



**SANTA YNEZ COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS' SPECIAL MEETING
Minutes of March 10, 2021**

NOTE: This meeting was held via teleconference, pursuant to the Governor's Executive Order N-29-20 (March 17, 2020)

1. CALL TO ORDER:

President Jones called the meeting to order at 5:31 pm.

2. ROLL CALL:

Secretary Berry called the roll. Directors Present: D'Ambra, Beard, Redfern by zoom, Jones, Van Pelt. Staff Present: General Manager Jose Acosta, Secretary/Treasurer Wendy Berry. Legal Counsel, Rick Battles by phone Others in Attendance: Mike Kielborn, District Engineer

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT:

No public comments from the two residents attending by zoom

5. ACTION ITEMS

A. Review, Discussion and approval of Construction Bid Documents for the Horizon Drive Mainline Extension Project.

The Board was provided a copy of the plans, specifications and bid documents for the Horizon Drive mainline extension project for review. The construction bid documents included the notice inviting bids, instruction to bidders, bid schedule, bond requirements, legal requirements for the contractor, statement of experience with similar projects, notices of award and to proceed, technical specifications, and the Horizon sewer plans.

Director D'Ambra motioned to approve the construction bid documents with the change to include a timeline for a cutoff point, the final addendum due date and for the district to sign off on the construction plans, Director D'Ambra then amended his motion to include the release of the notice to invite bids, Director Beard seconded the amended motion and the motion passed by a roll call vote:

AYES: Beard, Jones, Van Pelt, D'Ambra, Redfern

6. DIRECTORS COMMENTS:

No comments

7. ADJOURNMENT. Director Beard motioned to adjourn the meeting at 6:22 p.m., Director Van Pelt seconded, and the motion passed by a roll call vote:

AYES: Beard, Jones, Redfern, D'Ambra, Van Pelt

The next regular Board of Directors meeting is scheduled for Wednesday, March 17, 2021.

APPROVED:



Karen Jones, President Board of Directors

ATTEST:



Wendy Berry, Secretary Board of Directors