

SANTA YNEZ COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS

REGULAR MEETING MINUTES

June 21, 2017

5:30 P.M.

1070 Faraday, Santa Ynez, CA

**BOARD MEMBERS PRESENT:** David Higgins, Frank Mueller, David Seymour, Karen Jones, Carl Maler

**OTHERS PRESENT:** Jeff Hodge-General Manager, Wendy Berry-Secretary/Treasurer, Terri Kaslow, Winston Craven, Robert Jones, Jay Freeman

1. **CALL TO ORDER:** Director Mueller called the meeting to order at 5:31 p.m.
2. **ROLL CALL:** Mueller, Higgins, Seymour, Jones, Maler
3. **PLEDGE OF ALLEGIANCE:** Mueller lead the pledge of allegiance
4. **DIRECTOR COMMENTS:** No comments on attendance on behalf of the District and on various District activities.
5. **PUBLIC COMMENTS:** None
6. **CONSENT AGENDA: (ACTION-VOTE)**

The following items are considered routine and non-controversial and may be approved by one motion if no member of the Board asks to have an item removed. If discussion is desired, the item may be removed from the Consent Agenda by any Board member and will be considered separately. Questions or clarifications may be made by the Board members without removal from the Consent Agenda. All individual items on the Consent Agenda are approved by a single vote that approves the entire Consent Agenda, unless an item is pulled for separate consideration. Members of the public may comment on the Consent Agenda items.

- A. Approval of Minutes of the Special Meeting of May 18, 2017.
- B. Approval of Minutes of the Finance Committee of May 11, 2017
- C. Approval of Disbursements from May 19, 2017 through June 21, 2017

**Director Higgins motioned to approve the consent agenda as presented above, Director Jones seconded and the motion passed by five ayes: Seymour, Higgins, Jones, Maler, Mueller.**

7. **ACTION ITEMS: (ACTION-ROLL CALL VOTE)**
  - A. (1) **PUBLIC HEARING:** Public hearing on electing to have sewer fees and charges collected on the tax roll for fiscal year 2017-2018 and directing and filing a report. **The Public Hearing was opened at 5:41 p.m. and with no protests or objections the Public Hearing closed at 5:42 p.m.**

- (2) Adopt Resolution 17-04, overruling objections and adopting report on sewer fees and charges to be collected on the tax roll for fiscal year 2017/2018. **Director Higgins motioned to adopt Resolution 17-04, overruling objections and adopting report on sewer fees and charges to be collected on the tax roll for fiscal year 2017/2018, Director Seymour seconded and the motion passed by a roll call vote: ayes; Higgins, Seymour, Mueller, Maler Noes: Jones**
- B. Adoption of Ordinance O-17-01, Ordinance of the Board of Directors of the Santa Ynez Community Services District determining amount of real property tax to be levied within the Santa Ynez Community Services District in the Fiscal Year 2017-2018. **Director Higgins motioned to adopt Ordinance O-17-01, Ordinance of the Board of Directors of the Santa Ynez Community Services District determining amount of real property tax to be levied within the Santa Ynez Community Services District in the Fiscal Year 2017-2018, Director Mueller seconded and the motion passed by a roll call vote: ayes; Higgins, Seymour, Maler, Jones, Mueller**
- C. Presentation for the Proposed Fiscal Year 2017/2018 budget. **Staff gave a budget presentation to the Board.**
- D. Adopt Resolution 17-05, Resolution of the Board of Directors of the Santa Ynez Community Services District fixing, approving, and adopting the budget for fiscal year 2017/2018. **Director Seymour motioned to adopt Resolution 17-05, Resolution of the Board of Directors of the Santa Ynez Community Services District fixing, approving, and adopting the budget for fiscal year 2017/2018, Director Higgins seconded and the motion passed by a roll call vote: ayes; Seymour, Higgins, Jones, Maler, Mueller**
- E. Adoption of Resolution 17-06, Resolution of the Board of Directors of the Santa Ynez Community Services District approving and adopting revised employee pay schedule for fiscal year 2017/2018. **Director Seymour motioned to adopt Resolution 17-06, Resolution of the Board of Directors of the Santa Ynez Community Services District approving and adopting revised employee pay schedule for fiscal year 2017/2018, Director Higgins seconded and the motion passed by a roll call vote: ayes; Seymour, Higgins, Maler, Mueller noes; Jones**
- F. Adoption of Resolution 17-07, Resolution of the Board of Directors of the Santa Ynez Community Services District for the election of Directors to the Special District Risk Management Authority Board of Directors. **Director Higgins motioned to adopt Resolution 17-07, Resolution of the Board of Directors of the Santa Ynez Community Services District for the election of Directors to the Special District Risk Management Authority Board of Directors voting for David Aranda and Tim Unruh, Director Jones seconded and the motion passed by a roll call vote: ayes; Jones, Higgins, Seymour, Maler, Mueller**
- G. Adoption of Resolution 17-08, Resolution of the Board of Directors of the Santa Ynez Community Services District authorizing deposit into Five Star Bank Public Investment Money Market Account. **Director Higgins motioned to adopt Resolution 17-08, Resolution of the Board of Directors of the Santa Ynez Community Services District authorizing deposit into Five Star Bank Public Investment Money Market Account in the amount of \$1,500,000.00, Director**

**Jones seconded and the motion passed by a roll call vote: ayes; Jones, Higgins, Mueller, Maler, Seymour.**

- H. Adoption of the Ten-Year Capital Improvement Plan for fiscal year 2017/2018. **Director Mueller motioned to adopt the 10-Year Capital Improvement Plan for fiscal year 2017/2018, Director Higgins seconded and the motion passed by a roll call vote: ayes; Higgins, Mueller, Jones, Maler, Seymour.**
- I. Approve capacity fees effective July 1, 2017. **Director Higgins motioned to approve the capacity fees effective July 1, 2017, Director Jones seconded and the motion passed by a roll call vote: ayes; Higgins, Seymour, Jones, Mueller, Maler.**
- J. Approve annexation fees effective July 1, 2017. **Director Mueller motioned to approve the annexation fees effective July 1, 2017, Director Seymour seconded and the motion passed by a roll call vote: ayes; Jones, Higgins, Seymour, Maler, Mueller.**
- K. Consideration and action to hire a facilitator to develop Board Policies and Procedures. **Director Jones motioned to table Item K and give all Board Members an opportunity to review the policies and procedures of the Board and staff to research a cost of hiring a facilitator, Director Seymour seconded and the motion passed by a roll call vote: ayes; Higgins, Jones, Seymour, Maler, Mueller.**

9. **REPORTS:**

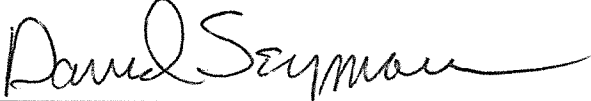
- A. **Manager's Report**  
Flow meter Fjord Drive. Staff has been performing weekly cleaning and maintenance of the SYCSD flow meter co-located at Fjord lift station in conjunction with Solvang's weekly maintenance.  
We have received 8 new inquiries into the feasibility of connecting to district sewer. IRWM – Integrated Regional Water Management. The members are working towards finalizing the update to the plan. This will include new updates about nitrates and reuse along with other water issues such as Chrom 6.  
Met with FEMA to finalize reimbursement requests. The total claim was \$24,766.48.  
New Chumash Reclaim Water Tank – construction has been completed and is in the testing phase. The Chumash installed 213,000-gallon tank to be used to provide addition storage for their Title 22 reclaim water. This will bring their total storage capacity to 343,000 gallons.  
Santa Barbara CSDA monthly meeting – The next CSDA meeting will be held at the Glenn Annie, Monday, June 26, 2017 at 5:30 p.m.
- B. **Legal Counsel's Report:** Attended the CASA meeting learned about recent and pending legislation.  
Imperial County voters enacted a biosolid policy that restricts biosolid disposal. Proposition 218 requires notice given before fees are increased and San Diego has a law suit that says the only way to proportionately allocate sewer service charges based on water discharge. The case was thrown out but will most likely be appealed.  
An agency in San Diego received a public record request for internet browsing history. This type of information doesn't exist therefore it can't be released.
- C. **Secretary/Treasurer Report:** FEMA claim for the broken sewer line is still under review by FEMA.

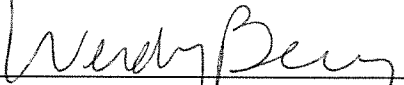
D. Committee Reports: None

10. Tentative agenda items: Budget, Sewer Code, Employee Handbook, Mainline Sewer Extension Agreement, Design Specifications, revise water softener ordinance.

11. **ADJOURNMENT:** Director Mueller adjourned the meeting at 7:59 p.m.

APPROVED:

  
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David Seymour, President of the Board

  
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Wendy Berry, Secretary of the Board