



**Santa Ynez Community Services District
Board of Directors Regular Meeting
Minutes from January 21, 2026**

NOTE: This Meeting was held in person, with a Zoom link provided on the Agenda

1. CALL TO ORDER - 5:30 PM OPEN SESSION

President Redfern called the meeting to order at 5:30 PM.

2. ROLL CALL:

The directors present were Redfern, Beard, Padelford, Marymee, and Kelleher. The staff present included Loch Dreizler, General Manager and Treasurer, and Alicia Marin, Office Manager and Board Secretary.

3. DIRECTOR'S COMMENTS:

Director Padelford inquired if Mr. Camacho is the District's Operation Supervisor and Mr. Dreizler shared that yes, he became the supervisor as of January 11, 2026.

4. PUBLIC COMMENT:

No public in attendance.

5. REPORTS:

A. General Manager:

- i. Mr. Dreizler reminded the board that there will be a Santa Barbara County CSDA meeting available for them to attend on January 26, 2026, in Buellton. President Redfern and Director Padelford affirmed that they would like to attend.
- ii. He shared that the local League of Women Voters of Northern Santa Barbara County will be having an event to meet local community leaders on January 27, 2026, in the District's board room. President Redfern will be representing the District.

B. Legal Counsel: Not requested to attend.

C. Board Secretary:

Mrs. Marin shared a reminder that Form 700 (Conflict of Interest) will be due on April 1, 2026. Additionally, she learned that those required to file Form 700 will also need to file with the FPPC and the County of Santa Barbara.

D. Committees: Upcoming committee meetings scheduled for the future:

- i. Finance Committee – January 29, 2026, at 9:30 AM
- ii. Wastewater Committee – February 4, 2026, at 8:30 AM
- iii. Community Interface Committee – February 4, 2026, at 10:30 AM

President Redfern noted that at the last Wastewater Committee meeting [on January 7, 2026], he expressed concern that the H₂S gas historically produced in the manhole near El Rancho has likely damaged the rubber seals between the clay pipe sections of the main line heading toward Solvang. Note: this topic will continue at the Wastewater Committee meeting.

President Redfern also requested that, instead of listing a manhole number in the Operations Report, a map of the manholes be provided.

6. CONSENT ITEMS:

- A.** Board Minutes from the previous regular Board meeting [December 17, 2025]
- B.** Wastewater Committee Meeting Minutes from January 7, 2026
- C.** Community Interface Committee Meeting Minutes from January 7, 2026
- D.** Special Meeting Minutes from January 7, 2026
- E.** Previous Month's Activity Report
- F.** Previous Month's Disbursements
- G.** Previous Month's Bank Account Balance
- H.** Directors' Meeting Attendance Tracker

Mrs. Marin noted a typo in the Regular Board Meeting Minutes from December 17, 2025, posted online: the General Manager's retirement date was missing – July 3, 2026. She shared that she corrected the minutes, and the Board has the corrected version.

Vice President Beard moved to approve the Consent Items, with the corrected General Manager retirement date in the regular meeting minutes from December 17, 2026. Director Marymee seconded the motion. A voice vote was conducted, and the motion passed unanimously.

7. ACTION ITEMS:

A. Approval of Annual Committee Assignments for 2026.

Finance, Wastewater, Personnel, and Community Interface Committees; and Establishment of New Ad Hoc Committee for General Manager (GM) Recruitment.

Director Padelford motioned to approve the President’s recommendations as shown in Table A.1 below. Director Kelleher seconded the motion. A voice vote was conducted, and the motion passed unanimously.

**Recommended Committee Assignments for Calendar Year 2026
Table A.1.**

Standing Committees	2025	2026 Recommendations
Finance/Budget	Beard/Padelford	Beard & Padelford
Personnel	Padelford/Kelleher	Padelford & Marymee
Wastewater Treatment	Redfern/Beard	Redfern & Beard
Community Interface	Redfern/Marymee	Marymee & Redfern
Ad-Hoc Committees		
Ad-Hoc GM Recruit		Kelleher & Padelford
Committee Count: Beard(2), Padelford(3), Marymee(2), Redfern(2), Kelleher (1) = 10		

Director Marymee moved that the Board establish an ad hoc committee to assist in the recruitment of a new General Manager. The committee shall consist of two members of the Board, Directors Kelleher and Padelford, which is less than a quorum, as recommended by the Board President. Including the italicized language below:

The committee shall be advisory only, with no decision-making authority, and may be tasked with reviewing recruitment strategies, evaluating candidate qualifications, conducting initial interviews if appropriate, and providing recommendations to the full Board. The committee shall have a limited duration and shall dissolve upon the Board's selection of a General Manager or no later than December 31, 2026, whichever occurs first. This action complies with the Ralph M. Brown Act requirements for ad hoc committees, as set forth in Government Code Section 54952(b).

Director Padelford seconded the motion. A voice vote was conducted and the motion passed unanimously.

B. General Manager Recruitment, Receive Update on Process; Issuance of Request for Proposals (RFP) for Executive Recruitment Consultant Services Focused Solely on GM Hire; and Use of District Staff with Assistance from California Special Districts Association (CSDA)

Mr. Dreizler shared that he has received responses from two of the five companies that received the RFP for General Manager (GM) recruitment. The RFP responses are due February 3, 2026. There will be a special meeting on February 4, 2026, at 10:30 AM to review the submissions.

Mr. Dreizler will follow up with John D’Ornellas to see if Mr. D’Ornellas is interested, and/or available, in assisting in GM recruitment.

No formal board action was taken.

C. Website Update Project: Approval of Phased Website Update Plan and Request for Director Input on Key Elements (Design, Content, Accessibility, and Compliance Features).

Mr. Dreizler shared that the District’s website could be updated or a new website could be created with a new provider by RFP. He noted that the current website provider, Streamline/Civic Plus, charges less than \$3,000 per year.

Director Marymee shared that transparency is the goal for the website he would like to see it be more interactive.

Staff were directed to ask Streamline/Civic Plus whether they have upgrade options for the current website.

No formal board action was taken.

D. Installment Payment Plan for Ratepayers: Continued Discussion of Proposed Voluntary Option at Prime Rate + 1% Interest; Receive Update and Provide Direction to Staff

Mr. Dreizler shared that this item addresses a question from a prior meeting about whether there is a tax benefit for customers who pay for their sewer connection and have it placed on the tax rolls. It was found that the interest portion of the connection fee is deductible, but the principal portion is not. Customers on a payment plan receive an amortization schedule that shows the principal and interest portions of their annual payments.

Mr. Dreizler noted that the District is not qualified to provide tax advice, and this item is informational only.

No formal board action was necessary.

E. Board Members/Director Compensation: Update and Continued Discussion on Board Compensation Review Process, Including Preparation and Publication of Required Public Notice for Proposed Changes

The board discussed raising board pay by the maximum allowed of 5% or using the 2025 staff COLA increase of 3.4%.

Upon inquiry, Mr. Dreizler shared that the staff's COLA increase is based on the Los Angeles-Orange County metrics as defined in the employee handbook.

President Redfern shared his opinion that the board should not get a raise higher than the staff.

Vice President Beard motioned to adopt ordinance O-26-01 with the recommended calculations using staff's 2025 COLA increase of 3.4%. President Redfern seconded the motion. A voice vote was conducted and the motion passed unanimously.

F. Certificate of Deposit (CD) Investment Update: Discussion and Possible Authorization to Mature/Transfer Proceeds from Certificate of Deposit (CD) to Five Star Bank Money Market Account.

Mr. Dreizler shared that one of the District's CDs was called on December 31, 2025. The CD percentage rates are lower than the District's money market rate.

Director Padelford motioned to approve the District's Treasurer (General Manager) to have our King Capital advisor assist staff in transferring the Certificate of Deposit called December 30, 2025, with a current market value of approximately \$212,000. Vice President Beard seconded the motion. A voice vote was conducted and the motion passed unanimously.

8. INFORMATIONAL ITEMS:

A. Reminder: SBCSDA Meeting in Buellton Jan 26 @ 5:30 PM'

B. President Redfern asked about the Country Road-Tiana-Deer Trail survey results with the additional results he acquired from 10 more homes. Mr. Dreizler shared that he had not yet added up the results and he will update the Board when more results come in.

9. ADJOURNMENT: Vice President Beard moved to adjourn the meeting at 6:37 PM; Director Padelford seconded the motion. A voice vote was taken, and the motion passed unanimously.

APPROVED:

ATTEST:

Frank Redfern, Board President

Alicia Marin, Board Secretary



**SANTA YNEZ COMMUNITY SERVICES DISTRICT
GENERAL MANAGER RECRUITMENT AD-HOC COMMITTEE**
Minutes of February 3, 2026

NOTE: This meeting was held in person.

The meeting was called to order at 5:15 PM.

Attendees: Director Tina Padelford, Director Donald Kelleher, and General Manager Loch Dreizler.

- The committee was introduced as the newly formed ad hoc group tasked with supporting the General Manager (GM) recruitment process. Its primary responsibility is to help determine appropriate compensation for the position, in alignment with the Board's eventual support.
- Staff recommended that the committee defer review of three RFP responses until the Board decides which option to choose at the Special Meeting scheduled for the following day [February 4, 2026].
 - Options to be presented to the full Board:
 1. Choose one of the proposal responses (professional expertise, less staff time).
 2. Use District Staff with CSDA Assistance (more cost-effective but requires greater internal effort).
 3. Hire a consultant to support staff (hybrid approach), incorporating external expertise.
- Staff shared that an RFP was developed and issued to qualified executive search firms specializing in public-sector and special-district recruitment. The RFP focuses on sourcing candidates with experience in small special districts, wastewater management, financial oversight, and community engagement. Two responses have been received to date. RFPs were distributed but not analyzed beyond estimated costs. There was some discussion about the

accuracy of the flow meters, which areas might benefit from flow meters, and whether to upgrade the Fjord flow meter after assessing its current condition.

- Staff contacted John D’Ornellas, a highly experienced professional who has served as GM and Interim GM for several California special districts, including prior interim service at Santa Ynez CSD.
- Director Kelleher indicated that he believes President Redfern would be a good choice for General Manager.

APPROVED:

ATTEST:

Tina Padelford, Board Director

Alicia Marin, Board Secretary



**Santa Ynez Community Services District
Board of Directors Special Meeting
Minutes from February 4, 2026**

NOTE: This Meeting was held in person, and a Zoom link was provided on the Agenda

- 1. CALL TO ORDER AND FLAG SALUTE:** President Redfern called the meeting to order at 9:33 AM.
- 2. ROLL CALL:** The Board Secretary called the roll. The Directors present were Redfern, Padelford, Marymee, and Kelleher. Vice President Beard attended remotely via Zoom. Staff Present were Loch Dreizler, General Manager/Treasurer, Alicia Marin, and Office Manager/Secretary.
- 3. DIRECTORS' COMMENTS:** None
- 4. PUBLIC COMMENT:** None in attendance
- 5. REPORTS:** None for the Special Meeting
- 6. CONSENT ITEMS:** None for the Special Meeting
- 7. ACTION ITEMS:**

A. Options and Estimated Costs for Hiring and Recruiting a New General Manager.

Mr. Dreizler reported receiving 4 responses to the general manager (GM) recruitment RFP. Three firms submitted proposals, and one firm declined to respond. The three firms that submitted proposals offered prices ranging from \$28,000 to \$36,500.

Mr. Dreizler reported that he spoke with John D'Ornellas about serving as a consultant to support the hiring of a new GM, the second option for GM recruitment. Mr. D'Ornellas previously served as interim GM at the District and helped hire Mr. Dreizler. President Redfern and Vice President Beard recalled a positive working relationship with Mr. D'Ornellas.

Mr. Dreizler shared that the third option for recruiting a new GM would be for the current staff to do the work.

President Redfern expressed interest in applying for the GM position. He stated that he has 25 years of experience with the District. After further discussion, President Redfern acknowledged he would be willing to consult with our personnel attorney.

There was some discussion about the qualities needed for the GM, with a focus on a diverse skill set that includes technical, financial, and managerial experience – not necessarily perfectly balanced across all three, but possibly with a stronger emphasis on the area that needs the most attention. Additionally, it was noted that the GM position is “at-will” or a worker who can be terminated by their employer at any time, for any (or no) reason, without notice or liability.

Vice President Beard moved to proceed with GM recruitment option 2: engage John D’Ornellas as a consultant. Director Marymee seconded the motion. A voice vote was taken, and the motion passed unanimously.

Mr. Dreizler stated that he would contact Mr. D’Ornellas and request his attendance at the next Ad-Hoc GM recruiting committee meeting to discuss the compensation package and the general approach to recruiting.

Reject all proposals submitted in response to the RFP

Vice President Beard moved to reject the proposals submitted in response to the GM Recruitment RFP. Director Marymee seconded the motion. A voice vote was taken, and the motion passed unanimously.

8. INFORMATIONAL ITEMS: None for the Special Meeting

9. ADJOURNMENT: Director Padelford motioned to adjourn the meeting at 10:09 PM; President Redfern seconded the motion. A voice vote was conducted, and the motion passed unanimously.

APPROVED:

ATTEST:

Frank Redfern, Board President,

Alicia Marin, Board Secretary



SANTA YNEZ COMMUNITY SERVICES DISTRICT WASTEWATER COMMITTEE MEETING

Minutes of February 4, 2026

NOTE: This meeting was held in person.

The meeting was called to order at 8:30 AM.

Attendees: President Frank Redfern, Vice President David Beard, General Manager Loch Dreizler, Office Manager Alicia Marin, and Matt van der Linden of Cannon Engineering.

A. Engineering Estimate for Collections System Analysis

- Mr. van der Linden recommended that the company Downstream analyze the condition of the District's sewer system. He has prior experience with this company. He explained that the company would camera the lines, noting and photographing any defects. Downstream uses a national standard to rate the defects and provides a comprehensive report on the system.
- President Redfern expressed concern about the trunk line and the condition of the rubber seals between the clay pipe joints. He would like the line analyzed. Mr. van der Linden said we can prepare an updated proposal that includes that line.
- There was some discussion about the accuracy of the flow metering, areas that might benefit from flow metering, and possibly upgrading the Fjord flow meter after determining its current condition.

B. Force Main Update

- Mr. Dreizler shared that the District received approval from CalTrans to work on Hwy 246 at the Force Main.
- There was some discussion regarding the type of access to build to reach the elbow in the force main – either a vault or a manhole. Additional analysis and return with a preliminary design.

C. Manhole Relining Project

- There are 11 manholes along Hwy 246 that need relining or other types of repairs.

D. VCP seals/gaskets on Highway 246

- President Redfern inquired about physically inspecting the seals. Mr. van der Linden explained that cameraing the line is the best way to do this; it would require a “destructive test,” in which a section of the line is cut out and inspected.
- The committee discussed how to proceed with analyzing the line along Hwy 246 to Solvang’s WWTP. Mr. van der Linden suggested cleaning the line, then repairing the manholes, then inspecting the line with a camera, and then installing a meter (or meters).

E. New Meter Location

- Mr. van der Linden presented a map of 5 possible locations, between the Alamo Pintado bridge and Solvang’s WWTP, for a new flow meter. He shared that the locations were chosen based on ease of access for installation and maintenance
- Mr. Dreizler shared that he contacted the City of Solvang regarding the meter at the end of the District’s line. The meter was calibrated approximately a week ago [end of January 2026].
- There was some discussion on the best location for a new meter. President Redfern expressed concern that the line along Alamo Pintado Creek may be experiencing root intrusion from the willow trees there.

F. Other Items Specific to Wastewater/Collections

- The meeting covered multiple topics and will need to be continued with another wastewater committee this month.

APPROVED:

ATTEST:

Frank Redfern, Board President

Alicia Marin, Board Secretary



**SANTA YNEZ COMMUNITY SERVICES DISTRICT
COMMUNITY INTERFACE COMMITTEE MEETING**

Minutes of February 4, 2026

NOTE: This meeting was held in person.

The meeting was called to order at 10:30 AM.

Attendees: President Frank Redfern, Director Brett Marymee, General Manager Loch Dreizler, and Office Manager Alicia Marin.

A. Streetlight Master Plan Logistics

- Mr. Dreizler shared a draft of a 12-step plan to create a streetlight master plan for the District.
- As a first step, Mr. Dreizler shared the results of Director Marymee's light analysis of the current streetlights in the District.
- President Redfern shared that there was some interest in streetlighting at the January 27, 2026, League of Women Voters meeting held at the District.
- Mrs. Marin explained that the District receives funds for lighting from the County of Santa Barbara. The funds are from a percentage of unsecured and secured taxes, currently estimated at \$4,000 annually.
- Mr. Dreizler suggested creating a Streetlight Improvement Zone. President Redfern was able to roughly outline the District's downtown area. which showed a downtown lighting District.
- The committee discussed conducting a simple survey of the downtown area of the District to determine their interest in streetlighting. There was also discussion of holding a community meeting, possibly with the Santa Ynez Chamber of Commerce.

B. Any other items about interfacing with the community

- Director Marymee inquired about the streetlight to be installed near SY Kitchen and the progress with PG&E. Mr. Dreizler shared that there have been discussions about installing a solar light at that location instead of hard-wired, to coordinate with potential new lighting.

APPROVED:

ATTEST:

Frank Redfern, Board President

Alicia Marin, Board Secretary



**SANTA YNEZ COMMUNITY SERVICES DISTRICT
GENERAL MANAGER RECRUITMENT AD-HOC COMMITTEE**

Minutes of February 11, 2026

NOTE: This meeting was held in person.

The meeting was called to order at 5:00 PM.

Attendees: Director Tina Padelford, Director Donald Kelleher, General Manager Loch Dreizler, Office Manager/Board Secretary Alicia Marin, and consultant John D’Ornellas.

- Mr. D’Ornellas introduced himself. He shared his background in public-sector work, including his role in helping other similar districts hire General Managers (GMs).
- Mr. Dreizler shared a document titled “Advice on Pitfalls: Committee vs. Board Responsibilities” for the GM recruitment process. He emphasized that the Committee should focus on the details of recruitment, including drafting the job description, screening applicants, and narrowing the pool to those to be interviewed. He reminded the Committee not to discuss committee decisions or conversations, as doing so would erode confidentiality and violate the Brown Act.
- Mr. D’Ornellas reviewed key information for recruitment, including the qualifications and education the District seeks for the GM position. The committee decided the job description would state that water/wastewater experience is preferred but not required (or similar language as provided by Mr. D’Ornellas).
- Mr. D’Ornellas shared a tentative timeline with the end goal of having a new GM start on July 6, 2026. The job notice would be published for one month, from approximately February 23 to March 23, 2026. The Board would interview the top candidates the week of April 2, 2026, with the goal of making an offer to the top candidate at the May 20, 2026, Board meeting.

- The committee reviewed the Supplemental Questionnaire to be given to applicants, and one question was added.
- The committee also decided on a salary range, noting that the final salary of the GM would likely be negotiated between the candidate and the Board.

APPROVED:

ATTEST:

Tina Padelford, Board Director

Alicia Marin, Board Secretary

Santa Ynez Community Services District

Monthly Activity Report for January 2026

Report Purpose

This report summarizes the District's operations and maintenance, enabling the Board of Directors and ratepayers to reference our performance, ensure regulatory compliance, and plan for future maintenance and operational needs.

- **PERSONNEL**

- Met with Operations Supervisor weekly.
- Met with the Office Manager/Board Secretary weekly
- Met with the Wastewater Treatment Plant Operator weekly

- **OPERATIONAL DATA**

- Flow Data (93% of total capacity)
 - January 2026: 230,923 average daily flow in gallons (76%)
 - January 2026: 49,093 average daily flow in gallons of recycled water to Solvang from the Chumash (16% of total capacity).
 - January 2025: 200,442 average daily flow in gallons (67%)
- System Performance
 - Lift Stations – Hwy. 246 Pump #2 Rapid Jack Check Valve Upgrade, Golden Inn Regular O&M, and Regular O&M at Reservation
 - Generators – Regular O&M, San Luis Powerhouse Service Maintenance 1/21/2026.
 - Set monthly sampler: monitor Chloride, Sodium, and Total Dissolved Solids for Solvang's WWTP

- **MAINTENANCE ACTIVITIES**

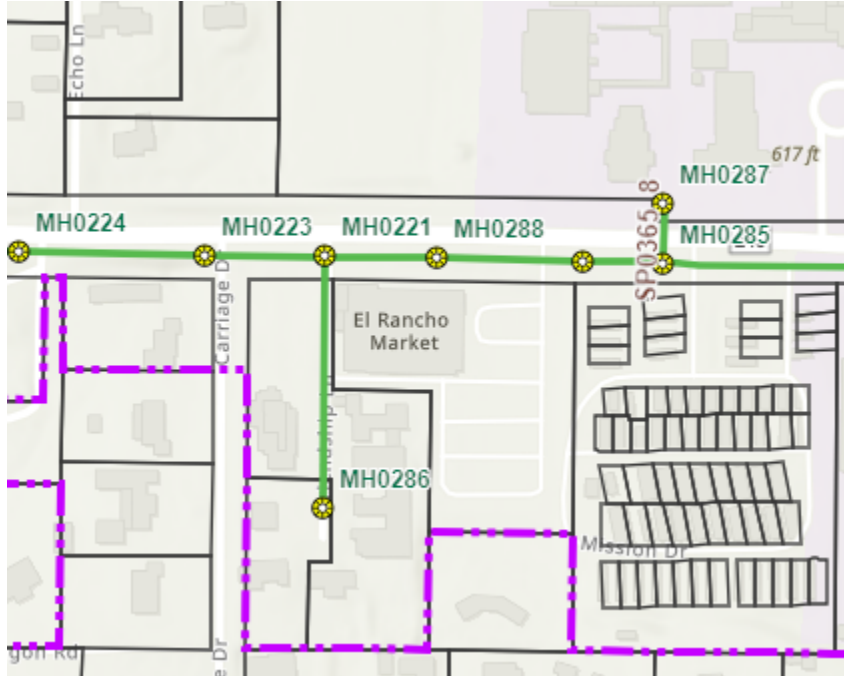
- Preventive Maintenance
 - 65 Manholes/Clean Outs Inspected (Mostly Reservation & Museum),
 - 163 Work Orders Completed on Maintain X
 - 2 Manhole Repairs – Manhole 0288 Collar Repair & Private Manhole 0072 Raised 1ft
 - Mainlines Flushed: 11,540 feet (Longhorn, Reservation)
 - (5) Smart Covers: standard monthly O&M

- Mainlines Videoed: 2,286 feet
 - 2 Customer Laterals measured and delineated for customer knowledge using CCTV
 - Monthly Generator Tests – Staff (monthly) + SLO Powerhouse (3 times/yr)
- Repairs
 - Emergency Repairs – no emergency repairs
 - Equipment Failures – no equipment failures
 - SLO Powerhouse will be repairing L.S. 246 Generator for leaking fuel lift pump
- **ENVIRONMENTAL IMPACT - POTENTIAL**
 - Overflows and Spills – No Spills
 - Wastewater Quality – Monthly testing of the waste stream for Chloride, Sodium & TDS
- **PUBLIC INTERACTIONS (ALICIA)**
 - ___ customer service counter encounters/water district
 - ___ customer calls wastewater question/sandbags
 - Upcoming Outreach Programs – expansion surveys - further outreach
 - 72 Phone calls – 50 inbound, 22 outbound
- **INSPECTIONS AND COMPLIANCE**
 - Inspections
 - 14 Dig Alerts (multiple locations)
 - Quarterly Fats, Oils, and Grease Inspections:
 - All inspections up to date, 15 scheduled for February
 - Permit Compliance
 - Permit: Order 2022-0103-DWQ
 - Statewide Waste Discharge Requirements (WDR)
 - Statewide General Order for Sanitary Sewer Systems
 - Sewer System Management Plan (SSMP)
 - Strive to review and Update One Chapter monthly and revise as necessary, beginning in May 2025.
- **SAFETY AND TRAINING**
 - Safety Incidents – no incidents
 - Safety Training / Inspections

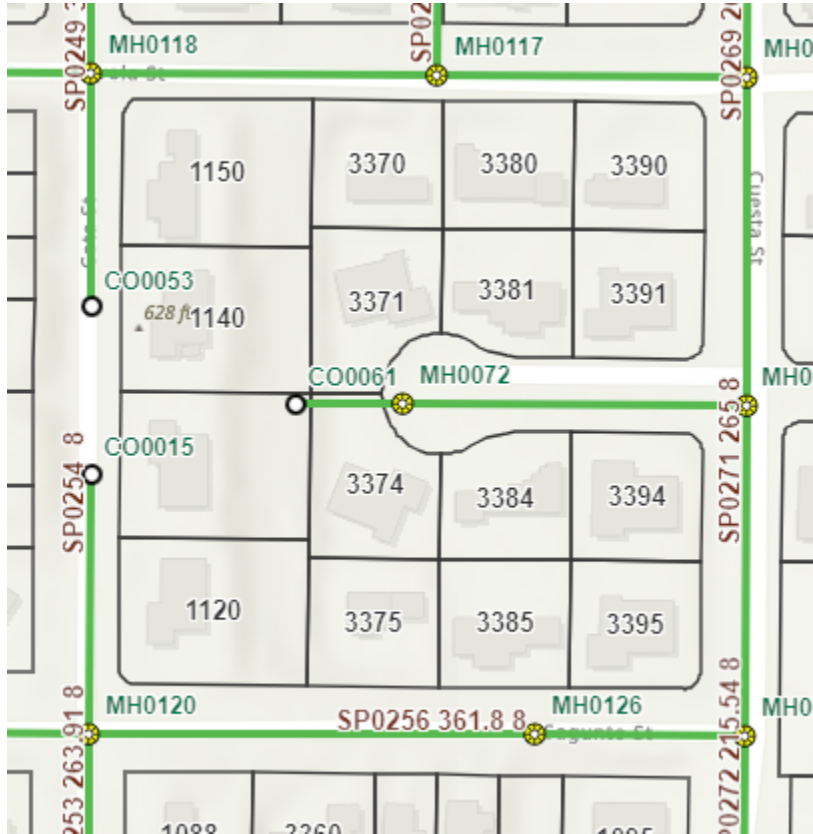
- Monthly: Confined space entry permitting and emergency rescue equipment training.
 - Safety Inspections – Eye wash stations, fire extinguishers, and AED monthly
 - Special Districts Association Handout: Driving Safely
 - Weekly Tailgate Topics: NA for January
- **FUTURE PLANNING OR STRATEGIC INITIATIVES**
 - Long-term goals – continue expansion within our sphere of influence
 - Upcoming SB County Road resurfacing projects – recently completed:
 - Tyndall Street
 - Country Road, Country Lane, Country Way, and Country Court
 - Remington Road
 - Brandon Road
 - System expansions – discuss County Road, Upper Deer Trail, and Stadium.
- **CHUMASH WWTP**
 - Permit: Order WQ 2022-0103-DWQ
 - Recycled Wastewater
 - Work under EPA NPDES Permit # CA 0050008
 - Treated Wastewater to Surface Water
 - NPDES = National Pollutant Discharge Elimination System
 - EPA = Environmental Protection Agency
 - Currently in the process of renewing the permit with the EPA

Attachments: Additional Maintenance graphics may be distributed at the meeting.

MH0288 (near El Rancho Market)



MH0072 (Off Cuesta & Manzana Cul-de-Sac)



SANTA YNEZ COMMUNITY SERVICES DISTRICT

Disbursements 01/01-01/31/26

SYCSD Budget: www.sycsd.com/budgets

Payment Type	Date	Check #	Vendor/Employee/Payee	Amount
Check	1/7/2026	18429	Brenntag Pacific, Inc.	\$ 1,960.46
Check	1/7/2026	18430	Cannon Corporation	\$ 1,106.00
Check	1/7/2026	18431	Donald Kelleher	\$ 176.33
Check	1/7/2026	18432	Willdan Financial Services	\$ 2,120.00
ACH	1/20/2026	Ck 21127	Director Payroll	\$ 352.30
ACH	1/20/2026	Ck 21128	Director Payroll	\$ 616.51
Check	1/21/2026	18433	City of Solvang	\$ 20,000.00
Check	1/21/2026	18434	County of SB Resource Recovery & Waste Mgm	\$ 50.00
Check	1/21/2026	18435	Eide Bailly LLP	\$ 322.05
Check	1/21/2026	18436	FGL (Fruit Growers Laboratory) Environmental	\$ 1,643.00
Check	1/21/2026	18437	FlexTG	\$ 139.36
Check	1/21/2026	18438	Jessie's Spotless Cleaning	\$ 130.00
Check	1/21/2026	18439	Marborg Industries	\$ 79.81
Check	1/21/2026	18440	Matrix Consulting Group	\$ 10,720.00
Check	1/21/2026	18441	Mission Communications, LLC	\$ 722.00
Check	1/21/2026	18442	Mountain Spring Water	\$ 95.90
Check	1/21/2026	18443	Nielsen Building Materials	\$ 127.78
Check	1/21/2026	18444	O'Connor Pest Control	\$ 332.00
Check	1/21/2026	18445	Smith's Alarms & Electronics Inc	\$ 210.00
Check	1/21/2026	18446	Streamline	\$ 2,766.40
Check	1/21/2026	18447	SY Chamber of Commerce	\$ 195.00
Check	1/21/2026	18448	Underground Service Alert/SC	\$ 36.00
Check	1/21/2026	18449	ZWorld GIS	\$ 1,275.00
Check	1/28/2026	18450	Atkinson, Andelson, Loya, Ruud & Romo	\$ 1,212.75
Check	1/28/2026	18451	Brenntag Pacific, Inc.	\$ 1,100.10
Check	1/28/2026	18452	Cannon Corporation	\$ 1,533.00
Check	1/28/2026	18453	Harrison Hardware	\$ 366.71
Check	1/5/2026	ACH260105A	PG&E (Pacific Gas & Electric) - <i>District Street Lights</i>	\$ 104.75
Check	1/5/2026	ACH260105B	SoCalGas	\$ 125.50
Check	1/6/2026	ACH260106A	PG&E (Pacific Gas & Electric) - <i>Chumash Street Lights</i>	\$ 84.79
Check	1/6/2026	ACH260106B	PG&E (Pacific Gas & Electric) - <i>SYCSD District Office</i>	\$ 434.89
Check	1/6/2026	ACH260106C	PG&E (Pacific Gas & Electric) - <i>Chumash Res. Lift Station</i>	\$ 561.80
ACH	1/1/2026	ACH260116B	NBS (National Benefit Services) Operations	\$ 1,218.00
ACH	1/6/2026	ACH260106D	PG&E (Pacific Gas & Electric) - <i>Hwy 246 Pump Station</i>	\$ 1,919.14
ACH	1/6/2026	ACH260106E	NBS (National Benefit Svcs) Contributions	\$ 2,291.96
ACH	1/6/2026	ACH260106F	NBS (National Benefit Svcs) Contributions	\$ 3,344.56
ACH	1/8/2026	ACH260108	Verizon Wireless	\$ 245.22
ACH	1/10/2026	PR 26.01.10	Staff Payroll	\$ 38,035.92
ACH	1/12/2026	ACH260112	Frontier	\$ 60.57
ACH	1/14/2026	ACH260114A	SYRWCD ID#1 (Santa Ynez River Water Conservation District ID#1)	\$ 53.03

SANTA YNEZ COMMUNITY SERVICES DISTRICT

Disbursements 01/01-01/31/26

SYCSD Budget: www.sycsd.com/budgets

Payment Type	Date	Check #	Vendor/Employee/Payee	Amount
ACH	1/14/2026	ACH260114B	SYRWCD ID#1 (Santa Ynez River Water Conservation District ID#1)	\$ 89.08
ACH	1/16/2026	ACH260116A	De Lage Landen Financial Services, Inc.	\$ 167.75
ACH	1/20/2026	DirPR 26.01	Director Payroll	\$ 1,476.00
ACH	1/24/2026	PR 26.01.24	Staff Payroll	\$ 28,456.69
ACH	1/26/2026	ACH260126	Five Star CC (credit card) - <i>Detail on Separate Page</i>	\$ 4,619.62
ACH	1/28/2026	ACH260128	NBS (National Benefit Svcs) Contributions	\$ 10,281.65
ACH	1/29/2026	ACH260129	Comcast	\$ 89.95
		Number of Checks:	30	\$ 49,731.38
		Number of ACHs:	17	\$ 93,317.95
			TOTAL Disbursements:	\$ 143,049.33

Five Star CC - Detail of CC Charges for Payment Made on 01/26/26

Payment Type	Date	Check #	Vendor/Employee/Payee	Amount
Credit Card Charge	12/01/2025	CC251201	Jim's Service Station	\$ 100.43
Credit Card Charge	12/01/2025	CC251201	The Home Depot	\$ 153.35
Credit Card Charge	12/02/2025	CC251202	Farm Supply Company	\$ 39.86
Credit Card Charge	12/03/2025	CC251203	Amazon	\$ 38.89
Credit Card Charge	12/03/2025	CC251203A	Quill Corporation	\$ 85.81
Credit Card Charge	12/03/2025	CC251203B	Quill Corporation	\$ (25.62)
Credit Card Charge	12/04/2025	CC251204	Gettysburg Flag Works	\$ 130.51
Credit Card Charge	12/05/2025	CC251205	Jim's Service Station	\$ 119.48
Credit Card Charge	12/07/2025	CC251207	Amazon	\$ 31.97
Credit Card Charge	12/08/2025	CC251208	Postal Annex	\$ 205.40
Credit Card Charge	12/08/2025	CC251208	Amazon	\$ 147.00
Credit Card Charge	12/09/2025	CC251209A	Jim's Service Station	\$ 96.16
Credit Card Charge	12/09/2025	CC251209B	Jim's Service Station	\$ 33.07
Credit Card Charge	12/10/2025	CC251210	Microsoft	\$ 65.65
Credit Card Charge	12/10/2025	CC251210	HiWAAY Information Service	\$ 5.00
Credit Card Charge	12/11/2025	CC251211A	County of Santa Barbara	\$ 6.67
Credit Card Charge	12/11/2025	CC251211B	County of Santa Barbara	\$ 226.00
Credit Card Charge	12/12/2025	CC251212	RingCentral Inc.	\$ 193.87
Credit Card Charge	12/12/2025	CC251212	Jim's Service Station	\$ 102.83
Credit Card Charge	12/14/2025	CC251214	5.11, Inc.	\$ 85.38
Credit Card Charge	12/16/2025	CC251216A	Quill Corporation	\$ 21.74
Credit Card Charge	12/16/2025	CC251216B	The UPS Store	\$ 47.68
Credit Card Charge	12/17/2025	CC251217A	Amazon	\$ 110.68
Credit Card Charge	12/17/2025	CC251217B	Amazon	\$ 91.97
Credit Card Charge	12/18/2025	CC251218A	Amazon	\$ 24.26
Credit Card Charge	12/18/2025	CC251218B	Amazon	\$ 2.99
Credit Card Charge	12/18/2025	CC251218	Amazon	\$ 42.23
Credit Card Charge	12/19/2025	CC251219	Quill Corporation	\$ 34.79
Credit Card Charge	12/19/2025	CC251219	VMECA, Inc.	\$ 1,555.84
Credit Card Charge	12/19/2025	CC251219	Jim's Service Station	\$ 85.96
Credit Card Charge	12/21/2025	CC251221	Amazon	\$ 52.19
Credit Card Charge	12/22/2025	CC251222	GoDaddy.com	\$ 170.90
Credit Card Charge	12/23/2025	CC251223A	Adobe	\$ 47.98
Credit Card Charge	12/23/2025	CC251223B	Adobe	\$ 71.97
Credit Card Charge	12/23/2025	CC251223	Jim's Service Station	\$ 62.28
Credit Card Charge	12/23/2025	CC251223A	Amazon	\$ 78.07
Credit Card Charge	12/23/2025	CC251223B	Amazon	\$ (52.19)
Credit Card Charge	12/24/2025	CC251224	ATSSA	\$ 260.00
Credit Card Charge	12/26/2025	CC251226	Amazon	\$ 8.29
Credit Card Charge	12/27/2025	CC251227	Amazon	\$ 21.55
Credit Card Charge	12/28/2025	CC251228	Amazon	\$ 74.84
Credit Card Charge	12/29/2025	CC251229	Microsoft	\$ 12.50
Credit Card Charge	12/29/2025	CC251229A	The Home Depot	\$ 211.39
Credit Card Charge	12/29/2025	CC251229B	ATSSA	\$ (260.00)
Total Five Star CC				\$4,619.62

Santa Ynez Community Services District
Account Balances
As of January 31, 2026

Alicia Marin, Board Secretary

ACCOUNT	01/31/2026 Balance	12/31/2025 Balance	01/31/2025 Balance	<i>Month-to-Month Comparison</i>	<i>Year-to-Year Comparison</i>
Checking	\$ 214,374.38	\$ 315,650.77	\$ 183,004.87	\$ (101,276.39)	\$ 31,369.51
Five Star Money Market	\$ 6,345,268.01	\$ 6,323,528.88	\$ 5,523,348.18	\$ 21,739.13	\$ 821,919.83
Horizon Drive Reserve	\$ 142,286.58	\$ 141,799.10	\$ 136,378.64	\$ 487.48	\$ 5,907.94
Mechanic's Bank Money Market (CLOSED 07/2025)	\$ -	\$ -	\$ 5,295.46	\$ -	\$ (5,295.46)
Local Agency Investment Fund (LAIF)	\$ 185,989.02	\$ 184,043.02	\$ 178,118.46	\$ 1,946.00	\$ 7,870.56
King's Capital (CDs)	\$ 372,217.63	\$ 372,473.62	\$ 972,018.44	\$ (255.99)	\$ (599,800.81)
TOTAL	\$ 7,260,135.62	\$ 7,337,495.39	\$ 6,998,164.05	\$ (77,359.77)	\$ 261,971.57



**Santa Ynez Community Services District
Budget to Actual (Unaudited)
For the Period July 1, 2025 to December 31, 2025**

	A	B	C=A-B	D=A/B
	FY 26 YTD December 2025	FY 26 Adopted Budget	FY 26 Budget Variance	YTD Target 50%
1 REVENUE				
2 Operating Revenue				
3 Sewer Service Fees	\$ 779,159	\$ 1,532,000	\$ (752,841)	51%
4 Sewer Benefit Fees	20,984	39,200	(18,216)	54%
5 Other Charges for Services	2,234	4,880	(2,646)	46%
6 Total Operating Revenue	802,377	1,576,080	(773,703)	51%
7 Non-Operating Revenue				
8 Property Taxes	145,901	239,732	(93,831)	61%
9 Annexation Fees	-	3,300	(3,300)	0%
10 Chumash Reservation Contract	249,164	466,430	(217,266)	53%
11 Investment Earnings	138,546	183,000	(44,454)	76%
12 Unrealized Gain / (Loss)	882	-	882	N/A
13 Other Revenue	6,908	900	6,008	768%
14 Total Non-Operating Revenue	541,401	893,362	(351,961)	61%
15 Capital Contributions				
16 Capacity Fees	10,823	103,769	(92,946)	10%
17 Total Capital Contributions	10,823	103,769	(92,946)	10%
18 TOTAL REVENUE	1,354,601	2,573,211	(1,218,610)	53%
19 EXPENSES				
20 Operations Expenses				
21 Salaries	192,044	408,700	(216,656)	47%
22 Employee Benefits	59,743	131,700	(71,957)	45%
23 Insurance	22,541	27,600	(5,059)	82%
24 Legal Services	-	35,000	(35,000)	0%
25 Consulting Fees	43,836	65,000	(21,165)	67%
26 Memberships and Subscriptions	786	4,000	(3,214)	20%
27 Office and Miscellaneous Expenses	6,874	7,750	(876)	89%
28 Employee Meetings, Seminars, and Travel	123	6,000	(5,877)	2%
29 Repair and Maintenance	15,741	22,600	(6,859)	70%
30 Computer Operations	5,198	9,900	(4,702)	53%
31 Permit Fees	4,396	6,500	(2,104)	68%
32 Collection System	12,175	10,000	2,175	122%
33 Pump Station	9,724	15,800	(6,076)	62%
34 Vehicle Repair and Maintenance	2,443	5,600	(3,157)	44%
35 Lab Testing	394	2,500	(2,106)	16%
36 Utilities	15,224	30,600	(15,376)	50%
37 Project/GIS	8,475	15,300	(6,825)	55%
38 Solvang Flow Charges	120,000	280,000	(160,000)	43%
39 Solvang Capital Improvements	-	182,000	(182,000)	0%
40 Total Operations Expenses	\$ 519,716	\$ 1,266,550	\$ (746,834)	41%



**Santa Ynez Community Services District
Budget to Actual (Unaudited)
For the Period July 1, 2025 to December 31, 2025**

	A		B		C=A-B		D=A/B
	FY 26		FY 26		FY 26		YTD
	YTD		Adopted		Budget		Target
	December 2025		Budget		Variance		50%
41 General and Administrative Expenses							
42 Salaries	\$ 72,488	\$	136,900	\$	(64,412)		53%
43 Employee Benefits	16,653		33,975		(17,322)		49%
44 Insurance	12,127		11,400		727		106%
45 Memberships and Subscriptions	7,278		7,700		(422)		95%
46 Computer Operations	4,803		7,400		(2,597)		65%
47 LAFCO Fees	1,604		1,700		(96)		94%
48 Property Tax Fees	-		2,400		(2,400)		0%
49 Legal Services	3,396		46,300		(42,904)		7%
50 Consulting Fees	12,113		5,000		7,113		242%
51 Audit and Accounting Services	25,109		40,000		(14,891)		63%
52 Office and Miscellaneous Expenses	5,253		16,466		(11,213)		32%
53 Employee Meetings, Seminars, and Travel	2,580		7,000		(4,420)		37%
54 Utilities	861		1,700		(839)		51%
55 Total General and Administrative Expenses	164,264		317,941		(153,677)		52%
56 Building Expenses							
57 Utilities	4,878		10,200		(5,322)		48%
58 Repair and Maintenance	5,065		8,500		(3,435)		60%
59 Insurance	3,865		5,300		(1,435)		73%
60 Office and Miscellaneous Expenses	71		-		71		N/A
61 Total Building Expenses	13,879		24,000		(10,121)		58%
62 Chumash WWTP Expenses							
63 Salaries	105,028		175,100		(70,072)		60%
64 Employee Benefits	30,789		59,900		(29,111)		51%
65 Utilities	114		300		(186)		38%
66 Repair and Maintenance	32,423		93,700		(61,277)		35%
67 Memberships and Subscriptions	-		1,000		(1,000)		0%
68 Computer Operations	380		1,100		(720)		35%
69 Employee Meetings, Seminars, and Travel	-		2,000		(2,000)		0%
70 Lab Testing	4,140		17,800		(13,660)		23%
71 Insurance	6,145		7,000		(855)		88%
72 Office and Miscellaneous Expenses	278		2,200		(1,922)		13%
73 Total Chumash WWTP Expenses	\$ 179,297	\$	360,100		(180,803)		50%



**Santa Ynez Community Services District
Budget to Actual (Unaudited)
For the Period July 1, 2025 to December 31, 2025**

	A	B	C=A-B	D=A/B
	FY 26 YTD December 2025	FY 26 Adopted Budget	FY 26 Budget Variance	YTD Target 50%
74 Tribe Collection System Expenses				
75 Salaries	\$ 19,522	\$ 42,800	\$ (23,278)	46%
76 Employee Benefits	6,352	14,100	(7,748)	45%
77 Utilities	3,755	8,500	(4,745)	44%
78 Pump Station	5,544	7,000	(1,456)	79%
79 Repair and Maintenance	534	6,100	(5,566)	9%
80 Permit Fees	-	400	(400)	0%
81 Insurance	1,287	1,400	(113)	92%
82 Total Tribe Collection System Expenses	36,994	80,300	(43,306)	46%
83 TOTAL EXPENSES	914,150	2,048,891	\$ (1,134,741)	45%
84 NET REVENUE / (EXPENSES)	440,451	524,320	(83,869)	
85 Capital Expenditures				
86 Sewer Main Repair Projects	-	250,000	(250,000)	0%
87 Sewer Expansion	-	65,000	(65,000)	0%
88 Total Capital Expenditures	-	315,000	(315,000)	0%
89 Debt Service				
90 Horizon Loan Principal	53,136	53,100	36	100%
91 Horizon Loan Interest	33,680	33,700	(20)	100%
92 Total Debt Service	86,816	86,800	16	100%
93 NET INCREASE (DECREASE) to RESERVES	\$ 353,635	\$ 122,520	\$ 231,115	



Balance Sheet (Unaudited)
District Total
As of December 31, 2025

1	ASSETS		
2	Cash and Investments		
3	Checking	\$	283,309
4	Money Market		6,323,529
5	Certificate of Deposit		372,474
6	Local Agency Investment Fund		184,445
7	Total Cash and Investments		<u>7,163,756</u>
8	Other Current Assets		
9	Accounts Receivable		308,759
10	Interest Receivable		4,147
11	Prepaid Expense		10,494
12	Total Other Current Assets		<u>323,400</u>
13	Non-Current Assets		
14	Restricted Cash - Horizon Drive		141,799
15	Capital Assets (Less Accumulated Depreciation)		4,334,841
16	Total Non-Current Assets		<u>4,476,640</u>
17	TOTAL ASSETS		<u><u>11,963,796</u></u>
18	LIABILITIES		
19	Current Liabilities		
20	Accounts Payable		38,035
21	Payroll and Retirement Payable		1,988
22	Interest Payable		31,558
23	Long-term Liabilities - due in one year		
24	Debt Payable, Current Portion		53,136
25	Total Current Liabilities		<u>124,716</u>
26	Long-Term Liabilities		
27	Vacation Payable		67,580
28	Debt Payable, Long-term Portion		1,096,362
29	Total Long-Term Liabilities		<u>1,163,942</u>
30	TOTAL LIABILITIES		<u><u>1,288,658</u></u>
31	FUND BALANCE		
32	Fund Balance		10,321,503
33	Net Revenue/(Expenses)		353,635
34	TOTAL FUND BALANCE		<u><u>10,675,138</u></u>
35	TOTAL LIABILITIES AND FUND BALANCE	\$	<u><u>11,963,796</u></u>

**Santa Ynez Community Services District
Variance Analysis
December 2025 - 50% Year to Date (YTD)**

Revenue

Operating Revenue

Line 3 – Sewer Service Fees include sewer service fees for connected parcels.

Line 4 – Sewer Benefit Fees include fixed sewer fees for every parcel where sewer service is available. These fees include those billed through the District and fees for new connections. The fee does not increase, but the number of parcels assessed may increase annually.

Line 5 – Other Charges for Services include plan check, inspection, and Board room rental fees.

Non-Operating Revenue

Line 8 – Property Taxes include Ad Valorem tax revenue assessed by Santa Barbara County for all properties annexed to the District.

Line 9 – Annexation Fees include fees for annexing properties to the District that are currently outside the District boundaries.

Line 10 – Chumash Reservation Contract includes reimbursement of expenses from operations of the Chumash Wastewater Treatment Plant, reservation lift station, and collection. Includes an administration charge for District costs, including utilities, computers, and supplies.

Line 11 – Investment Earnings include earnings from cash and investments held with Five Star Bank, Mechanics Bank, King Capital Advisors (CDs), and the Local Agency Investment Fund (LAIF). YTD is trending over budget at 76% due to conservative budgeting.

Line 12 – Unrealized Gain/ (Loss) includes fair market value adjustments on certain investments. This line is not budgeted.

Line 13 – Other Revenue includes miscellaneous reimbursements and other income not accounted for in the above accounts. YTD is over budget due to a refund of retirement contributions made in the prior year.

Line 16 – Capacity Fees include fees for purchasing future capacity in the City of Solvang Wastewater Treatment Plant. YTD is trending under budget at 10% due to unpredictability.

Expenses

Operations

Line 21 – Salaries include 55% of General Manager and 45% of Officer Manager/Board Secretary salaries. YTD may fluctuate throughout the year depending on the location of jobs that are performed.

Santa Ynez Community Services District
Variance Analysis
December 2025 – 50% Year to Date (YTD)

Line 22 – Employee Benefits include health insurance, retirement, and additional retirement contributions paid by the District.

Line 23 – Insurance includes property, general liability, and worker's compensation insurance. YTD is trending over budget at 82% due to premiums paid in full at the beginning of the year.

Line 24 – Legal Services include general legal fees paid by the District.

Line 25 – Consultant Fees include professional services for demographers and engineering.

Line 26 – Memberships and Subscriptions include staff memberships and subscriptions such as the CA Water Environment Association (CWEA). YTD is trending under budget at 20% due to the timing of subscription payments.

Line 27 – Office and Miscellaneous Expenses include printing and publications, postage, office equipment, supplies, and uniforms for operations staff. YTD is trending over budget at 89% due to additional uniform purchases.

Line 28 – Employee Meetings, Seminars, and Travel includes training for operations staff and certifications and travel for Directors, GM, Secretary/Treasurer. YTD is trending under budget at 2% due to the timing of training and travel.

Line 29 – Repair and Maintenance includes miscellaneous repairs and maintenance, including equipment repairs and maintenance.

Line 30 – Computer Operations include prorated costs for QuickBooks software, and computer support for staff.

Line 31 – Permit Fees include air pollution control fees. YTD is trending over budget at 68% due to timing of fee payments.

Line 32 – Collection System includes repairs and maintenance of the collection system. YTD is over budget due to annual fees expensed at the beginning of the year and continuing repairs.

Line 33 – Pump Station includes repairs and maintenance on 246 and Golden Inn pump stations. YTD is trending over budget at 62% due to the timing of maintenance.

Line 34 – Vehicle Repair and Maintenance includes routine repair and maintenance costs of District-owned vehicles.

Line 35 – Lab Testing includes testing of manholes to verify the composition and strength of wastewater.

Line 36 – Utilities include electric for pump stations.

Line 37 – Project/GIS includes monthly Geographic Information System support charges.

**Santa Ynez Community Services District
Variance Analysis
December 2025 – 50% Year to Date (YTD)**

Line 38 - Solvang Flow Charges includes a monthly charge for the treatment of wastewater and project costs at the Wastewater Treatment Plant.

Line 39 - Solvang Capital Improvements – The District has little control over Solvang's annual Wastewater Treatment Plant capital expenditures and pays approximately 20% of their capital improvements. Payments occur in June.

General and Administrative

Line 42 – Salaries include 35% of the General Manager and 45% of the Office Manager/Board Secretary salaries. YTD may fluctuate throughout the year depending on the location of jobs that are performed.

Line 43 – Employee Benefits include health insurance, retirement, and supplemental retirement contributions paid by the District.

Line 44 – Insurance includes property, general liability, and worker's compensation insurance. YTD is over budget due to premiums paid in full at the beginning of the year.

Line 45 – Memberships and Subscriptions include staff memberships and subscriptions such as the California Special Districts Association and the Chamber of Commerce. YTD is trending over budget at 95% due to the timing of renewals.

Line 46 – Computer Operations include prorated costs for QuickBooks software, and computer support for staff.

Line 47 – LAFCO Fees include an estimated local Agency Commission Formation (LAFCO) budget cost. YTD is trending over budget at 94% due to fees paid in full at the beginning of the year.

Line 48 – Property Tax Fees include County charges for collecting property taxes.

Line 49 – Legal Services include general legal fees paid by the District.

Line 50 – Consultant Fees include professional services for demographers and engineering. YTD is over budget due the productivity and staffing study.

Line 51 – Audit and Accounting Services include costs for an annual external audit of the financial statements and services to assist with accounting and audit preparation.

Line 52 – Office and Miscellaneous Expenses include printing and publications, postage, office equipment, supplies, pre-screening exams, uniforms, bank charges, payroll processing fees, and retirement service fees.

Line 53 – Employee Meetings, Seminars, and Travel include educational and training opportunities for staff and Board members.

Line 54 – Utilities include telephone and internet charges for the District office.

**Santa Ynez Community Services District
Variance Analysis
December 2025 - 50% Year to Date (YTD)**

Building

Line 57 - Utilities include the District's water, electric, and gas charges.

Line 58 - Repair and Maintenance includes miscellaneous building repairs and maintenance, including parking, flooring, windows, pest control, and cleaning.

Line 59 - Insurance includes property, general liability, and worker's compensation insurance. YTD is trending over budget at 73% due to premiums paid in full at the beginning of the year.

Line 60 - Office and Miscellaneous Expenses include staff uniforms and other expenses.

Chumash Wastewater Treatment Plant (WWTP)

Line 63 - Salaries include 96% of the Chief Plant Operator, 5% of the General Manager, 5% of the Office Manager, and District staff by actual hours worked. YTD may fluctuate throughout the year depending on the location of jobs that are performed.

Line 64 - Employee Benefits include health insurance, retirement, and additional retirement contributions paid by the District.

Line 65 - Utilities include fuel and telephone charges for the WWTP.

Line 66 - Repair and Maintenance includes repairs and maintenance at the WWTP.

Line 67 - Memberships and Subscriptions include staff memberships and subscriptions such as the California Water Environment Association and Grade IV operator certificates.

Line 68 - Computer Operations include prorated costs for computer support for staff, WWTP email expense, and computer supplies.

Line 69 - Employee Meetings, Seminars, and Travel includes educational and training opportunities for staff.

Line 70 - Lab Testing includes testing of wastewater for permit compliance.

Line 71 - Insurance includes worker's compensation insurance for District staff based on hours worked. YTD is trending over budget at 88% due to premiums paid in full at the beginning of the year.

Line 72 - Office and Miscellaneous Expenses include staff uniforms and other expenses.

Tribe Collection System

Line 75 - Salaries include 5% of General Manager, 5% of Office Manager, and District staff for actual hours worked. YTD may fluctuate throughout the year depending on the location of jobs that are performed.

**Santa Ynez Community Services District
Variance Analysis
December 2025 - 50% Year to Date (YTD)**

Line 76 – Employee Benefits include health insurance, retirement, and supplemental retirement contributions paid by the District.

Line 77 – Utilities include electric and telephone charges for the lift station.

Line 78 – Pump Station includes repairs and maintenance on 246 and Golden Inn pump stations. YTD is trending over budget at 79% due to the timing of maintenance.

Line 79 – Repair and Maintenance includes repairs and maintenance for the Reservation lift station and collection lines.

Line 80 – Permit Fees include air pollution control fees.

Line 81 – Insurance includes worker's compensation insurance for District staff based on hours worked. YTD is trending over budget at 92% due to premiums paid in full at the beginning of the year.

Capital and Debt Service

Line 86 – Sewer Main Repair Projects include non-specified repairs such as manhole rings and covers.

Line 87 – Sewer Expansion includes planning and outreach for future sewer expansion.

Line 90 - Horizon Loan Principal includes the annual principal installment for the agreement with Municipal Finance Corporation for the cost of constructing improvements at the wastewater facilities. YTD is 100% due to the payment made at the beginning of the year.

Line 91 - Horizon Loan Interest includes the annual interest installment for the agreement with Municipal Finance Corporation for the cost of constructing improvements at the wastewater facilities. YTD is 100% due to the payment made at the beginning of the year.

Line 92 – Net Increase (Decrease) to Reserves is the year-to-date increase or (decrease to) Operating Reserves. YTD is a \$353,635 increase to reserves due to property tax payments received in December and higher than budgeted interest income. This will fluctuate throughout the year based on the timing of revenue and expenses.

Board Meeting Attendance						
Board Meetings	Date	Frank Redfern	David Beard	Tina Padelford	Brett Marymee	Don Kelleher
Regular Board Meeting	1/21/2026	x	x	x	x	x
Special Board Meeting	2/4/2026	x	x	x	x	x
Sub-Total						
Standing Committees						
Wastewater Treatment	2/4/2026	x	x			
Finance						
Personnel						
Community Interface	2/4/2026	x			x	
Ad-Hoc Committees						
GM Recruitment	2/3/2026			x		x
GM Recruitment	2/11/2026			x		x
Other Meetings						
Pre-Agenda with GM	2/12/2026	x				
Other - SBC CSDA Meeting	1/26/2026	x				
Other - League of Women Voters Mtg	1/27/2026	x				
Other - Informal finance discussion	1/29/2026		x			
TOTAL Number of Meetings		7	4	4	3	4

"Just Cause" Attendance Tracker						
Directors may attend a meeting remotely up to two (2) times per calendar year for "just cause". (Per Brown Act, AB 2449 & AB 2302)		Frank Redfern	David Beard	Tina Padelford	Brett Marymee	Don Kelleher
	<i>Date (1)</i>					
	<i>Date (2)</i>					