose of obtaining and providing community sewage disposal services in the Santa Ynez area (approximately one square mile). In January 1974 State and County health departments determined a health hazard existed due to septic systems, and a building moratorium was put on the area. The original system was built to address this problem and was completed in 1981. Subsequent to this there have been extensions to the mainline to make public sewer available to residents who have come to the District requesting service.

The Santa Ynez Community Services District is an independent special district created under section 61000, Title 6, Division 2 of the Community Services District Law of the State of California. The District is governed by a Board of Directors consisting of five elected members serving four-year terms. Board members must reside in the District. As a local government, we are accessible to our customers and as an enterprise district we charge only those who receive the service.

The SYCSD owns 0.30 gpd capacity in the City of Solvang 1.5 mgd wastewater treatment plant. The SYCSD collection system has 693 connections, 372 manholes, 7.4 miles of 8-inch VCP gravity line, 4,415 feet of force main, 4.25 miles of 12-inch VCP gravity line and 2.1 miles of 15 inch VCP gravity line and one lift station. The SYCSD's main trunk line carries an average of 140,000 gpd to Solvang's treatment plant.

The Chumash Tribe owns 0.088 gpd of the SYCSD's capacity. The Chumash Tribe has constructed a wastewater treatment plant with a capacity of 400,000 gallons per day (gpd), which was upgraded in 2015. This plant will serve the Casino, Hotel, administration buildings, and approximately 350 residents on the reservation. Treatment includes Biological Nutrient Removal (BNR), Membrane Bioreactor (MBR). The system utilizes two different disposal methods which are NPDES into the Zanja Cota Creek and by Title 22 for reuse and irrigation purposes for unrestricted uses on Tribal and State of California lands. The SYCSD is has been under contract with the Chumash since 1983 to maintain the Chumash collection system and wastewater plant. The SYCSD Board of Directors believes it is in the best interest of the community to have a governmental agency manage the Chumash wastewater treatment plant. The Tribe's collection system has 1.8 miles of 8-inch VCP gravity sewer, 33 manholes, .9 miles of 4-inch sewer force main and two lift stations.

#	Description	Actual 14/15	Actual 15/16	Actual 16/17	Budget 17/18	Budget 18/19
REVENUE ENTERPRISE FUND						
31020	Buy In Fees	\$ 1,972	\$ -	\$ -	\$ -	\$ -
31025	Rents/Leases	\$ 780	\$ 550	\$ 390	\$ 350	\$ 450
31035	Administrative Fees	\$ 750	\$ -	\$ -	\$ -	\$ 350
31037	WWTP Admin Fee	\$ 18,567	\$ 19,301	\$ 21,683	\$ 18,000	\$ 18,000
31038	WWTP Overhead Contribution	\$ 20,221	\$ 16,016	\$ 24,436	\$ 16,000	\$ 16,000
31050	Capacity Fee	\$ 438,041	\$ 135,307	\$ 5,708	\$ 5,708	\$ 6,092
31080	Property Tax	\$ 158,477	\$ 162,718	\$ 168,650	\$ 160,000	\$ 168,000
31090	Inspection Fees	\$ 300	\$ 100	\$ 115	\$ 115	\$ 230
31100	Interest Income	\$ 5,268	\$ 6,493	\$ 7,735	\$ 5,000	\$ 20,000
31110	Project 1 & 2 W.S. Extention	\$ 13,185	\$ -	\$ -	\$ -	\$ -
31120	WWTP Reimbursable	\$ 391,613	\$ 416,261	\$ 420,713	\$ 409,825	\$ 497,325
31125	Tribe Reimbursable	\$ 62,503	\$ 63,156	\$ 92,902	\$ 65,100	\$ 79,600
31126	Tribe Admin Fee	\$ 6,507	\$ 5,851	\$ 7,534	\$ 4,000	\$ 4,000
31127	Tribe Overhead Contribution	\$ 3,791	\$ 2,402	\$ 3,554	\$ 2,400	\$ 3,000
31140	New Construction Laterals	\$ 250	\$ 250	\$ -	\$ -	\$ -
31190	Sewer Benefit Fees	\$ 38,200	\$ 37,968	\$ 37,887	\$ 37,500	\$ 38,000
31201	Installment Payment Plan				\$ -	\$ 1,793
32075	Reimbursed Expenses	\$ -	\$ 525	\$ 40,808	\$ -	\$ 5,000
32078	Grant Income		\$ 145,000	\$ 37,500	\$ 75,000	\$ 37,500
32085	Miscellaneous Income	\$ 7,632	\$ 2,817	\$ -	\$ -	\$ 500
32086	Golden Inn Reimbursable		\$ 10,058	\$ 4,756	\$ -	
41000	Sewer Service Fees	\$ 827,569	\$ 871,748	\$ 975,780	\$ 950,000	\$ 1,015,000
	Total Revenue	\$ 1,995,626	\$ 1,896,521	\$ 1,850,151	\$ 1,748,998	\$ 1,910,840

Account #	Description	Actual 14/15	Actual 15/16	Actual 16/17	Budget 17/18	Budget 18/19
EXPENSE ENTERPRISE FUND						
Administration						
51010	Salaries	\$ 61,094	\$ 72,961	\$ 70,467	\$ 103,000	\$ 112,000
51020	Employee Benefits	\$ 26,935	\$ 35,209	\$ 40,558	\$ 70,000	\$ 48,000
51027	Payroll Taxes	\$ 1,388	\$ 1,396	\$ 1,739	\$ 2,200	\$ 4,000
51016	Medical Exam					
51040	Election Fees			\$ 1,083	\$ -	\$ 2,000
51070	Insurance	\$ 1,332	\$ 1,599	\$ 3,171	\$ 4,000	\$ 4,000
51080	Membership	\$ 2,550	\$ 2,819	\$ 3,170	\$ 4,000	\$ 5,500
51096	Bond Fee			\$ -	\$ 46	\$ -
51110	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -
51111	Computer Operations	\$ 2,778	\$ 5,116	\$ 14,659	\$ 15,000	\$ 10,000
51113	LAFCO	\$ 1,422	\$ 1,229	\$ 1,228	\$ 1,700	\$ 1,700
51114	Property Tax Fee County of SB	\$ 1,508	\$ 2,073	\$ 2,442	\$ 2,700	\$ 2,700
51120	Professional Services		\$ 19,208	\$ 20,387	\$ 35,000	\$ 25,000
51121	Legal Services	\$ 14,437	\$ 15,697	\$ 16,934	\$ 25,000	\$ 40,000
51123	Audit Contract	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,750	\$ 10,970
51125	Postage	\$ 320	\$ 525	\$ 532	\$ 500	\$ 700
51126	Office Supplies	\$ 2,621	\$ 2,443	\$ 2,632	\$ 3,500	\$ 3,500
51130	Printing & Publishing	\$ 352	\$ 1,461	\$ 1,280	\$ 2,000	\$ 4,000
51154	Office Machines	\$ 856	\$ 775	\$ 642	\$ 1,000	\$ 1,500
51160	Educations & Seminars	\$ 1,043	\$ 1,514	\$ 4,577	\$ 4,000	\$ 8,000
51170	Travel & Meetings	\$ 1,424	\$ 3,038	\$ 5,888	\$ 5,000	\$ 6,000
51193	Telephone	\$ 1,134	\$ 1,191	\$ 1,225	\$ 1,500	\$ 3,500
51198	Miscellaneous Refunds	\$ -	\$ 2,630		\$ -	\$ -
	Total Administration Expense	\$ 131,194	\$ 180,884	\$ 202,614	\$ 290,896	\$ 293,070

Building Expense						
52226	Supplies	\$ 113	\$ 1,075	\$ 731	\$ 800	\$ 1,200
52270	Insurance	\$ 1,825	\$ 3,000	\$ 1,304	\$ 2,000	\$ 2,000
52290	Utilities	\$ 3,791	\$ 3,990	\$ 4,631	\$ 4,500	\$ 5,000
52293	Maintenance	\$ 1,578	\$ 6,147	\$ 3,849	\$ 13,000	\$ 13,000
52294	Alarm System	\$ 912	\$ 918	\$ 1,002	\$ 1,100	\$ 1,500
	Total Building Expense	\$ 8,219	\$ 15,130	\$ 11,517	\$ 21,400	\$ 22,700
Account #	Description	Actual 14/15	Actual 15/16	Actual 16/17	Budget 17/18	Budget 18/19
	Operations					
55010	Salaries	\$ 227,674	\$ 236,263	\$ 238,231	\$ 288,000	\$ 302,000
55015	Uniforms	\$ 1,293	\$ 1,259	\$ 112	\$ 1,600	\$ 1,700
55016	Medical Exams	\$ -	\$ 675	\$ -	\$ -	\$ 500
55020	Employee Benefits	\$ 66,737	\$ 79,733	\$ 85,103	\$ 98,000	\$ 110,000
55027	Payroll Taxes	\$ 4,488	\$ 5,024	\$ 4,839	\$ 6,600	\$ 8,000
55029	Dig Alert	\$ 263	\$ 299	\$ 275	\$ 350	\$ 600
55060	Gas/Oil/Fuel	\$ 3,971	\$ 2,306	\$ 2,305	\$ 3,000	\$ 4,000
55070	Insurance	\$ 11,095	\$ 15,123	\$ 16,589	\$ 18,000	\$ 18,000
55071	Legal Services	\$ 12,919	\$ 15,845	\$ 26,543	\$ 25,000	\$ 40,000
55072	Engineering Contract	\$ -	\$ 2,079	\$ -	\$ -	\$ -
55080	Membership Dues	\$ 2,847	\$ 2,719	\$ 2,678	\$ 3,500	\$ 8,000
55100	Operating Supplies	\$ 945	\$ 2,190	\$ 4,428	\$ 6,000	\$ 8,000
55105	Small Tools & Equipment	\$ 7,435	\$ 1,147	\$ 1,921	\$ 8,000	\$ 8,000
55111	Computer Operations	\$ -	\$ 2,290	\$ -	\$ 5,000	\$ 7,000
55125	Postage	\$ 132	\$ 545	\$ 106	\$ 300	\$ 300
55126	Office Supplies	\$ 2,272	\$ 948	\$ 1,339	\$ 3,000	\$ 3,000
55130	Printing & Publishing	\$ -	\$ 175	\$ 2,450	\$ 600	\$ 2,000
55140	Permit Fees	\$ 2,497	\$ 2,920	\$ 2,509	\$ 3,000	\$ 3,000
55151	Collection R & M Operations	\$ 8,446	\$ 1,595	\$ 19,505	\$ 24,000	\$ 25,000
55152	Pump Station R & M	\$ 1,159	\$ 2,972	\$ 2,202	\$ 3,000	\$ 6,000
55153	Vehicles R & M	\$ 1,897	\$ 1,935	\$ 134	\$ 3,000	\$ 3,000
55154	Office Machines R & M	\$ 1,129	\$ 1,684	\$ 1,835	\$ 3,500	\$ 3,000
55156	Lab Testing		\$ 630	\$ 2,950	\$ 3,000	\$ 6,000
55160	Education & Seminars	\$ 1,354	\$ 4,516	\$ 2,176	\$ 5,000	\$ 6,000
55170	Travel & Meetings	\$ 912	\$ 2,663	\$ 3,175	\$ 3,000	\$ 4,000
55190	Utilities	\$ 13,000	\$ 13,465	\$ 14,880	\$ 17,000	\$ 18,000
55195	Valley Gardens		\$ 368	\$ 337	\$ -	\$ -
55197	Los Olivos		\$ 13,254	\$ -	\$ -	\$ -
55199	Golden Inn		\$ 9,874	\$ 4,572	\$ -	\$ -
55200	Solvang Treatment Fees	\$ 216,000	\$ 216,000	\$ 216,000	\$ 216,000	\$ 216,000
55201	Solvang Projects				\$ 76,000	\$ 32,600
55310	246 Pump Station		\$ 8,738		\$ -	
55312	SCADA					\$ 31,000
	Total Operation Expense	\$ 588,465	\$ 649,234	\$ 657,194	\$ 823,450	\$ 874,700
	TOTAL ENTERPRISE FUND	\$ 727,878	\$ 845,248	\$ 871,325	\$ 1,135,746	\$ 1,190,470

	To Reserves					
31020	Buy-In Fee	\$ 1,972	\$ -	\$ -	\$ -	\$ -
31050	Capacity fee	\$ 438,041	\$ 135,307	\$ 5,708	\$ 5,708	\$ 6,092
	Street Light Reserves	\$ 2,605	\$ 2,831	\$ 2,797	\$ 2,600	\$ 2,600
	Revenue over Expense	\$ 389,864	\$ 475,785	\$ 459,503	\$ 138,619	\$ 137,353
	To Capital Reserve	\$ 832,482	\$ 468,008	\$ 468,008	\$ 146,927	\$ 146,045
	Capital Projects					
	Transfer In from Reserves				\$ 708,000	\$ 878,000
	Solvang Capital	\$ 25,106	\$ 103,700	\$ -	\$ -	\$ 190,000
	Projects	\$ 15,762	\$ -	\$ -	\$ -	\$ -
	Westside SewerLine Extension			\$ 72,309	\$ -	\$ -
	Resue Construction In Progress			\$ 37,738	\$ -	\$ -
	West SY		\$ 384,203	\$ -	\$ -	\$ -
	Grease Interceptor Long Horn			\$ -	\$ -	\$ -
	Replace 2004 Chevy Truck				\$ 40,000	\$ 40,000
	Sewer Main Repair			\$ -	\$ 85,000	\$ 85,000
	Horizon Line				\$ 563,000	\$ 563,000
	Fjord Drive Metering Manhole				\$ 10,000	\$ -
	GIS				\$ 10,000	\$ -
	Transfer In from Reserves	\$ 40,868	\$ 487,903	\$ 110,047	\$ 708,000	\$ 878,000
	EXPENSE TRIBE					
	Tribe Collection System					
57110	Salaries	\$ 41,751	\$ 33,744	\$ 40,685	\$ 36,000	\$ 43,000
57120	Benefits	\$ 11,624	\$ 12,429	\$ 14,996	\$ 12,000	\$ 14,000
57127	Payroll Taxes	\$ 835	\$ 870	\$ 765	\$ 2,000	\$ 2,500
57151	Repair & Maintenance	\$ 5,269	\$ 2,573	\$ 24,967	\$ 5,500	\$ 6,000
57170	Insurance	\$ 984	\$ 2,528	\$ 5,723	\$ 4,600	\$ 5,000
57190	Utilities	\$ 4,844	\$ 5,159	\$ 5,766	\$ 5,000	\$ 5,100
	Administration Fee					\$ 4,000
	Total Tribe Collection	\$ 65,307	\$ 57,303	\$ 92,902	\$ 65,100	\$ 79,600

Tribe Wastewater Plant							
57210	Salaries	\$ 199,601	\$ 217,875	\$ 228,672	\$ 220,000	\$ 251,000	
57215	Uniforms	\$ -	\$ 201	\$ -	\$ 525	\$ 525	
57220	Benefits	\$ 49,844	\$ 61,738	\$ 75,757	\$ 59,000	\$ 97,000	
57227	Payroll Taxes	\$ 3,804	\$ 4,543	\$ 4,761	\$ 5,100	\$ 6,000	
57251	Repairs & Maintenance	\$ 56,335	\$ 28,671	\$ 32,124	\$ 40,000	\$ 50,000	
57252	Education/Seminars	\$ 1,898	\$ 2,394	\$ 4,832	\$ 3,000	\$ 3,000	
57253	Travel & Meetings	\$ 331	\$ -	\$ 821	\$ 300	\$ 2,000	
57256	Lab Testing	\$ 16,698	\$ 27,266	\$ 30,814	\$ 30,000	\$ 23,000	
57270	Insurance	\$ 4,403	\$ 9,732	\$ 17,515	\$ 14,000	\$ 14,000	
57272	Engineering		\$ 4,452		\$ -		
57275	Membership Dues	\$ 300	\$ 300	\$ 1,380	\$ 1,200	\$ 2,000	
57280	Operating Supplies	\$ 38,830	\$ 25,104	\$ 23,320	\$ 30,000	\$ 30,000	
57291	Office supplies		\$ 136				
57293	Telephone	\$ 520	\$ 466	\$ 717	\$ 700	\$ 800	
	Administration Fee					\$ 18,000	
	Total WWTP	\$ 372,564	\$ 382,878	\$ 420,713	\$ 403,825	\$ 497,325	
	TOTAL Tribe & WWTP	\$ 437,871	\$ 440,181	\$ 513,615	\$ 468,925	\$ 576,925	
	STREET LIGHT FUND						
31080	Property Taxes	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	
53100	Street Lights	\$ 1,395	\$ 1,169	\$ 1,203	\$ 1,400	\$ 1,400	
	Street Light Reserve	\$ 2,605	\$ 2,831	\$ 2,797	\$ 2,600	\$ 2,600	
		\$ 4,000					

Revenue					
31020	Buy In New Properties annexed into District				\$ -
31025	Rents/Leases Board Room Rental				\$ 450
31035	Administrative Fee - Charged for Annexation/Buy In				\$ 350
31037	WWTP Admin Fee 5% fee per contract				\$ 18,000
31038	WWTP Overhead Contribution Based on actual expenses of the District				\$ 16,000
31050	Capacity Fees - If any, will move to reserves per policy				\$ 6,092
31080	Property Tax - properties annexed to the District, projected by				\$ 168,000
31090	Inspection Fees - \$115 per inspection				\$ 230
31100	Interest Income - Interest on investments				\$ 20,000
31120	WWTP Reimbursable Reimbursement for expenses on WWTP				\$ 497,325
31125	Tribe reimbursable Reimbursement for expenses for the Tribe				\$ 79,600
31126	Tribe Admin Fee 10% fee per contract				\$ 4,000
31127	Tribe Overhead Contribution				\$ 3,000
31140	New Construction Lateral \$350 per for saddle and labor				\$ -
31190	Sewer Benefit Fees - District that have public sewers available. Collected on property tax roll. Fee is \$49.28				\$ 38,000
31201	Intallment Payment Plan One Property				\$ 1,793.00
32075	Reimbursed Expenses CSDA, refunds				\$ 5,000.00
32078	Grant Income Monies received for Reuse Study				\$ 37,500
32085	Miscellaneous Income Unknown income (i.e insurance refund, etc)				\$ 500
41000	Sewer Service Fees -	11			\$ 1,015,000
Total					\$ 1,910,840

Expense Administration				
51010	Salaries -			\$ 112,000
	General Manager 22%, Secretary/Treasurer 35%, Directors			
51020	Employee Benefits -			\$ 48,000
	401a, 457 Plan and Section 125 Plan			
51027	Payroll Taxes -			\$ 4,000
	Directors, General Manger and Secretary/Treasurer			
51040	Election Fees			\$ 2,000
	Novemebr election fees			
51070	Insurance -			\$ 4,000
	Estimated cost for general liability, property, and workers' comp			
51080	Membership			\$ 5,500
	Memberships to various agencies			
51111	Computer Operations -			\$ 10,000
	Tech repair, Quickbooks updates, new computer, new website			
51113	LAFCO -			\$ 1,700
	Estimated annual fee per LAFCO budget			
51114	Property Tax Fee SB County			\$ 2,700
	Property Tax Fee for tax roll			
51120	Professional Services			\$ 25,000
	Easements, Engineers, Rate Study, & Other Studies			
51121	Legal Services -			\$ 40,000
	Estimated legal fees			
51123	Audit Contract -			\$ 10,970
	Annual financial audit and State Controller Report			
51125	Postage -			\$ 700
	Estimated postage			
51126	Office Supplies -			\$ 3,500
	Office supplies, paper			
51130	Printing & Publishing -			\$ 4,000
	Public notices, advertisements			
51154	Office Machines -			\$ 1,500
	Copy machine lease and maintenance			
51160	Education & Seminars -			\$ 8,000
	For Directors and employees.			
51170	Travel & Meetings -			\$ 6,000
	For Directors and employees to attend meetings, including monthly SBCSDA			
51193	Telephone -			\$ 3,500
	Office Telephones, fiber optic, internet			
			12	
Total				\$ 293,070

Expense		Building			
52226	Supplies - Cleaning supplies			\$	1,200
52270	Insurance - Property / General Liability			\$	2,000
52290	Utilities - PG&E / Gas / Water / HSS			\$	5,000
52293	Maintenance - Miscellaneous maintenance, Brd Room windows, reseal parking lot			\$	13,000
52294	Alarm System - Fire & Security Services and Monitoring			\$	1,500
Total				\$	22,700
Expense Operations					
55010	Salaries - 42% GM, 65% Secretary/Treasurer, 95% Supervisor, 41% Op I, Op I 43%			\$	302,000.00
55015	Uniforms - \$400 per employee for pants, shirts, steeltoe boots			\$	1,700.00
55016	Medical Exams -			\$	500.00
55020	Employee Benefits - 401a, 457 Plan and Section 125 Plan			\$	110,000.00
55027	Payroll Taxes - For positions listed in salaries			\$	8,000.00
55029	Dig Alert - Estimated expense			\$	600.00
55060	Gas/Oil/Fuel - Trucks, jetter, generators			\$	4,000.00
55070	Insurance - Estimated cost for general liability, property, workers' comp			\$	18,000.00
55071	Legal Services - Estimated expense			\$	40,000.00
55080	Membership Dues - CSDA, CASA, CWEA, SB-CSDA, CA Rural Water			\$	8,000.00
55100	Operating Supplies - Supplies needed for the collection system			\$	8,000.00
55105	Small Tools & Equipment - Miscellaneous small tools			\$	8,000.00
55111	Computer Operations - Software Updates, computers, Board Room		13	\$	7,000.00

55125	Postage - Estimated expense				\$ 300.00
55126	Office Supplies - Estimated annual expense				\$ 3,000.00
55130	Printing & Publishing - Business cards, Public Relations				\$ 2,000.00
55140	Permit Fees - SWRCB for collection system & SB County Air Pollution for generator				\$ 3,000.00
55151	Repair & Maintenance - GIS, Maintenance, grease interceptor, smoke testing unauthorized connection inspection				\$ 25,000.00
55152	Pump Station Ongoing maintenance				\$ 6,000.00
55153	Repair & Maintenance - Vehicle General repair and tires for the 2004, 2007 pick-ups, jetter, pump trailer				\$ 3,000.00
55154	Repair & Maintenance Office Machines- Copy machine lease and maintenance				\$ 3,000.00
55156	Lab Testing Manhole 33, 62				\$ 6,000.00
55160	Education & Seminars - Classes for the operations staff				\$ 6,000.00
55170	Travel & Meetings - For operations staff				\$ 4,000.00
55190	Utilities - Highway 246 Pump Station, fiber optic				\$ 18,000.00
55200	Solvang WWTP - Estimated cost of percentage for operation & maintenance of Solvang WWTP				\$ 216,000.00
55201	Solvang Projects Solvang Capital Projects				\$ 32,600.00
55312	SCADA Mission, GIS, Smart Cover, 3 add'l smart covers				\$ 31,000.00
Total					\$ 874,700.00
	Capital Reserve - The balance of revenue/expense				\$ 137,353.00
From Reserves					
	Sewer Main Repairs				\$ 85,000.00
	Operation Vehicle				\$ 40,000.00
	Solvang Capital				\$ 190,000.00
	Horizon Line		14		\$ 563,000.00
	Total				\$ 878,000.00

Street Lights				
31080	Property Tax -			\$ 1,400.00
	Estimated taxes for street lights			
53100	Street Lights -			\$ 2,600.00
	Estimated expense for street light power			
	Street Light Reserve -			\$ 4,000.00
	Reserve to fund future development			
Expense - Tribe				
Collection System				
57110	Salaries -			\$ 43,000.00
	10% GM, 0% Op Supervisor, 16% Op I, Coll. Op I 13%			
57120	Benefits -			\$ 14,000.00
	401a, 457 Plan, Section 125 Plan			
57127	Payroll Taxes -			\$ 2,500.00
	% of taxes based on salary			
57151	Repair & Maintenance -			\$ 6,000.00
	Estimated cost			
57170	Insurance -			\$ 5,000.00
	% of estimated cost			
57190	Utilities -			\$ 5,100.00
	Electric, telephone, water for pump station			
	Overhead Contribution -			\$ -
	This is calculated at year end.			
	Administrative Fee -			\$ 4,000.00
	10% of maintenance & operations of the Tribe's collection system			
Total				\$ 79,600.00
WWTP				
57210	Salaries -			\$ 251,000.00
	10% GM/100% Chief Plant Operator/ 5% Op Supervisor/ 42% Operator I, 46% Op I			
57215	Uniforms -			\$ 525.00
	Pants, shirts, steeltoe boots			
57220	Benefits -			\$ 97,000.00
	SEP-IRA, 457 Plan, Section 125			
57227	Payroll Taxes -			\$ 6,000.00
	% based on salaries			
57251	Repair & Maintenance -			\$ 50,000.00
	Estimated cost			
57252	Education/Seminars -			\$ 3,000.00
	For both operators			
57253	Travel/Meetings -			\$ 2,000.00
	For both operators			
57256	Lab Testing -		15	\$ 23,000.00
	Includes all lab tests			

57270	Insurance -				\$ 14,000.00
	% of estimated expense				
57275	Membership Dues -				\$ 2,000.00
	Annual certification				
57280	Operation Supplies -				\$ 30,000.00
	Estimated cost for plant supplies				
57293	Telephone -				\$ 800.00
	Cell phone and radio for operator				
	Overhead Contribution -				
	This is calculated at year end.				
	Administrative Fee -				\$ 18,000.00
	5% of maintenance & operation of the Tribe's WWTP				
Total					\$ 497,325.00

Miscellaneous Fees

Plan Check Fee	\$175.00 minimum based on project type and size
Buy-In Fee Admin Fee	\$375.00
Buy-In Fee	\$2,920.81
First Inspection Fee	\$115.00 minimum
Each Additional Inspection Fee	\$75.00 minimum
Project 1 & 2 Fees	\$13, 185.00
New Construction Lateral Fee	4" - \$365.00 / 6" - \$465.00
Copy fee 8x 11	\$.25
8 x 14	\$.35
11 x17	\$.45
Color Copy	\$.50

2018/2019

Monthly Sewer Service Charges

User	Flow/ Unit (gpd)	Unit of Measure	Strength Factor	ERU Multiple	Current FY 2018-19
Residential Fixed Charges [1]					
Single Family	215		1.00	1.00	\$71.23
Multi-family	215		1.00	1.00	\$71.23
Second Unit/Studios	160		1.00	0.74	\$53.01
Mobile Home/Trailers					
Manager Residence	215		1.00	1.00	\$71.23
Trailer Space	215	space	1.00	1.00	\$71.23
Mobile Home Park Laundry	140		1.00	0.65	\$46.38
Retirement Facility					
Manager Residence	215		1.00	1.00	\$71.23
Rooms w/o Kitchens	100	room	1.00	0.47	\$33.13
Rooms w/ Kitchens	150	room	1.00	0.70	\$49.70
Non-Residential Fixed Charges					
Motel/Hotel					
Manager Residence	215		1.00	1.00	\$71.23
Rooms w/o Kitchens	100	room	1.00	0.47	\$33.13
Rooms w/ Kitchens	150	room	1.00	0.70	\$49.70
Laundrettes, per machine	160	machine	1.00	0.74	\$53.01
Beauty & Barber Shops	215		1.00	1.00	\$71.23
Each Sink Over 2	100	sink	1.00	0.47	\$33.13
Gas Station w/Restroom	325		1.00	1.51	\$107.68
Cocktail Lounge	430		1.00	2.00	\$142.47
Additional Seating	8	seat	1.00	0.04	\$2.65
Market, Major	750		1.76	6.14	\$437.33
Convenience Market	215		1.00	1.00	\$71.23
Convenience Market w/Deli	270		1.76	2.21	\$157.44
Deli	260		1.00	1.21	\$86.14
Office & Retail	215		1.00	1.00	\$71.23
Units w/o Toilets	100		1.00	0.47	\$33.13
Restaurant Full Service	600		1.76	4.91	\$349.86
Additional Seating - Food	12	seat	1.76	0.10	\$7.00
Additional Seating - Bar/Banc	8	seat	1.00	0.04	\$2.65
Coffee Specialty Retail	270		1.00	1.26	\$89.45
Restaurant - Fast Food	240		1.76	1.96	\$139.94
YMCA [2]					-

User	Flow/ Unit (gpd)	Unit of Measure	Strength Factor	ERU Multiple	Current FY 2018-19
Institutional					
Church	215		1.00	1.00	\$71.23
Pre/Elementary School, Per Stuc	7	student	1.00	0.03	\$2.13
High School, per Student	9	student	1.00	0.04	\$2.98
Museum	215		1.00	1.00	\$71.23
Post Office	215		1.00	1.00	\$71.23
Public Park	500		1.00	2.33	\$165.65
Additional Sewer Service Charges					
Senior Living					
Manager Residence	215		1.00	1.00	\$71.23
per Bed	125	bed	1.00	0.58	\$41.41
Food Service	600		1.76	4.91	\$349.86
Additional Seating (per seat)	12	seat	1.76	0.10	\$7.00
Recovery Ranch					
Manager Residence	215		1.00	1.00	\$71.23
per Bed	70	bed	1.00	0.33	\$23.19
Food Service	600		1.76	4.91	\$349.86
Additional Seating (per seat)	12	seat	1.76	0.10	\$7.00
Medical, Dental, Veterinarian					
Clinic or Building (per 1,000 sf)	300	1,000 sf	1.15	1.60	\$114.30
Billiard/Café (per 1,000 sf)	150	1,000 sf	1.15	0.80	\$57.15
Food Service	600		1.76	4.91	\$349.86
Additional Seating (per seat)	12	seat	1.76	0.10	\$7.00
Cocktail Lounge with Food	430		1.76	3.52	\$250.72
Additional Seating	8	seat	1.76	0.07	\$4.66
Car Wash	1,350	1.15	1.15	7.22	\$514.33
Winery and Wine Tasting	270		1.00	1.26	\$89.45
Wine Tasting with Food	430		1.76	3.52	\$250.72
Additional Seating	8		1.76	0.07	\$4.66

[1] All sewer service charges are effective July 1.

[2] The YMCA has a payment agreement based on annual flow.

Schedule of Capacity Charges 2018/2019

Line No.	Development Type	Use Description	Flow (gpd)	Strength Factor	ERU Ratio	Capacity Charge
Residential						
1	Single Family	Dwelling	215	1.00	1.00	\$6,092.23
2	Multi-family	Dwelling, Apartment, Condominiums	215	1.00	1.00	\$6,092.23
3	Exterior Accessory Dwelling Unit	As described in Government Code Section 65852.2 (f)(2)(b)	N/A	N/A	0.74	[2]
4	Interior Accessory Dwelling Unit	As described in Government Code Section 65852.2 (e)	N/A	N/A	N/A	\$0.00
5	Mobile Home/Trailers					
	Manager Residence	Dwelling	215	1.00	1.00	\$6,092.23
7	Trailer Space	Residence or Park	215	1.00	1.00	\$6,092.23
8	Mobile Home Park Laundry	Laundry	140	1.00	0.65	\$3,966.92
	Retirement Facility					
9	Manager Residence	Dwelling	215	1.00	1.00	\$6,092.23
10	Rooms w/o Kitchens	Dwelling	100	1.00	0.47	\$2,834.06
11	Rooms w/ Kitchens	Dwelling	150	1.00	0.70	\$4,250.61
Non-Residential						
Motel/Hotel						
12	Manager Residence	Dwelling	215	1.00	1.00	\$6,092.23
13	Rooms w/o Kitchens	Guest House	100	1.00	0.47	\$2,834.06
14	Rooms w/ Kitchens	Guest House	150	1.00	0.70	\$4,250.61
15	Laundrettes, per machine	Each washing machine	160	1.00	0.74	\$4,534.30
16	Beauty & Barber Shops	Business	215	1.00	1.00	\$6,092.23
17	Each Sink Over 2	Station Chair	100	1.00	0.47	\$2,834.06
18	Gas Station w/Restroom	Business	325	1.00	1.51	\$9,209.98
19	Cocktail Lounge/Wine Tasting	Up to 50 seats	430	1.00	2.00	\$12,185.41
20	Additional Seating	Per seat	8	1.00	0.04	\$226.38
21	Market, Major	W/meat & produce dept. (first 20 DFUs)	750	1.76	6.14	\$37,405.39
22	Convenience Market	No food preparation, dry goods only	215	1.00	1.00	\$6,092.23
23	Convenience Market w/Deli	Food preparation with sinks (first 20 DFUs)	270	1.76	2.21	\$13,466.32
24	Deli	Food preparation with sinks (first 20 DFUs)	260	1.00	1.21	\$7,367.41
25	Office & Retail	Professional & Commercial Retail	215	1.00	1.00	\$6,092.23
26	Units w/o Toilets	Each unit w/central toilet facility	100	1.00	0.47	\$2,834.06
27	Restaurant Full Service	Up to 21 seats	600	1.76	4.91	\$29,924.31
28	Additional Seating - Food	Per seat	12	1.76	0.10	\$598.91
29	Additional Seating - Bar/Banquet	Per seat	8	1.00	0.04	\$226.38
30	Coffee Specialty Retail	Up to 21 seats (incl 50% outdoors)	270	1.00	1.26	\$7,651.10
31	Restaurant - Fast Food	No seating (first 20 DFUs)	240	1.76	1.96	\$11,969.53
Institutional						
32	Church	Base rate	215	1.00	1.00	\$6,092.23
33	Pre/Elementary School, Per Student	Per student & staff	7	1.00	0.03	\$198.35
34	High School, per Student	Per student & staff w/kitchens and showers	9	1.00	0.04	\$255.04
35	Museum	Tax exempt	215	1.00	1.00	\$6,092.23
36	Post Office	Tax exempt	215	1.00	1.00	\$6,092.23
37	Public Park	Per toilet room	500	1.00	2.33	\$14,168.39

38	Additional Sewer Service Charges					
39	Senior Living					
40	Manager Residence	Dwelling	215	1.00	1.00	\$6,092.23
40	Per Bed	Per Bed	125	1.00	0.58	\$3,533.49
	Food Service	up to 21 seats	600	1.76	4.91	\$29,912.83
	Additional Seating (per Seat)	Per Seat	12	1.76	0.10	\$609.22
41	Recovery Ranch					
42	Manager Residence	Dwelling	215	1.00	1.00	\$6,092.23
43	per Bed	Per Bed	70	1.00	0.33	\$1,983.52
44	Food Service	Up to 21 seats	600	1.76	4.91	\$29,924.31
45	Additional Seating (per seat)	Per seat	12	1.76	0.10	\$598.91
46	Medical, Dental, Veterinarian					
47	Clinic or Building (per 1,000 sf)	Professional & Commercial, per 1,000 sf	300	1.15	1.60	\$9,775.90
48	Billiard/Café (per 1,000 sf)	per 1,000 sf	150	1.15	0.80	\$4,887.95
49	Food Service	Up to 21 seats	600	1.76	4.91	\$29,924.31
50	Additional Seating (per seat)	Per seat	12	1.76	0.10	\$598.91
51	Car Wash	Business	1,350	1.15	7.22	\$43,991.54
52	Cocktail Lounge with Food	Food preparation with sinks (first 20 DFUs)	430	1.76	3.52	\$21,444.64
53	Additional Seating	Per seat	8	1.76	0.07	\$398.97
54	Winery and Wine Tasting	No food preparation, dry goods only	270	1.00	1.26	\$7,650.70
55	Wine Tasting with Food	Food preparation with sinks (first 20 DFUs)	430	1.76	3.52	\$21,444.64
56	Additional Seating	Per seat	8	1.76	0.07	\$398.97

Definitions:

DFUs: The number of drainage fixture units for each type of appliance, appurtenance or fixture, as set forth in the then current California Plumbing Code.

Base Charge: The then current capacity fee for a single family residence.

Strength Factor: The Strength Factor of wastewater, as defined under Section 820(C) and as determined under Section 821 of the District's Sewer Service Code.

Unclassified User: Any user group or classification not shown above.

[1] For any Unclassified User, the Capacity Charge for the first 20 DFUs shall be calculated as follows.

Capacity Fee = Base Charge x Strength Factor

An Additional Fixture Charge shall be applicable to any Unclassified User which has more than 20 DFUs, calculated as follows.

Additional Fixture Charge = (number of DFUs in excess of 20 divided by 20) x Base Charge x Strength Factor

[2] For any Exterior Accessory Dwelling Unit, the Capacity Charge for the first 15 DFUs shall be calculated as follows.

Capacity Fee = Base Charge x .74

An Additional Fixture Charge shall be applicable to any Exterior Accessory Dwelling Unit which has more than 15 DFUs, calculated as follows.

Additional Fixture Charge = (number of DFUs in excess of 15 divided by 20) x Base Charge

*The capacity fees set forth in the table above will be adjusted effective as of the first day of July of each year, commencing July 1, 2018, by an amount equal to the percentage change in the Engineering News Record Construction Cost Index National Average published for the immediately preceding April as compared to such index for April of the previous year.

SYCSD Debt @ June 30, 2018

The District is currently debt free

USDA General Obligation Bonds: Bonds issued in 1978 Series A for \$150,000 and Series B for \$350,000. On August 4, 1987, the District paid off the balance of the Series A Bonds totaling \$138,000. Interest rate on the bonds is 5% per annum and is payable on August 1 and February 1 each year. **The bonds were paid off as of June 30, 2014. The District received the revenue through 2017/18.**

SWRCB State Revolving Fund Loan: In December 1998 the District entered into a loan in the amount of \$410,106 for the Westside Sewer Extension. The loan is being repaid at \$26,573 per year and the interest rate on the loan is 2.60% for twenty years. **This debt was paid off in February 2014.**

Citizens Business Bank Installment Sale Agreement: On October 11, 2006 the District entered into an installment sale agreement in the amount of \$1,000,000. for the construction of a District office building. Interest rate on the loan is 5.20% per annum for twenty years and is payable on April 11th and October 11th each year. This debt was refinanced as of October 11, 2011 at 4.55%. **The loan was paid off June 20, 2014.**

Debt Payoff:

Go Bond interest savings	\$7,899.02
SRF Interest	\$9,871.39
Citizen Bank	\$248,502.30
Total Interest Savings	\$266,272.71

RESOLUTION NO. 18-06

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA YNEZ COMMUNITY SERVICES
DISTRICT FIXING AND ADOPTING A FINAL
BUDGET FOR FISCAL YEAR 2018-2019**

WHEREAS, pursuant to Government Code Section 61110, a public hearing has been held at which any person was permitted to appear and be heard regarding any item in the proposed final budget for the Santa Ynez Community Services District for Fiscal Year 2018-2019 (the "FY 2018-2019 Budget"), or regarding the addition of other items thereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Santa Ynez Community Services District as follows:

1. The FY 2018-2019 Budget on file with the Secretary of the District and heretofore reviewed and considered by this Board, is hereby fixed and adopted.
2. The General Manager is directed to forward a copy of the FY 2018-2019 Budget to the Santa Barbara County Auditor.

PASSED AND ADOPTED this 20th day of June 2018, by the following vote of the Board of Directors of the Santa Ynez Community Services District:

AYES:

NOES:

ABSENT:

ABSTAIN:

David Higgins, President of the
Board of Directors

ATTEST:

Wendy Berry, Secretary of the
Board of Directors