

SANTA YNEZ COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS

Minutes of the Regular Meeting

January 21, 2015

5:30 P.M.

PRESENT: David Higgins Carl Maler
 Barry Mark David Seymour
 Stephen Daugherty

ALSO

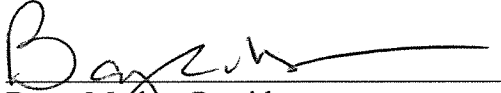
PRESENT: Jeff Hodge, General Manager
 Wendy Berry, Board Secretary

1. **CALL TO ORDER:** The meeting was called to order at 5:30 p.m.
2. **BOARD COMMENTS:** None
3. **PUBLIC COMMENTS:** None
4. **APPROVAL OF MINUTES:** Review for Board approval draft minutes of Regular Meeting of December 17, 2014. Director Daugherty motioned to accept the minutes of the Regular Meeting of December 17, 2014, Director Higgins seconded and the motion passed with four ayes: Marks, Higgins, Daugherty, Maler; Absent: Seymour.
5. **VOUCHER PAYMENTS:** Review for Board ratification payments made from December 18, 2014 through January 21, 2015 and approve voucher payment requests, if any. Director Higgins motioned to ratify the voucher payments, Director Maler seconded and the motion passed with four ayes: Higgins, Maler, Marks, Daugherty; Absent: Seymour
6. **MID-YEAR BUDGET REPORT:** Staff reviewed the Mid-year budget period ending December 31, 2014 with the Board. Mid-Year budget adjustments total \$52,230.00 and the overall revenue to expense was at 48%. Director Daugherty motioned to approve the \$52,230.00 in budget adjustments, Director Higgins seconded and the motion passed with a roll call vote: ayes; Higgins, Seymour, Daugherty, Maler, Marks.
7. **INVESTMENT REPORT:** Staff reviewed the investment report for the quarter ending December 31, 2014. LAIF interest rate was .26% and earned \$579.89 in interest and Rabobank Money Market earned \$177.92 in interest. Total cash is \$1,993,469.80. No action taken.
8. **CITY OF SOLVANG INVOICE:** Staff reviewed the City of Solvang's invoice for the District's portion of the wastewater treatment plant expenses. Director Daugherty motioned to pay the invoice per the terms of the contract with disputing the garage structure. Director Higgins seconded and the motion passed with five ayes.
9. **CAPACITY PROJECTIONS:** The General Manager reviewed the updated capacity projections for 2014 based on actual flow and sold capacity which include projections for future use. No action was taken.

10. **ADOPT RESOLUTON 15-01, RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA YNEZ COMMUNITY SERVICES DISTRICT REGARDING ENTERPRISE FUND, OPERATING RESERVE, FUND/REPLACE/EXPANSION RESERVE, FUTURE CAPACITY RESERVE AND STREET LIGHTING RESERVE.** Resolution 15-01 was established to address the funding of each reserve category. Resolution 15-01 supersedes and replaces Resolution 11-04 and 09-08. Director Seymour motioned to adopt Resolution 15-01, Director Higgins seconded and the motion passed by a roll call vote: ayes; Seymour, Higgins, Marks, Maler, Daugherty.
11. **ADOPT RESOLUTON 15-02, RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA YNEZ COMMUNITY SERVICES DISTRICT AMENDING RESOLUTION 00-13, A RESOLUTION ESTABLISHING THE TIME AND PLACE OF HOLDING REGULAR MEETINGS.** Resolution 15-02 was established to amend Resolution 00-13 and change the regular Board meeting time from 7:00 p.m. to 5:30 p.m. at 1070 Faraday St. on the third Wednesday of each month. Director Higgins motioned to adopt Resolution 15-02, Director Seymour seconded and the motion passed by a roll call vote: ayes; Higgins, Seymour, Maler, Daugherty, Marks.
12. **SPECIAL DISTRICT BOARD MEMBER/TRUSTEE HANDBOOK.** The General Manager reviewed the Special District Board Laws and Powers with the Board. No action was taken.
13. **STAFF REPORTS**
 - A. **Manager's Report**
 - Average District flow for December 2014 was 138,997 gpd. The total amount of flow for the month was 4,308,921 gallons. Flows continue to be lower than previous year. See the attached chart for a comparison of flows.
 - Highway 246 Pump Station - We have not yet received the higher rated impellers from Smith & Loveless.
 - Chumash Casino wastewater treatment plant enhancement - Staff will review 90% complete design plans January 29, 2015.
 - Santa Barbara CSDA will next meeting will be January 26, 2015 at the Glen Annie Golf Course.
 - B. **Legal Counsel's Report:** Rick Battles reported LAFCO adopted a revision requirement for future annexations in August 2014. LAFCO is requiring a cost accounting and indemnification form for all applicants. The cost accounting indemnification form puts all financial responsibility on the applicant.
 - C. **Committee Report:** None

9. **ADJOURNMENT:** The meeting was adjourned by President Marks at 7:25 p.m.

APPROVED:



Barry Marks, President



Wendy Berry, Secretary of the Board