

SANTA YNEZ COMMUNITY SERVICES DISTRICT
MEMORANDUM

To: Board of Directors
From: Jose Acosta, General Manager
Wendy Berry, Secretary/Treasurer
Date/Time: June 16, 2021
Subject: Resolution 21-05 Resolution of the Board of Directors of the Santa Ynez Community Services District fixing, approving, and adopting the budget for fiscal year 2021-2022

Recommendation

Review, discuss and approve final draft budget.

Policy Implications: California government Code §61110 requires the Board adopt an annual (or biennial budget) before September 1. The Code also requires the Board to hold a public hearing and publish a notice at least two weeks before the hearing in a newspaper of general circulation.

Resolution 11-05 was adopted by the Board June 15, 2011 and states the preliminary budget will be prepared in May of each year and reviewed by the Finance Committee and the final budget will be presented at the June meeting each year.

Alternatives Considered: None

Discussion:

The draft budget includes the following information:

- Actual income / expense from fiscal years 17/18 to 19/20 and final budget for 20/21
- Proposed budget for 21/22

Summary:

The draft budget for FY 2021/22 is attached for review, discussion, and recommendation. The district budget year covers the period of July 1 through June 30 of each year. The sewer fees collected from the constituents is the primary source of revenue for our district.

The Finance Committee reviewed the draft budget at the Finance Committee on May 13, 2021 prior to the Board reviewing the draft budget at their May 19, 2021 regular board meeting.

Based on the rate study adopted by the Board at their March 17, 2021 meeting the sewer fees will reflect a 0% increase for this coming fiscal year. The District has approved a rate study, completed by Tuckfield and Associates, at their March 17, 2021 Board meeting, this rate study covers FY 2021-22 through FY 2025-26. The current sewer rate is \$76.67 per single family dwelling, which is reflects the majority of constituents within the CSD; this rate will remain at

\$76.67 for the 21/22 fiscal year. The District has remained financially stable with the ability to cover all its projects without financing, remain debt free, and plan for future projects by being proactive and astute with implementing its sewer rates. Although the CSD has implemented smaller increases for the last ten years, this planning and implementation will allow the CSD to keep the rate increases small.

The unknown factors within the budget for the next fiscal year include:

- How much staff time will be spent at the Chumash Wastewater Treatment Plant. The Tribe reimburses the District for staff time spent at the WWTP. As of April 2021, the average employee time spent at the plant was 38%.
- Solvang WWTP upgrade actual costs. – The City of Solvang has commenced the construction of the WWTP aeration system upgrade project, final costs will determine the CSD's share of the costs.

Next year's operating expenses in this final draft of next year's budget represent a .4% increase over 20/21 budgeted expenses. 21/22 operating revenue overall is budgeted at a decrease of 2.3% due to a significant decrease in expenses from the Tribe and a significant decrease in interest income. The District receives an admin fee of 10% above expenses from the tribe and an admin free of 5% above expenses for the WWTP. Interest rates have dropped, due to the economy and COVID-19.

The Finance Committee reviewed the draft budget on May 13, 2021 and had no changes.

The draft budget was presented to the Board at the May 19, 2021 meeting and the board had no changes.

Draft Budget Summary

Sewer fee revenue increased based on the 3.75% increase. To date the District has received \$1.1 million in sewer fee revenue for a total revenue of \$1.9 million which \$460,544 is reimbursement from the contract agencies. The WWTP expenses decreased due to the economic crazy times and staff is not projected to be working at the WWTP as much. If staff happens to be needed over at the plant more than anticipated in the next coming year, the District's salary expenses and revenue from the admin fees will be adjusted. The admin fees will increase the District's income and the staff expenses will decrease the District's expenses.

Income Categories

1. **Sewer Revenue.** Per the approve rate study, the sewer fees will not be increased the 2021/2022 fiscal year so the sewer fees will be \$76.67 per SFD per month. The District received all its property tax revenue from the County at the end of April and the total sewer fee revenue is \$1,159,000 which includes the 10 accounts that receive a bill from the District every month and tax roll revenue. The District also receives a sewer benefit fee from each parcel of \$49.28 per parcel for approximately \$38,000 per year. To date, the District has received \$37,914 which also includes the 10 accounts that receive a bill from the district every month and the tax roll revenue. This sewer benefit fee is for having sewer available to the property whether the parcel is connected or not. The sewer benefit fee is projected at

\$38,000 which is the same as the approved budget for 20/21. This fee is placed on the tax roll and we will collect it when property taxes are paid.

2. **Non-Operating Income.** Projected to decrease by \$10,500 or 4% as compared to 20/21 budget from a decrease in interest income. Property tax should be approximately \$185,000 or 91% of the non-operating income. WWTP and Tribe admin fees decreased due to actual expenses for 20/21 decreasing and less staff time being spent at the WWTP.

3. **Contract Agencies.** The contract agencies admin fees will decrease by a total of \$1,460.00 from a decrease in expenses from the Tribe and WWTP expenses. Staff time is estimated to decrease, insurance increasing and the overhead contribution fee being included in the line items. The overhead contribution is a fee to the tribe and WWTP based on certain line items in the District's budget such as, office supplies and office machines. The District charges an administration fee of 10% to the Tribe and 5% to the WWTP. The total admin fee is based on the total expense the District pays for operation of the WWTP and Tribe collection system. These costs are estimated by actual expenses from previous years and can vary considerably.

Expense Categories

This draft of the budget has operating expenses (less capital) increase by \$10,950.00 or 1% when compared to the 20/21 approved budget. The increase in expenses comes from an increase in computer operations for the new accounting software, fuel tank at the 246 pumpstation, increase in vehicle repairs and increase in insurance. The expenses are based on budget to actual prior history and what the district's needs are for the upcoming year. There is very little flexibility to reduce expenses such as insurance, chemicals, supplies, equipment maintenance, lab testing, audit, and permits. We must always look for ways to reduce operating costs.

1. **Personnel Cost.** Current staff level of six full-time employees remains in the budget. There is no change in the retirement 13.65% for the 457 and 401a account. The total personnel budget will remain the same from the 20/21. However, the District will be negotiating this year. Per the current MOU that expires in June, the cost-of-living increase is based on the September cost of living index and effective January 1 of each year.
2. **Utilities.** Projected to stay the same as compared to the 20/21 budget.
3. **Operations Expenses.** There are a few increases within this section for the following purposes:
 - Insurance increase due to adding Golden Inn equipment and facilities to district policy.
 - R&M Vehicles- The 2004 Chevy truck will need several repairs to ensure the vehicle remains safe for operation, if the Board decides to postpone purchase of a replacement vehicle.
 - Pump Station- Highway 246 pump station should have a larger fuel tank installed, to ensure adequate supply is available in the event of an emergency or power outage. PG&E

has announced several times they may have planned power outages, that can last between 3-5 days. The current fuel tanks do not allow adequate supply, in the event fuel stations or delivery are unavailable.

4. **General and Administrative.** Projected to stay the same as the 20/21 budget.
5. **Debt.** The District does not hold any debt
6. **Transfer to Reserves.** Staff is projecting two sewer connections not including Horizon Drive connections. It is projected to transfer \$380,312.00 from revenue/expense to the reserve account.

Capital Projects

The General Manager, Secretary/Treasurer, Operations Supervisor manage the capital projects.

The capital projects outlined below were taken from the recent Capital Improvement Program (CIP) lists.

A summary of major projects next year are as follows:

- \$180,000 for the Solvang WWTP upgrade design consultant, however the District will have to pay the estimated \$780,000 for the first stage of aeration upgrade from the 20/21 fiscal year in 21/22.
- \$200,000.00 for the force main bracing project.
- \$85,000 is to complete a portion of the sewer line rehabilitation.
- \$50,000 for a new camera system.
- \$1,000,000.00 for future expansion project.

Total Capital Improvement cost in fiscal year 2021/22 is \$1,515,000.

Attachments:

2021/2022 proposed budget

Resolution 21-05

SANTA YNEZ COMMUNITY SERVICES DISTRICT



BUDGET 2021/2022

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SANTA YNEZ COMMUNITY SERVICES DISTRICT

The mission of the District is to respond to the needs of its citizens and represent them, as a group, at local and regional levels in solving local problems affecting the common good.

To fulfill that mission, the Board of Directors of the Santa Ynez Community Services District is committed to the following legislative policy:

- To respond to community needs within the District's sphere of influence (said sphere being subject to future revision and amendment pursuant to Government Code) to the full extent of the District's authority and the purposes for which it was formed;
- To support orderly growth and development which is essential to the social, fiscal and economic well-being of the community as an integral part of the Santa Ynez Valley and which responds sensitively to environmental concerns and available natural resources; and
- To set priorities for community services by weighing actual and future needs against all available financial resources and to manage public funds in a manner both fiscally sound and conservative.

The Board further finds that the common good is best served when all policies are based upon the most complete information that can be assembled, the counsel of reliable, independent experts is sought, and the District is administered fairly, objectively and without deference to special or self-interests.

SANTA YNEZ COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

(Five-member Board of Directors elected at-large)

Meetings 3rd Wednesday of the month, at 5:30 p.m.
District Office

President, Karen Jones

Vice-President, David Beard

Board Member, Bob D'Ambra

Board Member, Bradlee Van Pelt

Board Member, Frank Redfern

STAFF

General Manager, Jose Acosta

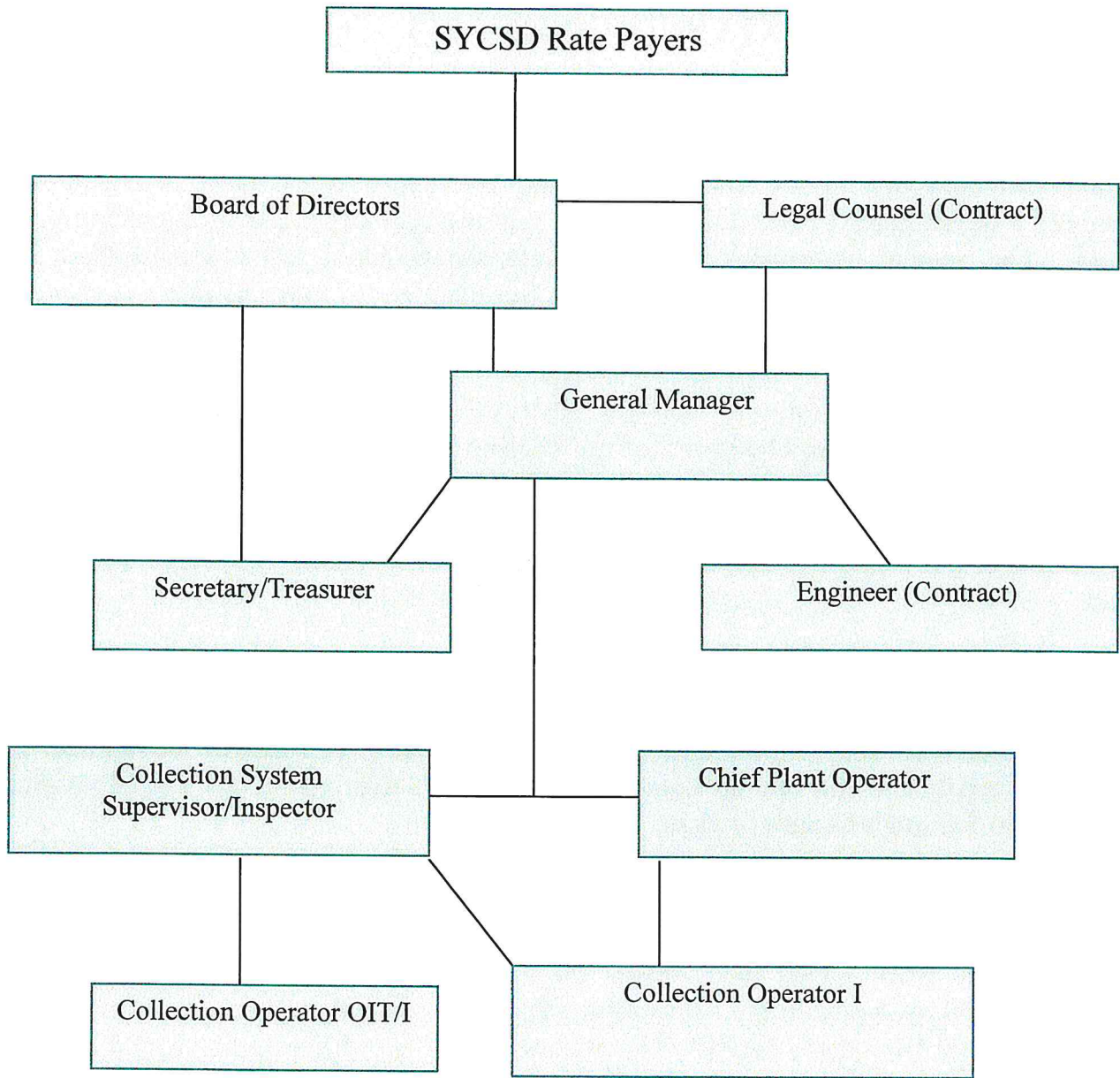
Secretary/Treasurer, Wendy Berry

Operation Supervisor/Inspector - Craig Kapner

Chief Plant Operator, Kevin McKennon

Collection Operator I, Fabian Torres

Collection Operator I, Cristian Tejada



WHAT IS THE SANTA YNEZ COMMUNITY SERVICES DISTRICT?

The Santa Ynez Community Services District was formed in 1971 by citizens in the area for the purpose of obtaining and providing community sewage disposal services in the Santa Ynez area (approximately one square mile). In January 1974 State and County health departments determined a health hazard existed due to septic systems, and a building moratorium was put on the area. The original system was built to address this problem and was completed in 1981. Subsequent to this there have been extensions to the mainline to make public sewer available to residents who have come to the District requesting service.

The Santa Ynez Community Services District is an independent special district created under section 61000, Title 6, Division 2 of the Community Services District Law of the State of California. The District is governed by a Board of Directors consisting of five elected members serving four-year terms. Board members must reside in the District. As a local government, we are accessible to our customers and as an enterprise district we charge only those who receive the service.

The SYCSD owns 0.30 MGD capacity in the City of Solvang 1.5 MGD wastewater treatment plant. The SYCSD collection system has 712 connections, 372 manholes, 7.4 miles of 8-inch VCP gravity line, 4,415 feet of force main, 4.25 miles of 12-inch VCP gravity line and 2.1 miles of 15 inch VCP gravity line and one lift station. The SYCSD's main trunk line carries an average of 140,000 gpd to Solvang's treatment plant.

The Chumash Tribe owns 0.088 MGD of the SYCSD's capacity. The Chumash Tribe has constructed a wastewater treatment plant with a capacity of 400,000 gallons per day (gpd), which was upgraded in 2015. This plant serves the Casino, Hotel, administration buildings, and approximately 350 residents on the reservation. Treatment includes Biological Nutrient Removal (BNR), Membrane Bioreactor (MBR). The system utilizes two different disposal methods which are NPDES into the Zanja Cota Creek and by Title 22 for reuse and irrigation purposes for unrestricted uses on Tribal and State of California lands. The SYCSD has been under contract with the Chumash since 1983 to maintain the Chumash collection system and wastewater treatment plant. The SYCSD Board of Directors believes it is in the best interest of the community to have a governmental agency manage the Chumash wastewater treatment plant. The Tribe's collection system has 1.8 miles of 8-inch VCP gravity sewer, 33 manholes, 0.9 miles of 4-inch sewer force main and two lift stations.

| # | Description | Actual 17/18 | Actual 18/19 | Actual 19/20 | Budget 20/21 | Budget 21/22 |
|--------------------------------|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| REVENUE ENTERPRISE FUND | | | | | | |
| 31020 | Buy-In Fee | \$ 2,885 | \$ 14,944 | \$ 8,763 | | \$ 3,300 |
| 31025 | Rents/Leases | \$ 510 | \$ 640 | \$ 690 | \$ 500 | \$ - |
| 31035 | Administrative Fees | \$ 375 | \$ - | \$ 5,525 | | \$ 700 |
| 31037 | WWTP Admin Fee | \$ 22,705 | \$ 23,225 | \$ 22,334 | \$ 17,000 | \$ 15,000 |
| 31038 | WWTP Overhead Contribution | \$ 22,885 | \$ 19,705 | \$ 16,302 | \$ 16,000 | \$ 15,000 |
| 31039 | Buelltton Admin Fee | | \$ 832 | \$ 1,186 | | |
| 31050 | Capacity Fee | \$ 26,800 | \$ 113,464 | \$ 21,616 | | \$ 12,600 |
| 31075 | GO Bond | \$ 19,901 | \$ 487 | \$ 17 | | \$ - |
| 31080 | Property Tax | \$ 181,321 | \$ 182,698 | \$ 190,750 | \$ 180,000 | \$ 185,000 |
| 31089 | Plan Check Fee | \$ 700 | \$ 700 | \$ 875 | | \$ - |
| 31090 | Inspection Fees | \$ 460 | \$ 460 | \$ 460 | | \$ 230 |
| 31100 | Interest Income | \$ 30,545 | \$ 67,955 | \$ 74,729 | \$ 35,000 | \$ 20,000 |
| 31110 | Loan Payment Extension | | \$ 26,370 | \$ - | | |
| 31120 | WWTP Reimbursable | \$ 429,041 | \$ 443,238 | \$ 432,567 | \$ 351,000 | \$ 300,000 |
| 31122 | Buelltton Reimbursable | \$ - | \$ 8,395 | \$ 11,860 | | \$ - |
| 31125 | Tribe Reimbursable | \$ 59,007 | \$ 78,120 | \$ 35,353 | \$ 34,700 | \$ 30,000 |
| 31126 | Tribe Admin Fee | \$ 5,901 | \$ 8,055 | \$ 3,909 | \$ 3,460 | \$ 4,000 |
| 31127 | Tribe Overhead Contribution | \$ 2,180 | \$ 3,737 | \$ 1,553 | \$ 3,000 | \$ 3,000 |
| 31140 | New Construction Laterals | \$ - | \$ 600 | \$ - | | \$ - |
| 31190 | Sewer Benefit Fees | \$ 38,290 | \$ 38,600 | \$ 38,829 | \$ 38,000 | \$ 38,000 |
| 31201 | Installment Payment Plan | \$ 1,782 | \$ 1,782 | \$ 1,782 | \$ 1,793 | \$ 1,782 |
| 32075 | Reimbursed Expenses | \$ 7,168 | \$ 6,533 | \$ 7,114 | | |
| 32078 | Grant Income | \$ 59,363 | | | | |
| 32085 | Miscellaneous Income | \$ 0 | \$ 1 | \$ - | | |
| 32086 | Golden Inn Reimbursable | \$ 1,421 | \$ 3,745 | \$ 6,906 | | |
| 41000 | Sewer Service Fees | \$ 1,044,120 | \$ 1,114,153 | \$ 1,149,614 | \$ 1,150,000 | \$ 1,160,000 |
| Total Revenue | | \$ 1,957,360 | \$ 2,158,439 | \$ 2,032,734 | \$ 1,830,453 | \$ 1,788,612 |

| Account # | Description | Actual 17/18 | Actual 18/19 | Actual 19/20 | Budget 20/21 | Budget 21/22 |
|-------------------------------------|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| EXPENSE ENTERPRISE FUND | | | | | | |
| Administration | | | | | | |
| 51005 | Bank Fees | 535 | 920 | \$ 1,630 | \$ 1,700 | \$ 1,500 |
| 51010 | Salaries | \$ 74,350 | \$ 69,680 | \$ 228,648 | \$ 110,000 | \$ 110,000 |
| 51020 | Employee Benefits | \$ 22,305 | \$ 40,545 | \$ 25,318 | \$ 40,000 | \$ 35,000 |
| 51027 | Payroll Taxes | \$ 1,555 | \$ 1,528 | \$ 3,938 | \$ 4,000 | \$ 3,000 |
| 51040 | Election Fees | \$ - | \$ 984 | \$ - | \$ 1,100 | \$ - |
| 51070 | Insurance | \$ 449 | \$ 93 | \$ 273 | \$ 700 | \$ 1,000 |
| 51080 | Membership | \$ 3,859 | \$ 5,012 | \$ 6,153 | \$ 6,000 | \$ 7,000 |
| 51096 | Bond Fee | \$ - | \$ - | \$ - | \$ - | \$ - |
| 51111 | Computer Operations | \$ 3,813 | \$ 3,765 | \$ 4,378 | \$ 5,000 | \$ 7,000 |
| 51113 | LAFCO | \$ 1,004 | \$ 1,081 | \$ 1,065 | \$ 1,200 | \$ 1,500 |
| 51114 | Property Tax Fee County of SB | \$ 2,266 | \$ 2,597 | \$ 2,579 | \$ 2,800 | \$ 3,000 |
| 51120 | Professional Services | \$ 4,310 | \$ 1,401 | \$ 27,603 | \$ 25,000 | \$ 25,000 |
| 51121 | Legal Services | \$ 35,145 | \$ 24,191 | \$ 78,936 | \$ 40,000 | \$ 40,000 |
| 51123 | Audit Contract | \$ 14,090 | \$ 11,756 | \$ 10,806 | \$ 12,500 | \$ 9,500 |
| 51125 | Postage | \$ 388 | \$ 359 | \$ 1,095 | \$ 1,200 | \$ 1,200 |
| 51126 | Office Supplies | \$ 1,960 | \$ 1,223 | \$ 748 | \$ 1,000 | \$ 1,500 |
| 51130 | Printing & Publishing | \$ 1,000 | \$ 154 | \$ 6,530 | \$ 7,000 | \$ 5,000 |
| 51154 | Office Machines | \$ 1,064 | \$ 1,247 | \$ 1,484 | \$ 3,500 | \$ 2,000 |
| 51160 | Educations & Seminars | \$ 7,947 | \$ 5,562 | \$ 4,501 | \$ 6,000 | \$ 4,000 |
| 51170 | Travel & Meetings | \$ 10,105 | \$ 8,913 | \$ 3,739 | \$ 5,000 | \$ 4,000 |
| 51193 | Telephone | \$ 1,739 | \$ 3,585 | \$ 4,241 | \$ 4,000 | \$ 4,000 |
| 51198 | Miscellaneous Refunds | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Administration Expense | | \$ 187,349 | \$ 184,596 | \$ 413,665 | \$ 277,700 | \$ 265,200 |

Building Expense

| | | | | | | |
|-------------------------------|--------------|------------------|------------------|------------------|------------------|------------------|
| 52226 | Supplies | \$ 909 | \$ 418 | \$ 416 | \$ 1,200 | \$ 1,500 |
| 52270 | Insurance | \$ 1,434 | \$ 1,726 | \$ 1,765 | \$ 2,000 | \$ 3,000 |
| 52290 | Utilities | \$ 4,506 | \$ 4,790 | \$ 4,805 | \$ 6,000 | \$ 6,000 |
| 52293 | Maintenance | \$ 5,286 | \$ 9,101 | \$ 3,576 | \$ 5,000 | \$ 5,000 |
| 52294 | Alarm System | \$ 996 | \$ 1,355 | \$ 1,217 | \$ 1,500 | \$ 1,500 |
| Total Building Expense | | \$ 13,131 | \$ 17,390 | \$ 11,779 | \$ 15,700 | \$ 17,000 |

| Account # | Description | Actual 17/18 | Actual 18/19 | Actual 19/20 | Budget 20/21 | Budget 21/22 |
|-----------|-------------|--------------|--------------|--------------|--------------|--------------|
|-----------|-------------|--------------|--------------|--------------|--------------|--------------|

Operations

| | | | | | | |
|--------------------------------|-----------------------------|-------------------|-------------------|---------------------|---------------------|---------------------|
| 55010 | Salaries | \$ 242,475 | \$ 225,309 | \$ 214,803 | \$ 250,000 | \$ 250,000 |
| 55015 | Uniforms | \$ 1,263 | \$ 770 | \$ 346 | \$ 1,500 | \$ 1,500 |
| 55016 | Medical Exams | \$ 280 | \$ - | \$ 60 | \$ - | \$ - |
| 55020 | Employee Benefits | \$ 104,948 | \$ 91,628 | \$ 97,553 | \$ 115,000 | \$ 115,000 |
| 55027 | Payroll Taxes | \$ 5,152 | \$ 4,371 | \$ 4,466 | \$ 6,000 | \$ 6,000 |
| 55029 | Dig Alert | \$ 402 | \$ 516 | \$ 535 | \$ 550 | \$ 700 |
| 55060 | Gas/Oil/Fuel | \$ 2,309 | \$ 3,092 | \$ 2,367 | \$ 4,000 | \$ 4,000 |
| 55070 | Insurance | \$ 16,045 | \$ 11,499 | \$ 18,308 | \$ 26,000 | \$ 30,000 |
| 55071 | Legal Services | \$ 41,709 | \$ 19,104 | \$ 32,804 | \$ 30,000 | \$ 20,000 |
| 55080 | Membership Dues | \$ 6,226 | \$ 3,202 | \$ 5,823 | \$ 6,000 | \$ 6,000 |
| 55100 | Operating Supplies | \$ 2,462 | \$ 2,679 | \$ 5,106 | \$ 7,000 | \$ 7,000 |
| 55105 | Small Tools & Equipment | \$ 8,279 | \$ 4,151 | \$ 952 | \$ 6,000 | \$ 5,000 |
| 55111 | Computer Operations | \$ 2,233 | \$ 2,722 | \$ 4,458 | \$ 5,000 | \$ 8,000 |
| 55125 | Postage | \$ 16 | \$ 111 | \$ 1,126 | \$ 500 | \$ 1,000 |
| 55126 | Office Supplies | \$ 1,276 | \$ 508 | \$ 1,009 | \$ 1,500 | \$ 1,500 |
| 55130 | Printing & Publishing | \$ - | \$ 746 | \$ 191 | \$ 1,000 | \$ 1,000 |
| 55140 | Permit Fees | \$ 430 | \$ 3,786 | \$ 554 | \$ 3,000 | \$ 1,500 |
| 55151 | Collection R & M Operations | \$ 4,425 | \$ 7,331 | \$ 6,372 | \$ 6,000 | \$ 6,000 |
| 55152 | Pump Station | \$ 3,246 | \$ 3,376 | \$ 1,580 | \$ 5,000 | \$ 15,000 |
| 55153 | R & M Vehicles | \$ 1,814 | \$ 3,663 | \$ 2,030 | \$ 6,000 | \$ 8,000 |
| 55154 | R & M Office Machines | \$ 1,982 | \$ 1,969 | \$ 2,759 | \$ 3,000 | \$ 2,000 |
| 55156 | Lab Testing | \$ 5,252 | \$ 4,994 | \$ 3,920 | \$ 5,000 | \$ 5,000 |
| 55160 | Education & Seminars | \$ 2,640 | \$ 736 | \$ 4,396 | \$ 6,000 | \$ 3,000 |
| 55170 | Travel & Meetings | \$ 1,769 | \$ 25 | \$ 3,712 | \$ 4,000 | \$ 3,000 |
| 55190 | Utilities | \$ 15,358 | \$ 18,957 | \$ 19,283 | \$ 20,000 | \$ 20,000 |
| 55195 | Valley Gardens | \$ 232 | \$ 208 | \$ - | \$ - | \$ - |
| 55198 | Janin Acres | \$ - | \$ - | \$ - | \$ - | \$ - |
| 55199 | Golden Inn | \$ 1,512 | \$ 3,719 | \$ 8,394 | \$ - | \$ - |
| 55200 | Wastewater Treatment Plant | \$ 216,000 | \$ 228,000 | \$ 240,000 | \$ 240,000 | \$ 240,000 |
| 55201 | Solvang Projects | \$ 72,294 | \$ 89,275 | \$ 112,423 | \$ - | \$ - |
| 55202 | West SY | \$ - | \$ 8,877 | \$ - | \$ - | \$ - |
| 55306 | GIS | \$ 6,969 | \$ 10,000 | \$ 10,000 | \$ - | \$ 10,000 |
| 55312 | Scada/Smart Cover | \$ - | \$ - | \$ - | \$ - | \$ 10,000 |
| 59005 | Horizon | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Operation Expense | | \$ 762,029 | \$ 755,324 | \$ 805,330 | \$ 758,050 | \$ 780,200 |
| TOTAL ENTERPRISE FUND | | \$ 962,509 | \$ 957,310 | \$ 1,230,774 | \$ 1,051,450 | \$ 1,062,400 |

| Account # | Description | Actual 17/18 | Actual 18/19 | Actual 19/20 | Budget 20/21 | Budget 21/22 |
|---------------------------|--------------------------------|-------------------|-------------------|---------------------|---------------------|---------------------|
| To Reserves | | | | | | |
| 31020 | Annexation fee | \$ 2,885 | \$ 14,944 | \$ 8,763 | \$ - | \$ 3,300 |
| 31050 | Connection fee | \$ 26,800 | \$ 113,464 | \$ 21,616 | \$ - | \$ 12,600 |
| | Street Light Reserves | \$ 2,683 | \$ 2,765 | \$ 2,605 | \$ 2,605 | \$ 2,605 |
| | Revenue over Expense | \$ 469,606 | \$ 519,928 | \$ 322,180 | \$ 393,303 | \$ 380,312 |
| To Capital Reserve | | \$ 501,974 | \$ 651,101 | \$ 355,164 | \$ 395,908 | \$ 398,817 |
| Capital Projects | | | | | | |
| | Transfer In from Reserves | \$ 708,000 | \$ 878,000 | \$ 1,409,000 | \$ 1,000,000 | \$ 1,515,000 |
| | Force Main Bracing | | | | | \$ 200,000 |
| | Solvang Capital | | | \$ 500,000 | | \$ 180,000 |
| | Solvang WWTP Design Consultant | | \$ 190,000 | \$ - | \$ 300,000 | |
| | WWTP Aeration | | | | \$ 480,000 | |
| | Operations Vehicle | \$ 40,000 | \$ 40,000 | \$ 45,000 | \$ 45,000 | |
| | Sewer Camera | | | \$ 100,000 | | \$ 50,000 |
| | Sewer Main Repair | \$ 85,000 | \$ 85,000 | \$ 85,000 | \$ 85,000 | \$ 85,000 |
| | Generator | | | \$ 60,000 | | |
| | Horizon Line | \$ 563,000 | \$ 563,000 | \$ 563,000 | \$ 685,000 | |
| | Rate Study | \$ - | \$ - | \$ 20,000 | \$ 20,000 | |
| | Future Expansion | | | | | \$ 1,000,000 |
| | GIS | \$ 10,000 | | | | |
| | Fjord Drive Metering Manhole | \$ 10,000 | | | | |
| | Office Upgrade | | | | \$ 30,000 | |
| | Accounting Software | | | \$ 36,000 | \$ 40,000 | |
| Total | | \$ 688,000 | \$ 878,000 | \$ 1,409,000 | \$ 1,000,000 | \$ 1,515,000 |

| Account # | Description | Actual 17/18 | Actual 18/19 | Actual 19/20 | Budget 20/21 | Budget 21/22 |
|--------------------------------|----------------------|------------------|------------------|------------------|------------------|------------------|
| EXPENSE TRIBE | | | | | | |
| Tribe Collection System | | | | | | |
| 57110 | Salaries | \$ 28,799 | \$ 36,013 | \$ 19,365 | \$ 18,000 | \$ 18,000 |
| 57120 | Benefits | \$ 10,546 | \$ 13,246 | \$ 7,650 | \$ 7,700 | \$ 8,500 |
| 57127 | Payroll Taxes | \$ 530 | \$ 608 | \$ 337 | \$ 500 | \$ 500 |
| 57151 | Repair & Maintenance | \$ (7,413) | \$ 18,340 | \$ 1,578 | \$ 2,000 | \$ 2,000 |
| 57170 | Insurance | \$ 2,581 | \$ 4,647 | \$ 2,202 | \$ 2,500 | \$ 3,000 |
| 57190 | Utilities | \$ 4,443 | \$ 4,894 | \$ 4,799 | \$ 4,000 | \$ 5,000 |
| | Overhead | | | | | \$ 3,000 |
| | Administration Fee | | \$ 8,055 | \$ 3,909 | \$ 3,460 | \$ 4,000 |
| Total Tribe Collection | | \$ 39,486 | \$ 85,803 | \$ 39,840 | \$ 38,160 | \$ 44,000 |

Tribe Wastewater Plant

| | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 57210 Salaries | \$ 237,990 | \$ 236,692 | \$ 212,088 | \$ 155,000 | \$ 160,000 |
| 57215 Uniforms | \$ 463 | \$ - | \$ - | \$ 500 | \$ 500 |
| 57220 Benefits | \$ 92,199 | \$ 88,302 | \$ 86,155 | \$ 71,000 | \$ 72,000 |
| 57227 Payroll Taxes | \$ 5,058 | \$ 4,657 | \$ 4,164 | \$ 5,000 | \$ 5,000 |
| 57251 Repairs & Maintenance | \$ 50,261 | \$ 14,923 | \$ 10,431 | \$ 10,000 | \$ 5,000 |
| 57252 Education/Seminars | \$ 2,145 | \$ - | \$ 98 | \$ 1,000 | \$ 1,000 |
| 57253 Travel & Meetings | \$ 1,476 | \$ - | \$ - | \$ 1,000 | \$ 1,000 |
| 57256 Lab Testing | \$ 21,867 | \$ 28,825 | \$ 23,895 | \$ 25,000 | \$ 25,000 |
| 57270 Insurance | \$ 12,020 | \$ 12,044 | \$ 12,664 | \$ 14,000 | \$ 20,000 |
| 57272 Engineering | \$ - | | | | |
| 57275 Membership Dues | \$ 1,587 | \$ 150 | \$ 2,625 | \$ 2,700 | \$ 3,000 |
| 57280 Operating Supplies | \$ 30,361 | \$ 57,455 | \$ 74,029 | \$ 65,000 | \$ 65,000 |
| 57291 Office supplies | | | | | |
| 57293 Telephone | \$ 647 | \$ 687 | \$ 670 | \$ 800 | \$ 700 |
| Overhead | | | | | \$ 15,000 |
| Administration Fee | | \$ 23,255 | \$ 22,334 | \$ 17,000 | \$ 15,000 |
| Total WWTP | \$ 456,074 | \$ 466,990 | \$ 449,153 | \$ 368,000 | \$ 388,200 |
| TOTAL Tribe & WWTP | \$ 495,560 | \$ 552,793 | \$ 488,993 | \$ 406,160 | \$ 432,200 |

| Account # | Description | Actual 17/18 | Actual 18/19 | Actual 19/20 | Budget 20/21 | Budget 21/22 |
|-----------|-------------|--------------|--------------|--------------|--------------|--------------|
|-----------|-------------|--------------|--------------|--------------|--------------|--------------|

STREET LIGHT FUND

| | | | | | |
|----------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| 31080 Property Taxes | \$ 4,000 | \$ 4,000 | \$ 4,000 | \$ 4,000 | \$ 4,000 |
| 53100 Street Lights | \$ 1,317 | \$ 1,235 | \$ 1,037 | \$ 1,395 | \$ 1,395 |
| Street Light Reserve | \$ 2,683 | \$ 2,765 | \$ 2,605 | \$ 2,605 | \$ 2,605 |
| | \$ 4,000 | \$ 4,000 | \$ 3,642 | \$ 4,000 | \$ 4,000 |

Revenue

| | | | |
|-------|--|----|------------------|
| 31020 | Buy In New Properties annexed into District | \$ | 3,300 |
| 31025 | Rents/Leases Board Room Rental | \$ | - |
| 31035 | Administrative Fee - Buy In | \$ | 700 |
| 31037 | WWTP Admin Fee 5% fee per contract | \$ | 15,000 |
| 31038 | WWTP Overhead Contribution | \$ | 15,000 |
| 31050 | Capacity Fees - If any, will move to reserves per policy | \$ | 12,600 |
| 31080 | Property Tax - Ad-valorem tax assessed on all properties annexed to the District | \$ | 185,000 |
| 31090 | Inspection Fees - \$115 per inspection | \$ | 230 |
| 31100 | Interest Income - Interest on investments | \$ | 20,000 |
| 31120 | WWTP Reimbursable Reimbursement for expenses on WWTP | \$ | 300,000 |
| 31125 | Tribe reimbursable Reimbursement for expenses for the Tribe | \$ | 30,000 |
| 31126 | Tribe Admin Fee 10% fee per contract | \$ | 4,000 |
| 31127 | Tribe Overhead Contribution | \$ | 3,000 |
| 31140 | New Construction Lateral \$350 per for saddle and labor | \$ | - |
| 31190 | Sewer Benefit Fees - Includes all properties annexed to the District that have public sewers available. Collected on property tax roll. Fee is \$49.28 | \$ | 38,000 |
| 31201 | Intallment Payment Plan One Property | \$ | 1,782 |
| 32075 | Reimbursed Expenses CSDA, refunds | \$ | - |
| 41000 | Sewer Service Fees - | \$ | 1,160,000 |
| | Total | \$ | 1,788,612 |

Expense Administration

| | | | |
|-------|--|----|------------|
| 51005 | Bank Fees | \$ | 1,500.00 |
| 51010 | Salaries - General Manager 22%, | \$ | 110,000.00 |
| 51020 | Employee Benefits - 401a, 457 Plan and Section 125 Plan | \$ | 35,000.00 |
| 51027 | Payroll Taxes - Directors, General Manger and Secretary/Treasurer | \$ | 3,000.00 |
| 51040 | Election Fees November election fees | \$ | - |
| 51070 | Insurance - Estimated cost for general liability, property and worker's comp | \$ | 1,000.00 |
| 51080 | Membership Memberships to various agencies | \$ | 7,000.00 |
| 51111 | Computer Operations - Tech repair, Quickbooks updates, new computer, new website | \$ | 7,000.00 |
| 51113 | LAFCO - Estimated annual fee per LAFCO budget | \$ | 1,500.00 |
| 51114 | Property Tax Fee SB County Property Tax Fee for tax roll | \$ | 3,000.00 |
| 51120 | Professional Services Easements, Engineers, Rate Study, & Other Studies | \$ | 25,000.00 |
| 51121 | Legal Services - Estimated legal fees | \$ | 40,000.00 |
| 51123 | Audit Contract - Annual financial audit and State Controller Report | \$ | 9,500.00 |
| 51125 | Postage - Estimated postage | \$ | 1,200.00 |

| | | | |
|-------------------------|---|----|-------------------|
| 51126 | Office Supplies - Office supplies, paper | \$ | 1,500.00 |
| 51130 | Printing & Publishing - Public notices, advertisements | \$ | 5,000.00 |
| 51154 | Office Machines - Copy machine lease and maintenance | \$ | 2,000.00 |
| 51160 | Education & Seminars - For Directors and employees. | \$ | 4,000.00 |
| 51170 | Travel & Meetings - Directors and employees | \$ | 4,000.00 |
| 51193 | Telephone - Office Telephones, fiber optic, internet | \$ | 4,000.00 |
| Total | | \$ | 265,200.00 |
| Expense Building | | | |
| 52226 | Supplies - Cleaning supplies | \$ | 1,500.00 |
| 52270 | Insurance - Property / General Liability | \$ | 3,000.00 |
| 52290 | Utilities - PG&E / Gas / Water / HSS | \$ | 6,000.00 |
| 52293 | Maintenance - Miscellaneous maintenance, Brd Room windows, reseal parking | \$ | 5,000.00 |
| 52294 | Alarm System - Fire & Security Services and Monitoring | \$ | 1,500.00 |
| Total | | \$ | 17,000.00 |

Expense Operations

| | | |
|-------|--|---------------|
| 55010 | Salaries - GM, Secretary/Treasurer Op Supervisor Op I, Op I are % based on time worked | \$ 250,000.00 |
| 55015 | Uniforms - \$400 per employee for pants, shirts, steeltoe boots | \$ 1,500.00 |
| 55016 | Medical Exams - | \$ - |
| 55020 | Employee Benefits - 401a, 457 Plan and Section 125 Plan | \$ 115,000.00 |
| 55027 | Payroll Taxes - For positions listed in salaries | \$ 6,000.00 |
| 55029 | Dig Alert - Estimated expense | \$ 700.00 |
| 55060 | Gas/Oil/Fuel - Trucks, jetter, generators | \$ 4,000.00 |
| 55070 | Insurance - Estimated cost for general liability, property, workers' comp | \$ 30,000.00 |
| 55071 | Legal Services - Estimated expense | \$ 20,000.00 |
| 55080 | Membership Dues - CSDA, CASA, CWEA, SB-CSDA, CA Rural Water | \$ 6,000.00 |
| 55100 | Operating Supplies - Supplies needed for the collection system | \$ 7,000.00 |
| 55105 | Small Tools & Equipment - Miscellaneous small tools | \$ 5,000.00 |
| 55111 | Computer Operations - Software Updates, computers, Board Room | \$ 8,000.00 |
| 55125 | Postage - Estimated expense | \$ 1,000.00 |
| 55126 | Office Supplies - Estimated annual expense | \$ 1,500.00 |
| 55130 | Printing & Publishing - Business cards, Public Relations | \$ 1,000.00 |
| 55140 | Permit Fees - SWRCB for collection system & SB County Air Pollution for ger | \$ 1,500.00 |

| | | | |
|-------|---|----|-------------------|
| 55151 | Repair & Maintenance - | \$ | 6,000.00 |
| 55152 | Pump Station Ongoing maintenance | \$ | 15,000.00 |
| 55153 | Repair & Maintenance - Vehicle General repair and tires for the 2004, 2007 pick-ups, jetter, pump | \$ | 8,000.00 |
| 55154 | Repair & Maintenance Office Machines- Copy machine lease and maintenance | \$ | 2,000.00 |
| 55156 | Lab Testing Manhole 33, 62 | \$ | 5,000.00 |
| 55160 | Education & Seminars - Classes for the operations staff | \$ | 3,000.00 |
| 55170 | Travel & Meetings - For operations staff | \$ | 3,000.00 |
| 55190 | Utilities - Highway 246 Pump Station, fiber optic | \$ | 20,000.00 |
| 55200 | Solvang WWTP - Estimated cost of percentage for operation & maintenance of Sc | \$ | 240,000.00 |
| 55201 | Solvang Projects Solvang Capital Projects | \$ | - |
| 55306 | GIS | \$ | 10,000.00 |
| 55312 | SCADA Mission, GIS, Smart Cover, 3 add'l smart covers | \$ | 10,000.00 |
| Total | | \$ | 780,200.00 |

Capital Reserve -

From Reserves

| | | |
|--------------------|----|---------------------|
| Sewer Main Repairs | \$ | 85,000.00 |
| Future Expansion | \$ | 1,000,000.00 |
| Horizon Line | | |
| Force Main Bracing | \$ | 200,000.00 |
| Solvang Capital | \$ | 180,000.00 |
| Sewer Camera | \$ | 50,000.00 |
| Total | \$ | 1,515,000.00 |

Street Lights

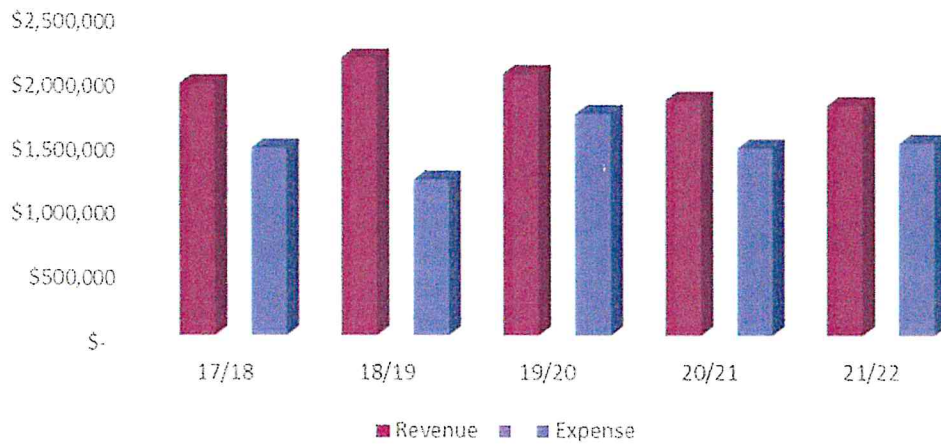
| | | |
|--|----|----------|
| 31080 Property Tax - | \$ | 4,000.00 |
| Estimated taxes for street lights | | |
| 53100 Street Lights - | \$ | 1,395.00 |
| Estimated expense for street light power | | |
| Street Light Reserve - | \$ | 2,605.00 |
| Reserve to fund future development | | |

Expense - Tribe**Collection System**

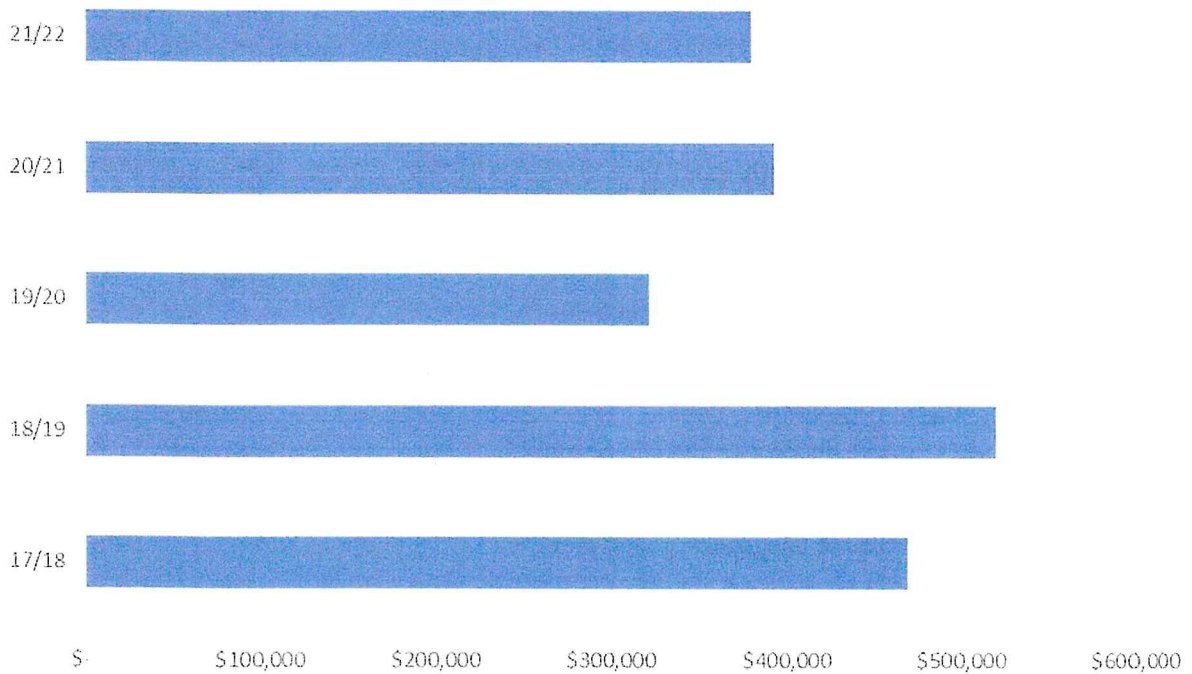
| | | |
|--|----|-----------|
| 57110 Salaries - | \$ | 18,000.00 |
| GM, Op Supervisor, Op I, Coll. Op I | | |
| % based on time worked | | |
| 57120 Benefits - | \$ | 8,500.00 |
| 401a, 457 Plan, Section 125 Plan | | |
| % based on salary | | |
| 57127 Payroll Taxes - | \$ | 500.00 |
| % of taxes based on salary | | |
| 57151 Repair & Maintenance - | \$ | 2,000.00 |
| Estimated cost | | |
| 57170 Insurance - | \$ | 3,000.00 |
| % of estimated cost | | |
| 57190 Utilities - | \$ | 5,000.00 |
| Electric, telephone, water for pump station | | |
| Overhead Contribution - | \$ | 3,000.00 |
| This is calculated at year end. | | |
| Administrative Fee - | \$ | 4,000.00 |
| 10% of maintenance & operations of the Tribe's collection system | | |
| Total | \$ | 44,000.00 |

| WWTP | | |
|--------------|--|----------------------|
| 57210 | Salaries - 10% GM/100% Chief Plant Operator/ 5% Op | \$ 160,000.00 |
| 57215 | Uniforms - Pants, shirts, steeltoe boots | \$ 500.00 |
| 57220 | Benefits - SEP-IRA, 457 Plan, Section 125 | \$ 72,000.00 |
| 57227 | Payroll Taxes - % based on salaries | \$ 5,000.00 |
| 57251 | Repair & Maintenance - Estimated cost | \$ 5,000.00 |
| 57252 | Education/Seminars - For both operators | \$ 1,000.00 |
| 57253 | Travel/Meetings - For both operators | \$ 1,000.00 |
| 57256 | Lab Testing - Includes all lab tests | \$ 25,000.00 |
| 57270 | Insurance - % of estimated expense | \$ 20,000.00 |
| 57275 | Membership Dues - Annual certification | \$ 3,000.00 |
| 57280 | Operation Supplies - Estimated cost for plant supplies | \$ 65,000.00 |
| 57293 | Telephone - Cell phone and radio for operator | \$ 700.00 |
| | Overhead Contribution - This is calculated at year end. | \$ 15,000.00 |
| | Administrative Fee - 5% of maintenance & operation of the Tribe's WWTP | \$ 15,000.00 |
| Total | | \$ 388,200.00 |

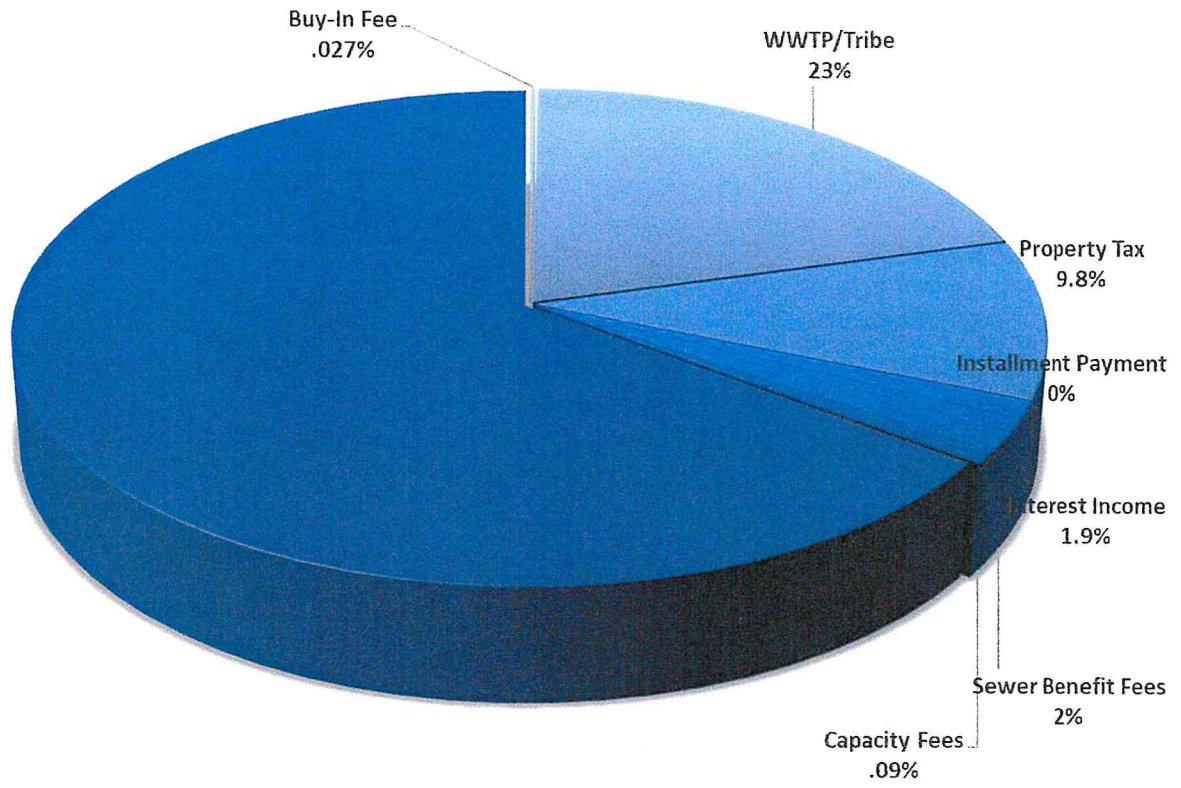
5-Year Revenue/Expense



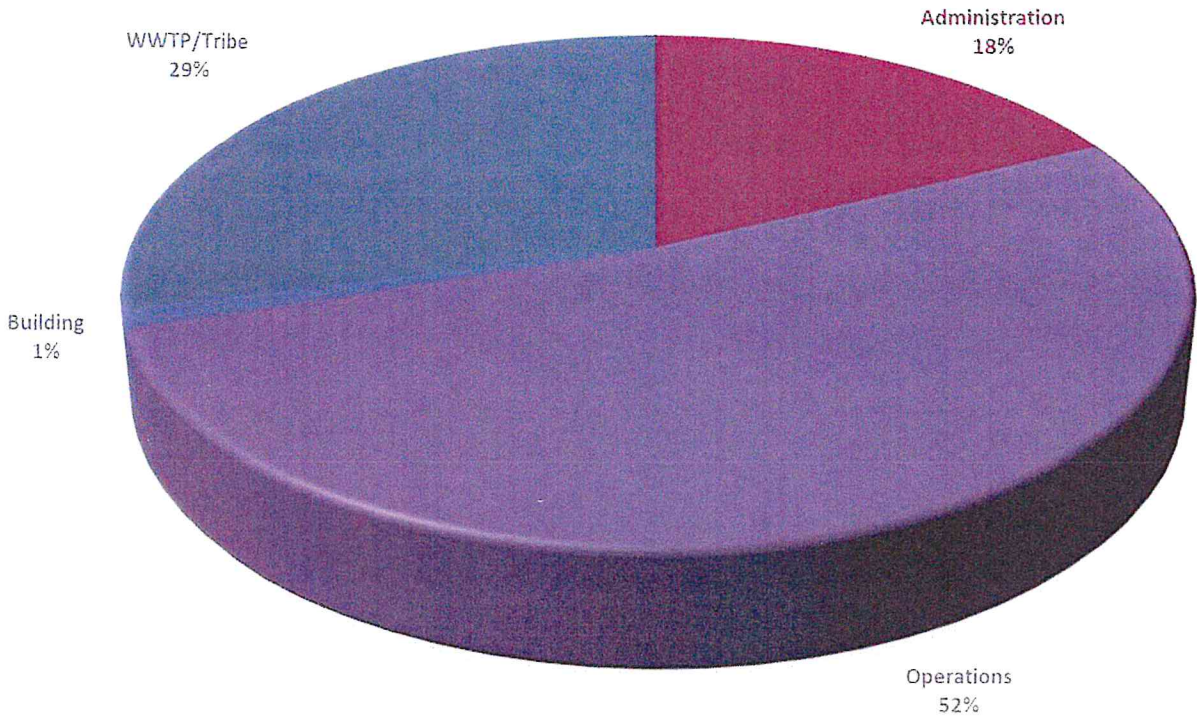
5-Year Reserve Contribution



Revenue - Where operating dollars come from - FY 21/22



EXPENSE FY 21/22



Miscellaneous Fees

| | |
|--------------------------------|---|
| Plan Check Fee | \$175.00 minimum based on project type and size |
| Buy-In Fee/Annex Admin Fee | \$375.00 |
| Buy-In Fee/Annex Fee | \$1,644.78 |
| First Inspection Fee | \$115.00 minimum |
| Each Additional Inspection Fee | \$75.00 minimum |
| Project 1 & 2 Fees | \$13, 185.00 |
| Notice of Exemption fee | \$50.00 |
| New Construction Lateral Fee | 4" - \$365.00 / 6" - \$465.00 |
| Copy fee 8x 11 | \$.25 |
| 8 x 14 | \$.35 |
| 11 x17 | \$.45 |
| Color Copy | \$.50 |

Sewer Service Charges 21/22

| User Classification | Flow/ (gpd) | Strength Factor | ERU Multiple | Current Charge | Projected Rate Increase [1] | | | | |
|--------------------------------------|-------------|-----------------|--------------|----------------|-----------------------------|------------|------------|------------|------------|
| | | | | | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 |
| Projected Rate Increase [1] | | | | | 0.00% | 4.25% | 4.25% | 4.25% | 4.25% |
| Residential Fixed Charges | | | | | | | | | |
| Single Family | 215 | 1.00 | 1.00 | \$76.67 | \$76.67 | \$79.93 | \$83.33 | \$86.87 | \$90.56 |
| Multi-family | 215 | 1.00 | 1.00 | \$76.67 | \$76.67 | \$79.93 | \$83.33 | \$86.87 | \$90.56 |
| Second Unit/Studios | 160 | 1.00 | 0.74 | \$57.06 | \$57.06 | \$59.49 | \$62.01 | \$64.65 | \$67.40 |
| Mobile Home/Trailers | | | | | | | | | |
| Manager Residence | 215 | 1.00 | 1.00 | \$76.67 | \$76.67 | \$79.93 | \$83.33 | \$86.87 | \$90.56 |
| Trailer Space | 215 | 1.00 | 1.00 | \$76.67 | \$76.67 | \$79.93 | \$83.33 | \$86.87 | \$90.56 |
| Mobile Home Park Laundry | 140 | 1.00 | 0.65 | \$49.92 | \$49.92 | \$52.04 | \$54.25 | \$56.56 | \$58.96 |
| Retirement Facility | | | | | | | | | |
| Manager Residence | 215 | 1.00 | 1.00 | \$76.67 | \$76.67 | \$79.93 | \$83.33 | \$86.87 | \$90.56 |
| Rooms w/o Kitchens | 100 | 1.00 | 0.47 | \$35.67 | \$35.67 | \$37.19 | \$38.77 | \$40.41 | \$42.13 |
| Rooms w/ Kitchens | 150 | 1.00 | 0.70 | \$53.49 | \$53.49 | \$55.76 | \$58.13 | \$60.60 | \$63.18 |
| Non-Residential Fixed Charges | | | | | | | | | |
| Motel/Hotel | | | | | | | | | |
| Manager Residence | 215 | 1.00 | 1.00 | \$76.67 | \$76.67 | \$79.93 | \$83.33 | \$86.87 | \$90.56 |
| Rooms w/o Kitchens | 100 | 1.00 | 0.47 | \$35.67 | \$35.67 | \$37.19 | \$38.77 | \$40.41 | \$42.13 |
| Rooms w/ Kitchens | 150 | 1.00 | 0.70 | \$53.49 | \$53.49 | \$55.76 | \$58.13 | \$60.60 | \$63.18 |
| Laundrettes, per machine | 160 | 1.00 | 0.74 | \$57.06 | \$57.06 | \$59.49 | \$62.01 | \$64.65 | \$67.40 |
| Beauty & Barber Shops | 215 | 1.00 | 1.00 | \$76.67 | \$76.67 | \$79.93 | \$83.33 | \$86.87 | \$90.56 |
| Each Sink Over 2 | 100 | 1.00 | 0.47 | \$35.67 | \$35.67 | \$37.19 | \$38.77 | \$40.41 | \$42.13 |
| Gas Station w/Restroom | 325 | 1.00 | 1.51 | \$115.91 | \$115.91 | \$120.84 | \$125.97 | \$131.33 | \$136.91 |
| Cocktail Lounge | 430 | 1.00 | 2.00 | \$153.35 | \$153.35 | \$159.87 | \$166.66 | \$173.74 | \$181.13 |
| Additional Seating | 8 | 1.00 | 0.04 | \$2.85 | \$2.85 | \$2.97 | \$3.10 | \$3.23 | \$3.37 |
| Market, Major | 750 | 1.76 | 6.14 | \$470.74 | \$470.74 | \$490.75 | \$511.60 | \$533.35 | \$556.01 |
| Convenience Market | 215 | 1.00 | 1.00 | \$76.67 | \$76.67 | \$79.93 | \$83.33 | \$86.87 | \$90.56 |
| Convenience Market w/Deli | 270 | 1.76 | 2.21 | \$169.47 | \$169.47 | \$176.67 | \$184.18 | \$192.01 | \$200.17 |
| Deli | 260 | 1.00 | 1.21 | \$92.72 | \$92.72 | \$96.66 | \$100.77 | \$105.05 | \$109.52 |
| Office & Retail | 215 | 1.00 | 1.00 | \$76.67 | \$76.67 | \$79.93 | \$83.33 | \$86.87 | \$90.56 |
| Units w/o Toilets | 100 | 1.00 | 0.47 | \$35.67 | \$35.67 | \$37.19 | \$38.77 | \$40.41 | \$42.13 |
| Restaurant Full Service | 600 | 1.76 | 4.91 | \$376.59 | \$376.59 | \$392.60 | \$409.28 | \$426.67 | \$444.81 |
| Additional Seating - Food | 12 | 1.76 | 0.10 | \$7.54 | \$7.54 | \$7.86 | \$8.19 | \$8.54 | \$8.91 |
| Additional Seating - Bar/Banquet | 8 | 1.00 | 0.04 | \$2.85 | \$2.85 | \$2.97 | \$3.10 | \$3.23 | \$3.37 |
| Coffee Specialty Retail | 270 | 1.00 | 1.26 | \$96.29 | \$96.29 | \$100.38 | \$104.65 | \$109.10 | \$113.73 |
| Restaurant - Fast Food | 240 | 1.76 | 1.96 | \$150.64 | \$150.64 | \$157.04 | \$163.72 | \$170.67 | \$177.93 |
| YMCA [2] | | | | - | - | - | - | - | - |

Institutional

| | | | | | | | | | |
|------------------------------------|-----|------|------|----------|----------|----------|----------|----------|----------|
| Church | 215 | 1.00 | 1.00 | \$76.67 | \$76.67 | \$79.93 | \$83.33 | \$86.87 | \$90.56 |
| Pre/Elementary School, Per Student | 7 | 1.00 | 0.03 | \$2.30 | \$2.30 | \$2.40 | \$2.50 | \$2.61 | \$2.72 |
| High School, per Student | 9 | 1.00 | 0.04 | \$3.21 | \$3.21 | \$3.35 | \$3.49 | \$3.64 | \$3.79 |
| Museum | 215 | 1.00 | 1.00 | \$76.67 | \$76.67 | \$79.93 | \$83.33 | \$86.87 | \$90.56 |
| Post Office | 215 | 1.00 | 1.00 | \$76.67 | \$76.67 | \$79.93 | \$83.33 | \$86.87 | \$90.56 |
| Public Park | 500 | 1.00 | 2.33 | \$178.31 | \$178.31 | \$185.89 | \$193.79 | \$202.02 | \$210.61 |

Additional Sewer Service Charges

Senior Living

| | | | | | | | | | |
|-------------------------------|-----|------|------|----------|----------|----------|----------|----------|----------|
| Manager Residence | 215 | 1.00 | 1.00 | \$76.67 | \$76.67 | \$79.93 | \$83.33 | \$86.87 | \$90.56 |
| per Bed | 125 | 1.00 | 0.58 | \$44.58 | \$44.58 | \$46.47 | \$48.45 | \$50.50 | \$52.65 |
| Food Service | 600 | 1.76 | 4.91 | \$376.57 | \$376.59 | \$392.60 | \$409.28 | \$426.67 | \$444.81 |
| Additional Seating (per seat) | 12 | 1.76 | 0.10 | \$7.53 | \$7.54 | \$7.86 | \$8.19 | \$8.54 | \$8.91 |

Recovery Ranch

| | | | | | | | | | |
|-------------------------------|-----|------|------|----------|----------|----------|----------|----------|----------|
| Manager Residence | 215 | 1.00 | 1.00 | \$76.67 | \$76.67 | \$79.93 | \$83.33 | \$86.87 | \$90.56 |
| per Bed | 70 | 1.00 | 0.33 | \$24.96 | \$24.96 | \$26.02 | \$27.13 | \$28.28 | \$29.48 |
| Food Service | 600 | 1.76 | 4.91 | \$376.57 | \$376.59 | \$392.60 | \$409.28 | \$426.67 | \$444.81 |
| Additional Seating (per seat) | 12 | 1.76 | 0.10 | \$7.53 | \$7.54 | \$7.86 | \$8.19 | \$8.54 | \$8.91 |

Medical, Dental, Veterinarian

| | | | | | | | | | |
|-----------------------------------|-------|------|------|----------|----------|----------|----------|----------|----------|
| Clinic or Building (per 1,000 sf) | 300 | 1.15 | 1.60 | \$123.03 | \$123.03 | \$128.26 | \$133.71 | \$139.39 | \$145.31 |
| Billiard/Café (per 1,000 sf) | 150 | 1.15 | 0.80 | \$61.51 | \$61.51 | \$64.13 | \$66.85 | \$69.70 | \$72.66 |
| Food Service | 600 | 1.76 | 4.91 | \$376.57 | \$376.59 | \$392.60 | \$409.28 | \$426.67 | \$444.81 |
| Additional Seating (per seat) | 12 | 1.76 | 0.10 | \$7.53 | \$7.54 | \$7.86 | \$8.19 | \$8.54 | \$8.91 |
| Cocktail Lounge with Food | 430 | 1.76 | 3.52 | \$269.88 | \$269.88 | \$281.35 | \$293.31 | \$305.77 | \$318.77 |
| Additional Seating | 8 | 1.76 | 0.07 | \$5.02 | \$5.02 | \$5.23 | \$5.46 | \$5.69 | \$5.93 |
| Car Wash | 1,350 | 1.15 | 7.22 | \$553.63 | \$553.63 | \$577.16 | \$601.69 | \$627.26 | \$653.92 |
| Winery and Wine Tasting | 270 | 1.00 | 1.26 | \$96.28 | \$96.29 | \$100.38 | \$104.65 | \$109.10 | \$113.73 |
| Wine Tasting with Food | 430 | 1.76 | 3.52 | \$269.88 | \$269.88 | \$281.35 | \$293.31 | \$305.77 | \$318.77 |
| Additional Seating | 8 | 1.76 | 0.07 | \$5.02 | \$5.02 | \$5.23 | \$5.46 | \$5.69 | \$5.93 |

[1] All sewer service charges are effective July 1.

[2] The YMCA has a payment agreement based on annual flow.

| Project Name & Description | Total | 20/21 | 21/22 | 22/23 | 23/24 | 24/25 | 25/26 | 26/27 | 27/28 | 28/29 | 29/30 | 30/31 |
|------------------------------|---------------------|--------------------|---------------------|---------------------|--------------------|------------------|---------------------|------------------|-------------------|------------------|------------------|-----------------|
| | Cost | | | | | | | | | | | |
| SYCSD Projects | | | | | | | | | | | | |
| Sewer Main Repair Projects | \$ 585,000 | \$50,000 | \$85,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 |
| Force Main Bracing | \$ 200,000 | | \$200,000 | | | | | | | | | |
| Operations Vehicle | \$ 120,000 | \$60,000 | | | \$60,000 | | | | | | | |
| Sewer Camera | \$ 50,000 | | \$50,000 | | | | | | | | | |
| Finance Software | \$ 45,000 | \$45,000 | | | | | | | | | | |
| Office Space Upgrade | \$ 35,000 | \$35,000 | | | | | | | | | | |
| Rate Study | \$ 20,000 | \$20,000 | | | | | | | | | | |
| Hydrojetter | \$ 30,000 | | | | | \$30,000 | | | | | | |
| Horizon Line - West Side Ext | \$ 800,000 | \$800,000 | | | | | | | | | | |
| Stadium Line - West Side Ext | \$ 1,000,000 | | \$1,000,000 | | | | | | | | | |
| West Side Ext | \$ 2,000,000 | | | | | | \$2,000,000 | | | | | |
| Manhole Cover replacements | \$ 35,000 | | | \$35,000 | | | | | | | | |
| Solvang WWTP Upgrade | \$ 3,667,350 | \$780,000 | \$180,000 | \$1,000,000 | \$1,520,000 | \$7,350 | \$20,000 | | \$160,000 | | | |
| Total SYCSD Projects | \$ 8,587,350 | \$1,790,000 | \$ 1,515,000 | \$ 1,085,000 | \$1,630,000 | \$ 87,350 | \$ 2,070,000 | \$ 50,000 | \$ 210,000 | \$ 50,000 | \$ 50,000 | \$50,000 |

SYCSD Debt @ June 30, 2021

The District is currently debt free

USDA General Obligation Bonds: Bonds issued in 1978 Series A for \$150,000 and Series B for \$350,000. On August 4, 1987, the District paid off the balance of the Series A Bonds totaling \$138,000. Interest rate on the bonds is 5% per annum and is payable on August 1 and February 1 each year. **The bonds were paid off as of June 30, 2014. The District received the revenue through 2017/18.**

SWRCB State Revolving Fund Loan: In December 1998 the District entered into a loan in the amount of \$410,106 for the Westside Sewer Extension. The loan is being repaid at \$26,573 per year and the interest rate on the loan is 2.60% for twenty years. **This debt was paid off in February 2014.**

Citizens Business Bank Installment Sale Agreement: On October 11, 2006 the District entered into an installment sale agreement in the amount of \$1,000,000. for the construction of a District office building. Interest rate on the loan is 5.20% per annum for twenty years and is payable on April 11th and October 11th each year. This debt was refinanced as of October 11, 2011 at 4.55%. **The loan was paid off June 20, 2014.**

Debt Payoff:

| | |
|--------------------------|---------------------|
| Go Bond interest savings | \$7,899.02 |
| SRF Interest | \$9,871.39 |
| <u>Citizen Bank</u> | <u>\$248,502.30</u> |
| Total Interest Savings | \$266,272.71 |

RESOLUTION NO. 15-01

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA YNEZ COMMUNITY SERVICES DISTRICT REGARDING ENTERPRISE FUND, OPERATING RESERVE, FUND/REPLACE/EXPANSION RESERVE, FUTURE CAPACITY RESERVE AND STREET LIGHT RESERVE

WHEREAS, on June 15, 2011, the Board of Directors of the Santa Ynez Community Services District (the "District") adopted Resolution No. 11-04 setting forth certain findings relating to the maintenance of the District's Enterprise Fund, Operating Reserve, Repair/Replacement Reserve, Building Reserve, Future Capacity Reserve and Street Light Reserve; and

WHEREAS, the District's Board of Directors desires to replace the findings set forth in Resolution No. 11-04 to address the funding of each reserve category.

NOW, THEREFORE, the Board of Directors of the District does hereby adopt the following findings to supersede and replace the findings set forth in Resolution No. 11-04 and fund the Reserve accounts in the order that they are listed:

1. The Enterprise Fund is established to provide for the receipt of revenues and the payment of expenses. All revenues are received from sewer service charges, property taxes, interest, inspection fees, sewer benefit fees, and miscellaneous income. The expenses to be paid from the Enterprise Fund are costs associated with the operation, maintenance and repair of the sewage collection, treatment and disposal facilities owned or utilized by the District and to fund District reserves or other reasonable expenses allowed by statute.
2. The Operating Reserve is established to fund six months of operating expenses. The revenues are received from operating surplus of the Enterprise Fund. If the balance exceeds eight months of operating budgeted expense, the difference will be transferred to the Fund/Replace/Expansion Reserve. The adoption of the annual budget shall be evidence of the District's determination that the funds contained in the Operating Reserve do not exceed an amount which is necessary to fulfill the purposes for which the Operating Reserve has been established and may enable the District to avoid adverse financial impacts in the future.
3. The Fund/Replace/Expansion Reserve is established to fund the enhancement, replacement and/or expansion of the District's owned/non-owned facilities. The revenues are received from the Enterprise Fund after the Operating Reserve and the Building Reserve have received adequate funding and from annexation fees. Contributions to the Fund/Replace/Expansion Reserve will be in-lieu of funding depreciation. The Board has established a sub-category for the Building Reserve, and the Building Reserve should be maintained at a minimum \$140,000.00.
4. The Future Capacity Reserve is established to fund the purchase of capacity in the City of Solvang's wastewater treatment plant. The revenues are received from the Enterprise Fund and connection fees. A balance will be held in the reserve to purchase 10%, currently 30,000 gpd of additional capacity in the Solvang wastewater treatment plant. The price per gallon of additional capacity is the current book value of plant divided by total plant capacity (1.5 million gpd). The current price per gallon times the 10% of additional capacity in gallons equals the funding needed in reserve. Within 180 days after

the end of the fiscal year, the District shall make available to the public information regarding the balance in the Future Capacity Reserve as required by Government Code Section 66013(d), as said section may be amended from time to time.

5. The Street Light Reserve is established to fund future street light projects. The revenues are received from the portion of the District's property taxes allocated to street lights after payment of any street light expense.
6. The Board of Directors shall review the Reserve Policy and the level of reserves in each fund on an annual basis.
7. Resolution No. 11-04 is hereby superseded and replaced by this Resolution 15-01.

PASSED AND ADOPTED this 21st day of January, 2015, by the following vote of the Board of Directors of the Santa Ynez Community Services District:

AYES: Marks, Maler, Seymour, Daugherty, Higgins

NOES:

ABSENT:

ABSTAINED:

Barry Marks, President of the Board

ATTEST:

Wendy Berry, Secretary of the Board

RESOLUTION NO. 21-05

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA YNEZ COMMUNITY SERVICES
DISTRICT FIXING AND ADOPTING A FINAL
BUDGET FOR FISCAL YEAR 2021-2022**

WHEREAS, pursuant to Government Code Section 61110, a public hearing has been held at which any person was permitted to appear and be heard regarding any item in the proposed final budget for the Santa Ynez Community Services District for Fiscal Year 2021-2022 (the "FY 2021-2022 Budget"), or regarding the addition of other items thereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Santa Ynez Community Services District as follows:

1. The FY 2021-2022 Budget on file with the Secretary of the District and heretofore reviewed and considered by this Board, is hereby fixed and adopted.
2. The General Manager is directed to forward a copy of the FY 2021-2022 Budget to the Santa Barbara County Auditor.

PASSED AND ADOPTED this 16th day of June 2021, by the following vote of the Board of Directors of the Santa Ynez Community Services District:

AYES:

NOES:

ABSENT:

ABSTAIN:

Karen Jones, President of the
Board of Directors

ATTEST:

Wendy Berry, Secretary of the
Board of Directors